

APPROVED



## Libertas College Prep

### Minutes

#### Board Meeting

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##### **Date and Time**

Saturday December 9, 2023 at 9:30 AM

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Public Comment: We welcome students, staff, parents, and all members of the public to our meetings! Members of the public are invited to address the board at the beginning of each meeting and will also be given opportunity to comment on each agenda item during the meeting, under the direction of the Board Chair or presiding Member.

Accommodations: It is important to us that our meetings be open to all. Guests or members of the public needing reasonable accommodations to attend or participate in any meeting should contact Vanessa Ayala at least 24 hours in advance of the meeting at [vayala@libertascollegeprep.org](mailto:vayala@libertascollegeprep.org) or at (310) 890-8646.

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##### **Directors Present**

B. Johnson, G. Olson, G. Pope, J. Alvarado, J. John C. Heintz, J. Ossei-Anto, N. Cabrel, S. Wechsler, T. Ossei-Anto

##### **Directors Absent**

C. Chambers, H. Echeverria

##### **Guests Present**

A. Carlstone-Hurst

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#### **I. Opening Items**

**A.**

## **Record Attendance**

### **B. Call the Meeting to Order**

B. Johnson called a meeting of the board of directors of Libertas College Prep to order on Saturday Dec 9, 2023 at 9:42 AM.

### **C. Motion to approve the agenda.**

J. John C. Heintz made a motion to approve the agenda.

G. Olson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes**

G. Olson made a motion to approve the minutes from Board Meeting on 09-16-23.

J. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve Minutes**

G. Pope made a motion to approve the minutes from Board Meeting on 10-28-23.

N. Cabrel seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Public Comment**

## **II. Leadership Updates**

### **A. School Dashboard Update**

Dan Maguire provided updates on recent school events, the fall student culture survey, the results of the GivingTuesday Campaign and the Winter MAP data.

Salvador Robles, the Director of Special Education, shared out about the Libertas Special Education Program - its wins, its challenges, and its opportunities for growth.

### **B. Certification of Board Compliance Review - January Submission**

The board reviewed the Board Compliance Checklist and discussed its purpose and provided time to ask and answer questions.

### **C. Governance Update**

Brandis Johnson presented the Board Dashboard and shared how the board is performing according to their internal metrics.

### **D.**

## **Finance Update**

Dan Maguire gave the updates on the October financial dashboard and the copier lease.

## **E. Audit Committee Update**

Gary Olson gave the overview and highlights from the audit.

## **F. Investment Committee**

Dan Maguire and Grep Pope gave an overview of the CD that had matured and the timelines for next year.

## **G. Strategic Task Force**

Greg Pope gave the overview of the status of the development of the strategic plan.

## **III. Motions**

### **A. Motion to approve the revised bylaws.**

J. Ossei-Anto made a motion to approve the updated bylaws.

S. Wechsler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Motion to approve Brandis Johnson as the board representative for the Certification of Board Compliance Review.**

G. Pope made a motion to Approve Brandis Johnson as the board representative to sign off on the Certification of Board Compliance.

G. Olson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Motion to approve the 2023 Audit.**

J. John C. Heintz made a motion to Approve the 2023 Audit.

G. Pope seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Motion to approve the 1st Interim.**

J. Alvarado made a motion to Approve the 1st Interims.

G. Pope seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Motion to approve the Copier Contract.**

S. Wechsler made a motion to Approve the Copier Contract.

G. Pope seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Closing Items

### A. Adjourn Meeting

N. Cabrel made a motion to Adjourn the meeting.

J. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:33 AM.

Respectfully Submitted,

A. Carlstone-Hurst

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