

APPROVED



## Libertas College Prep

### Minutes

#### Board Meeting

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**Date and Time**

Saturday May 6, 2023 at 9:30 AM

**Location**

5101 S. Western Ave  
Los Angeles, CA 90062

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Public Comment: We welcome students, staff, parents, and all members of the public to our meetings! Members of the public are invited to address the board at the beginning of each meeting and will also be given opportunity to comment on each agenda item during the meeting, under the direction of the Board Chair or presiding Member.

Accommodations: It is important to us that our meetings be open to all. Guests or members of the public needing reasonable accommodations to attend or participate in any meeting should contact Anna Hurst at least 24 hours in advance of the meeting at [annachurst@libertascollegeprep.org](mailto:annachurst@libertascollegeprep.org) or at (310) 902-6808.

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**Directors Present**

B. Johnson, C. Chambers, G. Olson, H. Echeverria, J. Alvarado, J. John C. Heintz, N. Cabrel

**Directors Absent**

G. Pope, J. Ossei-Anto, S. Wechsler, T. Ossei-Anto

**Guests Present**

A. Carlstone-Hurst, D. Maguire, V. Ayala

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

B. Johnson called a meeting of the board of directors of Libertas College Prep to order on Saturday May 6, 2023 at 9:40 AM.

**C. Motion to approve the agenda.**

G. Olson made a motion to Approve agenda.

C. Chambers seconded the motion.

The board **VOTED** to approve the motion.

**D. Approve Minutes**

C. Chambers made a motion to approve the minutes from Board Meeting on 03-25-23.

N. Cabrel seconded the motion.

The board **VOTED** to approve the motion.

**E. Motion to approve minutes**

H. Echeverria made a motion to approve the minutes from Special Board Meeting on 03-25-23.

B. Johnson seconded the motion.

Edit the minutes to mark Joaquin as a remote attendee.

The board **VOTED** to approve the motion.

**F. Public Comment**

Open for comments. No members of the public were present and no comments discussed.

**G. Public Hearing on the Local Control Accountability Plan (LCAP)**

Anna provided a update on the LCAP. School site council was invited to join in a parent advisory committee to review draft of LCAP before going to BOD in June. LCAP survey was sent to parents of the school and have invited parents to be part of advisory council.

**II. Leadership Updates**

**A. School Dashboard Update**

Dan provided a school update, including the Libertas mission, current events, enrollment, hiring and talent, SBAC, and upcoming events. Dan provided an overview of the school dashboard including academics, SEL goals, human capital and finance. There are currently 95% acceptances to high performing high schools.

Vanessa provided an update on enrollment and the schools approach. Vanessa discussed Phase 1 which includes the gathering of interest forms and outreach to current families. Phase 2 is to convert interest forms to enrollments and continue our outreach.

This will be tracked through # of registrations and conversion %. Vanessa provided a comparison to previous years and enrollment goals. Phase 3 will be at the start of June.

The goal is to obtain more registrations from summer event and school outreach. Dan spoke about enrollment challenges and plans for working through these challenges.

Dan also noted that the school will be taking the SBAC in the upcoming week.

#### **B. Finance Update**

Evan provided an update on financials, investment funds and banking. Net income has remained consistent with prior year. Evan discussed the status's of current investments in CDs and interest earned. Evan provided an update on banking arrangements.

#### **C. Board Dashboard Update**

Brandis provided an update on the board dashboard. Brandis discussed the different board guiding principles including providing advising and accountability to Libertas leadership across academics, operations, finance and human capital topics. Brandis also noted that the board survey will be sent out in the next week.

#### **D. Scholarship Taskforce Update**

Anna provided an update on the scholarship taskforce and status on scholarship applications.

### **III. Motions**

#### **A. Motion to authorize Dan Maguire to open a Sweep account, Analyzed Checking account, and Zero Balance Checking account with California Credit Union.**

G. Olson made a motion to Authorize Dan Maguire to open a Sweep account, Analyzed Checking account, and Zero balance checking account with California Credit Union.

J. John C. Heintz seconded the motion.

The board **VOTED** to approve the motion.

#### **B. Motion to approve revised Fiscal Policies.**

J. John C. Heintz made a motion to Approve revised Fiscal Policies.

J. Alvarado seconded the motion.

The board **VOTED** to approve the motion.

#### **C. Motion to approve an extension of the lease agreement with Onesimus LLC.**

J. Alvarado made a motion to Approve an extension of the lease agreement with Onesimus LLC.

N. Cabrel seconded the motion.  
The board **VOTED** to approve the motion.

**D. Motion to approve the 2023-24 school calendar and board meeting calendar.**

C. Chambers made a motion to Approve the 2023-24 school calendar and board meeting calendar.

B. Johnson seconded the motion.  
The board **VOTED** to approve the motion.

J. John C. Heintz made a motion to Adjourn meeting.

N. Cabrel seconded the motion.  
The board **VOTED** to approve the motion.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:35 AM.

Respectfully Submitted,  
H. Echeverria

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