

APPROVED



## Libertas College Prep

### Minutes

#### Board Meeting

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**Date and Time**

Saturday November 14, 2015 at 9:30 AM

**Location**

1436 West Jefferson Boulevard

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**Directors Present**

B. Ambavalanan, M. Shapira, P. Noyola, S. Brown, S. Hurder, T. Cesar

**Directors Absent**

C. Danclar, E. Nelson, J. Chapman, T. Musgrave

**Guests Present**

A. Carlstone-Hurst, S. Aggarwal, S. Torres

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

P. Noyola called a meeting of the board of directors of Libertas College Prep to order on Saturday Nov 14, 2015 at 9:34 AM.

**C. Approve Minutes**

S. Hurder made a motion to approve minutes from the Board Meeting on 10-17-15 Board Meeting on 10-17-15.

T. Cesar seconded the motion.

The board **VOTED** unanimously to approve the motion.

No discussion.

## **II. Leadership Update**

### **A. Executive Director/ Management Report**

A. Carlstone-Hurst provided the Executive Director report. S. Torres provided the Operations Report.

### **B. Governance Report Update**

P. Noyola provided the governance report. Action Items B. Ambalavanan to connect P. Noyola with TAP Root, to enhance our board governance.

### **C. Finance Report Update**

S. Hurder provided the Treasurer Report.

### **D. Acknowledge Review of the Treasurers Report and attachment**

T. Cesar made a motion to approve board acknowledgement of the Treasurers Report and related attachments.

B. Ambavalanan seconded the motion.

The board **VOTED** unanimously to approve the motion.

No discussion.

## **III. Taskforce Updates**

### **A. Academic Excellence Taskforce Update**

S. Brown provided the academic excellence task force update.

### **B. Facilities Taskforce Update**

T. Cesar provided the Facilities Report Update.

### **C. Development Taskforce**

S. Arggawal presented the Development Task Force Update.

## **IV. Proposed Motions**

### **A. Motion to Approve Parent Involvement and Volunteer Policy**

A. Carlstone-Hurst provided the board with additional background on the Parent Involvement & Volunteer Policy.  
S. Hurder made a motion to approve the parent involvement and volunteer policy.  
B. Ambavalanan seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
No discussion.

**B. Motion to Approve Independent Study Policy**

A. Carlstone-Hurst provided an update on the Independent Study Policy.  
T. Cesar made a motion to approve the Independent Study Policy.  
M. Shapira seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
No Comment.

**C. Motion to Approve new Human Capital task force.**

B. Ambalavanan provided a brief description of the Human Capital Task Force.  
S. Hurder made a motion to approve the installation of a human capital task force.  
S. Brown seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
No Discussion.

**D. Motion to Approve Petty Cash**

S. Torres provided the board with some background on having a petty cash box within the school.  
T. Cesar made a motion to approve having petty cash on school site.  
M. Shapira seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
No Discussion.

**E. Closed Session: Motion to Approve Executive Director new contract**

S. Hurder made a motion to table discussions around the Executive Letter of Agreement, pending comment on the document and re-convening of the board to discuss and approve the potentially revised document.  
T. Cesar seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
No Discussion.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:25 PM.

Respectfully Submitted,  
S. Brown