

APPROVED



Libertas College Prep

Minutes

Board Meeting

Date and Time

Saturday October 11, 2014 at 9:30 AM

Location

Broad Offices (Fox Plaza, Avenue of the Stars)

Directors Present

C. Danclar, E. Nelson, H. Chung, P. Noyola, S. Brown, S. Hurder, T. Musgrave

Directors Absent

None

Guests Present

A. Carlstone-Hurst

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

E. Nelson called a meeting of the board of directors of Libertas College Prep to order on Saturday Oct 11, 2014 at 9:27 AM.

C. Welcome

II. Governance

A. Approval of Bylaws

E. Nelson made a motion to Adopt Libertas Bylaws.

P. Noyola seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approval of Officers

E. Nelson made a motion to Approve the slate of Libertas College Prep slate of officers (members received the slate prior to meeting).

T. Musgrave seconded the motion.

The board **VOTED** unanimously to approve the motion.

No discussion.

C. Appointment of Executive Director

E. Nelson made a motion to Approve Anna Carlstone as Executive Director of Libertas College Preparatory Charter School.

S. Hurder seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approval of Policies

E. Nelson made a motion to Approve Board Policies, including conflict of interest policies which were circulated to board in preparation for meeting.

T. Musgrave seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Carlstone provided additional clarification around fundraising policy. The Marketing and Development Team will provide additional guidelines detailing out a fundraising plan to the entire team at a later meeting.

E. Nelson made a motion to have the Marketing and Development Team, in conjunction with the Finance Team, to bring forth fundraising plan at future board meetings.

H. Chung seconded the motion.

The board **VOTED** unanimously to approve the motion.

Members of the team and next steps will be discussed further at future board meeting.

E. Approval of Executive Director Salary (Closed Session)

E. Nelson made a motion to have the Libertas College Prep Organizational Meeting go into closed session.

C. Danclar seconded the motion.

The board **VOTED** unanimously to approve the motion.

Anna Carlstone exited room.

C. Danclar made a motion to increase Libertas College Prep's Executive Director salary from \$85,000 to \$92,500.

H. Chung seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

A. Treasurer Report

P. Noyola shared updated on grant applications/statuses. Refer to attachment for additional details.

IV. Secretary Report

A. Secretary Report

Board members will be receiving calendar invites of outlined board meeting dates for the next year. e first year. Also, S. Brown provided quick overview of BoardonTrack and what/how board members should expect from the tool around meeting planning.

V. Executive Director Report

A. Executive Director Report

Refer to Management Update report for detailed information.

Discussion Action Items: 1) H. Chung will work with A. Carlstone on updating board member bios on school website. 2) All Board members will watch New Schools Venture Funds panel discussion on building community partnerships/collaboration. 3) A. Carlstone will send invites to any community events she attends going forward for others with availability to attend. 4) C. Danclar has been speaking with a woman around "smaller grant" opportunities. Action Item: C. Danclar can share additional information. 5) Libertas is a formal organization on LinkedIn. Board members should update profiles and add affiliation with the school to increase visibility and potentially attract board members.

VI. Closing Items

A. Adjourn Meeting

E. Nelson made a motion to Close meeting.

C. Danclar seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:04 AM.

Respectfully Submitted,
S. Brown