

APPROVED



## Libertas College Prep

### Minutes

#### Board Meeting

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**Date and Time**

Saturday May 16, 2015 at 9:30 AM

**Location**

1436 W Jefferson Blvd Los Angeles, CA 90007

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**Directors Present**

C. Danclar, E. Nelson, H. Chung, P. Noyola, S. Brown, S. Hurder, T. Musgrave

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

C. Danclar, S. Hurder

**Guests Present**

A. Carlstone-Hurst, Scott Torres

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**I. Opening Items**

**A. Welcome from Chair; 9:30am - 9:35am**

**B. Record Attendance and Guests**

**C. Call the Meeting to Order**

E. Nelson called a meeting of the board of directors of Libertas College Prep to order on Saturday May 16, 2015 at 9:31 AM.

Note that quorum was present.

**D. Approve Minutes; 9:35am - 9:40am**

H. Chung made a motion to amend the April Board Meeting minutes to include signed copies of the ExED Contract and the Vavrinek, Trine, Day, & Co, LLC contracts. Board Meeting on 04-18-15.

T. Musgrave seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Executive Director Report**

**A. Executive Director Report; 9:40am - 10:00am**

A. Carlstone Hurst discussed details relating to the Executive Director Report. Please refer to the attachment for additional details.

S. Hurder arrived.

C. Danclar arrived.

**III. Finance**

**A. Treasurer Report; 10:00am - 10:20am**

P. Noyola provided his Treasurere Report. Please refer to the attachment for additional details.

**IV. Motion to Approve Resolution to Issue Funds**

**A. Motion to Approve Resolution to Issue Funds; 10:20am - 10:25am**

S. Hurder made a motion to approve the Resolution to Issue funds authorizing the Los Angeles County Office of Education to issue funds to Libertas College Prep by electronic fund transfer.

H. Chung seconded the motion.

The board **VOTED** unanimously to approve the motion.

There was no discussion around this. The docment was passed around for present board members to sign.

**V. Board Certification of Signatures of Board Members and Authorized Person(s)**

**A. Board Certification of Signatures of Board Members and Person(s); 10:25am**

H. Chung made a motion to approve the certification of signatures of the governing board and other persons authorized to sign notices of employment, contract and orders drawn on the funds of the school.

S. Hurder seconded the motion.

The board **VOTED** unanimously to approve the motion.

No discussion.

## **VI. Motion to Approve School Employee Fund SDI Resolution**

### **A. Motion to Approve School Employee Fund SDI Resolution; 10:30am - 10:35am**

T. Musgrave made a motion to approve the filing of an application for elective coverage under Section 710.4 of the Unemployment Insurance Code.

S. Hurder seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Marketing & Development**

### **A. Marketing & Dev Report; 10:35am - 10:50am**

S. Brown provided an update on marketing and development. Refer to the attachment for additional details.

## **VIII. Governance Report**

### **A. Board Chair Report; 10:50am - 11:10am**

E. Nelson provided the Governance Report. Please refer to the attachment for additional details.

### **B. Motion to extend board invitation**

P. Noyola made a motion to the extension of board membership to Miriam Shapira, Jessica Chapman, Baskaran Ambavalan (pending school visit, and head of school meeting) and Tyler Cesar (pending school visit, and head of school meeting).

T. Musgrave seconded the motion.

The board **VOTED** unanimously to approve the motion.

No discussion.

## **IX. Announcements**

### **A. General announcements; 11:05am - 11:10am**

A. Carlstone-Hurst shared information around the upcoming school district elections.

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:02 AM.

Respectfully Submitted,  
S. Brown