

APPROVED



## Libertas College Prep

### Minutes

#### Board Meeting

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**Date and Time**

Saturday October 22, 2022 at 9:30 AM

**Location**

5101 S. Western Ave  
Los Angeles, CA 90062

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Public Comment: We welcome students, staff, parents, and all members of the public to our meetings! Members of the public are invited to address the board at the beginning of each meeting and will also be given opportunity to comment on each agenda item during the meeting, under the direction of the Board Chair or presiding Member.

Accommodations: It is important to us that our meetings be open to all. Guests or members of the public needing reasonable accommodations to attend or participate in any meeting should contact Anna Hurst at least 24 hours in advance of the meeting at [annachurst@libertascollegeprep.org](mailto:annachurst@libertascollegeprep.org) or at (310) 902-6808.

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**Directors Present**

C. Chambers, G. Olson, G. Pope, H. Echeverria, J. Alvarado, J. Ossei-Anto, S. Wechsler, T. Ossei-Anto

**Directors Absent**

B. Johnson, J. John C. Heintz, N. Cabrel

**Guests Present**

D. Maguire

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

C. Chambers called a meeting of the board of directors of Libertas College Prep to order on Saturday Oct 22, 2022 at 9:34 AM.

### C. Motion to approve the agenda.

G. Olson made a motion to Approve agenda.

H. Echeverria seconded the motion.

The board **VOTED** to approve the motion.

### D. Approve Minutes

S. Wechsler made a motion to approve the minutes from Libertas Board Meeting and Board Retreat on 09-17-22.

J. Alvarado seconded the motion.

The board **VOTED** to approve the motion.

### E. Public Comment

One member of the public was present. She discussed concerns over the drop off/pickup protocols and certain parents blocking the driveways of nearby residents. While the school has responded quickly and appropriately, there are still parents that are not following the rules and continue to block driveways. The Board asked questions and discussion ensued. The Board discussed possible solutions and timeline.

## II. Leadership Updates

### A. Governance

Greg Pope discussed a draft of the Board Norms for the current year. The Board discussed the details of the Board Norms, including protocols for Board meetings, involvement in task force/committees, Board communication, school engagement and governance.

Christen discussed the establishment of new taskforces and solicited members of the Board to join a taskforce. Established task forces include Head of School evaluation taskforce, student recruitment committee and strategic planning committee.

### B. Head of School Dashboard Update

Dan provided a Head of School update including:

1 - Staff surveys were conducted to understand the current state of teachers

2 - School dashboard including academics, SEL goals, human capital and finance.

Dan discussed the high school fair and attendance from our students. Dan also discussed staffing retention and student recruitment.

Anna provided a Williams update and upcoming site visits.

### **C. Academic Taskforce**

Dan and Theo provided an update on the academic task force. Dan discussed the goals and requirements. He discussed the SBAC performance updates and math and ELA performance scores.

Dan re-grounded the Board in the mission of Libertas and its focus on academic excellence and the goals towards our mission. Dan provided an overview of the mission to help the students grow over time with the goal that they are ready to graduate with the skills and proficiencies to attend a high performing high school. He discussed the measurement mechanisms to understand how the students are performing over time and once a year with the SBAC testing done annually.

Dan discussed our goals and comparison of scores from prior year to current year.

### **D. Budget Taskforce**

Evan Hodes provided an overview of the current actual financial performance via the finance dashboard. Evan also provide an overview of the budget for the current year and the schools performance against budget.

Greg provided an overview of the budget and updates to the budget given certain changes to revenues and expenses. Changes do not have a material impact on net income.

### **E. Board discussion of "Keeping Parents Informed: Charter Public School Transparency Resolution"**

Anna provided an overview of "Keeping Parents Informed: Charter Public School Transparency Resolution". Anna discussed that information is included in the Libertas website and hyperlinks for items that parents would be interested in learning more. This includes charter petitions, School Accountability Report Cards, local control accountability plans, annual audits and other publicly available documents. The information is available from Libertas electronically or manually by parent request. The Board discussed and provided comments.

### **F. Audit Committee Update**

Christen provided an overview of current audit status and upcoming meetings.

### III. Motions

#### A. Motion to approve revised 2022-2023 annual budget.

J. Alvarado made a motion to Approve the revised 2022-2023 budget.

G. Pope seconded the motion.

The board **VOTED** to approve the motion.

### IV. Closing Items

#### A. Adjourn Meeting

G. Pope made a motion to Adjourn meeting.

S. Wechsler seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:54 AM.

Respectfully Submitted,

H. Echeverria

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