

APPROVED



## Libertas College Prep

### Minutes

#### March Board Meeting

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**Date and Time**

Saturday March 26, 2022 at 9:30 AM

**Location**

5101 Western Ave  
Los Angeles, CA 90062

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Public Comment: We welcome students, staff, parents, and all members of the public to our meetings! Members of the public are invited to address the board at the beginning of each meeting and will also be given opportunity to comment on each agenda item during the meeting, under the direction of the Board Chair or presiding Member.

Accommodations: It is important to us that our meetings be open to all. Guests or members of the public needing reasonable accommodations to attend or participate in any meeting should contact Anna Hurst at least 24 hours in advance of the meeting at [annachurst@libertascollegeprep.org](mailto:annachurst@libertascollegeprep.org) or at (310) 902-6808.

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**Directors Present**

B. Johnson, C. Chambers, G. Olson, H. Echeverria, J. John C. Heintz, K. Maguire, S. Wechsler

**Directors Absent**

G. Pope

**Guests Present**

A. Carlstone-Hurst, A. Zepeda, E. Hodes

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**I. Opening Items**

**A. Record Attendance**

Sarah Wechsler joined virtually from ADDRESS

**B. Call the Meeting to Order**

K. Maguire called a meeting of the board of directors of Libertas College Prep to order on Saturday Mar 26, 2022 at 9:41 AM.

**C. Approve Minutes**

J. John C. Heintz made a motion to approve the minutes from February Board Meeting on 02-12-22.

C. Chambers seconded the motion.

The board **VOTED** to approve the motion.

**D. Public Comment**

No public comment made at this time.

**II. Leadership Update**

**A. Dashboard Update**

Anna reminded us of the mission of Libertas - to equip our students to thrive in high-performing high schools and competitive colleges. Anna discussed student stories and feedback. She then provided an overview of the school dashboard, including an update on academics, SEL goals, Human capital and financial information. Anna provided an overview of the MAP results as well as high school placement and enrollment. Anna also discussed the status of new hires and updates to the vaccine timeline.

Anna provided a board dashboard update including donations, board recruitment and task forces.

**B. COVID Health and Safety Taskforce**

Anna provided a health and safety update, including LAUSD requirements to certify that all staff are vaccinated which will be in effect on April 22nd. Masking requirements have moved to strongly recommended versus required. LAUSD will continue weekly COVID testing.

**C. Budget Taskforce**

Anna and Evan provided an update on the budget. Evan gave an overview of the February financials and net income. Evan discussed actual to budget variances and updated forecast. The board discussed special education services including teacher support and forecasted expenses around special education programs and services.

### III. Motions

#### A. Motion to approve the second interim report to LAUSD.

Anna provided an overview of the second interim report to LAUSD.  
C. Chambers made a motion to Approve the LAUSD second interim report.  
B. Johnson seconded the motion.  
The board **VOTED** to approve the motion.

#### B. Motion to approve the 2021-2022 Preliminary Budget.

Anna also provided an overview of the 2021-2022 preliminary budget and the overall process.  
J. John C. Heintz made a motion to Approve the 2021-2022 preliminary budget.  
K. Maguire seconded the motion.  
The board **VOTED** to approve the motion.

#### C. Motion to approve an updated salary table.

G. Olson made a motion to Approve the updated salary table.  
H. Echeverria seconded the motion.  
The board **VOTED** to approve the motion.

#### D. Motion to approve re-signing bonuses for staff of 2.5% of annual salary.

J. John C. Heintz made a motion to Approve re-signing bonuses for staff of 2.5% of annual salary.  
C. Chambers seconded the motion.  
Anna provided a summary of the salary table and bonus structure. The Board expressed much appreciation for the hard work performed by the staff over the past 2 years of the pandemic.  
The board **VOTED** to approve the motion.

#### E. Motion to approve Eide Baily as the 2022-2023 audit firm.

G. Olson made a motion to Approve Eide Baily as the 2022-2023 audit firm.  
C. Chambers seconded the motion.  
Request to have Eide Baily change the schools address on engagement letter.  
The board **VOTED** to approve the motion.

#### F. Motion to approve the decision of the credentialing committee under Ed Code option 44258.3.

J. John C. Heintz made a motion to Approve Leslie Moreno to be single subject seat in 6th grade math with her general special education credential.  
B. Johnson seconded the motion.  
Credentialing pertains to Leslie Moreno.

The board **VOTED** to approve the motion.

#### **IV. Closed Session**

##### **A. Closed Session - Executive Search**

Kara Maguire recused herself from the meeting and left the room.

G. Olson made a motion to Move to closed session at 11:42am.

H. Echeverria seconded the motion.

The board **VOTED** to approve the motion.

J. John C. Heintz made a motion to Close the closed session at 12:45pm.

G. Olson seconded the motion.

The board **VOTED** to approve the motion.

Discussed both process and candidates for head of school.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

B. Johnson made a motion to Adjourn meeting.

J. John C. Heintz seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:46 PM.

Respectfully Submitted,

H. Echeverria

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