

APPROVED



## Libertas College Prep

### Minutes

#### Board Meeting

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##### **Date and Time**

Saturday August 12, 2023 at 9:15 AM

##### **Location**

Libertas College Prep

5101 S. Western Ave, Los Angeles, CA 90062

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Public Comment: We welcome students, staff, parents, and all members of the public to our meetings! Members of the public are invited to address the board at the beginning of each meeting and will also be given opportunity to comment on each agenda item during the meeting, under the direction of the Board Chair or presiding Member.

Accommodations: It is important to us that our meetings be open to all. Guests or members of the public needing reasonable accommodations to attend or participate in any meeting should contact Anna Hurst at least 24 hours in advance of the meeting at [annachurst@libertascollegeprep.org](mailto:annachurst@libertascollegeprep.org) or at (310) 902-6808.

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##### **Directors Present**

B. Johnson, C. Chambers, G. Pope, H. Echeverria, J. Alvarado, J. John C. Heintz, J. Ossei-Anto, T. Ossei-Anto

##### **Directors Absent**

G. Olson, N. Cabrel, S. Wechsler

##### **Guests Present**

A. Carlstone-Hurst, D. Maguire, V. Ayala

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

B. Johnson called a meeting of the board of directors of Libertas College Prep to order on Saturday Aug 12, 2023 at 9:28 AM.

### **C. Motion to approve the agenda and the consent agenda.**

C. Chambers made a motion to Approve agenda and consent agenda.

J. Alvarado seconded the motion.

The board **VOTED** to approve the motion.

### **D. Public Comment**

Brandis opened the meeting up for public comment. One member of the public was unable to attend but notified us that she will attend next meeting to discuss parking matters around the school. No other public comments were made.

## **II. Leadership Updates**

### **A. School Dashboard Update**

Dan provided a school dashboard update. Vanessa discussed the updates to our logo and social media presence. Dan discussed the first week of school, academics, enrollment, human capital and finance. Dan grounded his discussion on the Libertas mission and the Board reflected on our mission statement.

Academics - Dan discussed the Libertas year over year % of students proficiency scores in ELA and Math. Dan discussed the trends in proficiency scores over the years cohort to cohort.

Enrollment - Dan discussed estimated enrollment for the year and goal for the current year. Dan and Vanessa discussed summer events that were attended to promote the school in the community. School continues to strive for enrollment in 4th and 5th grades which still have openings. Dan discussed the steps the school is taking to increase enrollment, including roles of the operations staff, recruiting, and incentives for referrals.

Human capital - Dan discussed current staffing noting that school is 100% staffed.

Finance - Dan provided a finance update to note that school is projected to have net income in the upcoming year.

Dan provided an update on Williams monitoring. Williams monitoring includes instructional materials check, based on credentialing, and the board role of approving the curriculum.

## **B. Oversight Update**

Dan also discussed the oversight report. The official oversight report was received and sent to the Board. The oversight report encompassed governance, student achievement, organizational management programs and operations and fiscal operations.

## **III. Consent Agenda**

### **A. 1. Revised Parent and Family Handbook**

### **B. 2. Updated Employee Handbook**

### **C. 3. School Safety Plan**

### **D. 4. Approve Minutes**

G. Pope made a motion to approve the minutes from Board Meeting on 06-17-23.

C. Chambers seconded the motion.

The board **VOTED** to approve the motion.

### **E. Approve Consent Agenda**

J. Ossei-Anto made a motion to Approve consent agenda.

G. Pope seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Motions**

### **A. Motion to approve the resolution for the sufficiency of instructional materials for the 2023-2024 school year.**

J. John C. Heintz made a motion to Approve the resolution for the sufficiency of instructional materials for the 2023-2024 school year.

C. Chambers seconded the motion.

Anna provided an overview of the instructional materials to the Board and any changes.

The board **VOTED** to approve the motion.

### **B. Motion to approve the Declaration of Need.**

G. Pope made a motion to Approve the Declaration of Need.

J. Alvarado seconded the motion.

Vanessa provided an overview of the declaration of need to the Board and type of permits needed.

The board **VOTED** to approve the motion.

### **C. Motion to approve the Craven Act petitions for 2023-2024.**

T. Ossei-Anto made a motion to Approve the Craven Act petitions for the 2023-2024 year.

C. Chambers seconded the motion.

Vanessa gave an overview of the Craven act and the board policy regarding the use of local assignment option per education code 44258.3.

The board **VOTED** to approve the motion.

## V. Board Retreat

### A. Board Retreat

The Board conducted its annual Board retreat. The Board discussed clarifying their vision for success as a board, identifying key factors for strategic planning, and defining goals for the board and its task forces. The board discussed board norms and composition, strategic planning, board dashboard reviews, and task force goal setting.

The Board shared their reflections on the day and concluded the retreat.

## VI. Closing Items

### A. Adjourn Meeting

G. Pope made a motion to Adjourn the meeting.

J. Ossei-Anto seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:06 PM.

Respectfully Submitted,  
H. Echeverria

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