

APPROVED



Libertas College Prep

Minutes

Board Meeting

Date and Time

Saturday August 6, 2022 at 9:30 AM

Location

Libertas College Prep
5101 S. Western Ave
Los Angeles, CA 90062

Public Comment: We welcome students, staff, parents, and all members of the public to our meetings! Members of the public are invited to address the board at the beginning of each meeting and will also be given opportunity to comment on each agenda item during the meeting, under the direction of the Board Chair or presiding Member.

Accommodations: It is important to us that our meetings be open to all. Guests or members of the public needing reasonable accommodations to attend or participate in any meeting should contact Anna Hurst at least 24 hours in advance of the meeting at annachurst@libertascollegeprep.org or at (310) 902-6808.

Directors Present

B. Johnson, C. Chambers, G. Olson, G. Pope, H. Echeverria, J. John C. Heintz, J. Ossei-Anto, N. Cabrel, T. Ossei-Anto

Directors Absent

S. Wechsler

Directors who left before the meeting adjourned

J. John C. Heintz

Guests Present

A. Carlstone-Hurst, D. Maguire, E. Hodes

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Johnson called a meeting of the board of directors of Libertas College Prep to order on Saturday Aug 6, 2022 at 9:39 AM.

C. Motion to approve the agenda.

The following edits were made to the agenda:

Zoom details: <https://libertas.zoom.us/j/87459141244>

State of emergency acknowledged:

State of Emergency Board Findings Pursuant to Government Code Section 54953(e).
Vote Kara Maguire 2 m The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

C. Chambers made a motion to Approve agenda.

G. Pope seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes

G. Pope made a motion to approve the minutes from June Board Meeting on 06-18-22.

B. Johnson seconded the motion.

The board **VOTED** to approve the motion.

E. Approve Minutes

C. Chambers made a motion to approve the minutes from Special Board Meeting on 06-18-22.

G. Pope seconded the motion.

Notes for special meeting minutes: Amended to say: "Board approved an increase in support hours of interim head of school through the end of the school year".

The board **VOTED** to approve the motion.

F. Public Comment

Anna provided the board with overview of Board on Track.

No further comments from the public.

II. Leadership Updates

A. Dashboard Update

Dan provided an update on the school dashboard. Dan provided an overview of recent family activities, including the family BBQ. Dan also gave an overview of team building activities and kick off of the year. Dan also provided a summary of PF effectiveness and readiness. Dan discussed academics, SEL goals, human capital and finance updates.

Anna also provided an overview of the board dashboard.

Anna provided an overview of staffing and progress towards goal of increased proportionality in the talent pipeline. Anna and Dan also discussed teaching positions filled and open as well as current market environment. An overview of enrollment was also provided, noting that the school is already exceeding its enrollment goal. Anna also discussed recruitment and potential tracking of attrition data.

Vanessa provided an overview of health and safety. In general, the strategy for managing COVID is going to be balancing health and safety while continuing to prioritize operational and academic excellence. The school will take a layered approach when it comes to mitigation strategies using the ones that have proven to be the most effective.

Vanessa provided a facilities update and an overview of the changes to the front office.

Anna and Dan provided an academic update including % proficient by content. At a highlevel, performance is either at par or slightly above peer schools. Dan also provided an overview of the SBAC results for reference.

Anna provided an overview of the Williams Monitoring. The Williams legislation stipulates that all public school students in the state are to have safe and healthy school facilities, standards aligned instructional materials, and properly credentialed teachers, education code also requires the County office of education to monitor compliance at designated schools. Libertas was flagged for the following criteria: Schools with 15% or more teachers who did not possess a valid and clear preliminary teaching credential in 2020-21. More information is being gathered as to the implications and possible site visits by LAUSD.

B. School Safety Taskforce

John provided an overview of the school safety taskforce. The taskforce met in July for a site walkthrough and conducted several meetings to discuss plan and recommendations are being reviewed for prioritization. Joaquin provided an overview of school safety through the lens of a parent and provided his thoughts around school safety protocols. Further outcomes will be discussed at the Sept 17 board meeting.

C. Budget Taskforce

Evan and Anna provided an overview of the budget. Revised budget includes updated salary table and incorporating additional administrator to help bolster first year of new leadership.

D. Executive Evaluation and Compensation Taskforce

Brandis provided an update on executive evaluation and compensation taskforce. We successfully concluded our head of school search with the acceptance by Dan Maguire of the position. Board will note for the record that offer for new head of school was accepted at rate of 120K annually.

III. Motions

A. Motion to approve revised salary table 2022-2023.

G. Pope made a motion to Approve the revised salary table 2022-2023.
J. John C. Heintz seconded the motion.
The board **VOTED** to approve the motion.

B. Motion to approve the Spring Consolidated Application.

G. Pope made a motion to Approve the Spring Consolidated Application.
J. John C. Heintz seconded the motion.
The board **VOTED** to approve the motion.
J. John C. Heintz left at 12:07 PM.

C. Motion to approve the Employee Handbook.

J. Ossei-Anto made a motion to Approve the Employee Handbook.
N. Cabrel seconded the motion.
The board **VOTED** to approve the motion.

D. Motion to approve the Parent and Family Handbook.

J. Ossei-Anto made a motion to Approve the Parent and Family Handbook.
G. Pope seconded the motion.
The board **VOTED** to approve the motion.

E.

Motion to approve the Declaration of Need.

C. Chambers made a motion to Approve the Declaration of Need.

T. Ossei-Anto seconded the motion.

The board **VOTED** to approve the motion.

F. Motion to approve the committee's recommendations for multi-subject credentialed teachers to teach in a departmentalized placement.

G. Pope made a motion to Approve the committee's recommendations for multi-subject credentialed teachers to teach in a departmentalized placement.

J. Ossei-Anto seconded the motion.

The board **VOTED** to approve the motion.

G. Motion to approve Dan Maguire and Greg Pope as authorized signers for California Credit Union and remove Pedro Noyola and Stephanie Hurder as signers.

C. Chambers made a motion to Approve Dan Maguire and Greg Pope as authorized signers for California Credit Union and remove Pedro Noyola and Stephanie Hurder as signers.

N. Cabrel seconded the motion.

The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

G. Olson made a motion to Adjourn meeting.

G. Pope seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:19 PM.

Respectfully Submitted,

H. Echeverria

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