APPROVED

Libertas College Prep

Minutes

Board Meeting

Date and Time
Saturday January 14, 2017 at 9:30 AM

Location
11858 La Grange Ave. 2nd Floor Los Angeles, CA 90025 | 605-562-0020 (Meeting ID: 153-500-861)

Directors Present
B. Dougan, E. Nelson, P. Noyola, S. Brown, S. Hurder, T. Musgrave

Directors Absent
None

I. Opening Items

A. Record Attendance and Guests

Quorum was present.

B. Call the Meeting to Order

P. Noyola called a meeting of the board of directors of Libertas College Prep to order on Saturday Jan 14, 2017 at 9:30 AM.

C. Approve Minutes

S. Hurder made a motion to approve minutes from the December 2016 meeting. Board Meeting on 12-10-16.

T. Musgrave seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Brown	Aye
T. Musgrave	Aye
E. Nelson	Aye
S. Hurder	Aye
B. Dougan	Aye
P. Noyola	Aye

D. Approve Agenda

T. Musgrave made a motion to approve the agenda for this meeting.
B. Dougan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Nelson	Aye
B. Dougan	Aye
S. Brown	Aye
P. Noyola	Aye
T. Musgrave	Aye
S. Hurder	Aye

E. Commentary from Public

II. Leadership Update

A. Head of School Update

A. Metz provided the head of school report.

B. Governance Update

P. Noyola provided the Governance update.
Form 700 was discussed with Board.

C. Finance Update

S. Hurder provided the Finance update.

D. Facilities Update

P. Noyola provided the Facilities Update.

III. Motions to Approve

A. Motion to approve December 2016 Financials

S. Hurder made a motion to approve the December 2016 financials.
T. Musgrave seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Nelson	Aye
T. Musgrave	Aye
P. Noyola	Aye
S. Brown	Aye
B. Dougan	Aye
S. Hurder	Aye

B. Motion to approve FY16/17 1st Interim Report

T. Musgrave made a motion to Approve the FY16/17 First Interim Report.
B. Dougan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Dougan	Aye
T. Musgrave	Aye
S. Brown	Aye
P. Noyola	Aye
S. Hurder	Aye
E. Nelson	Aye

Board reviewed and approved the report.

C. Motion to approve FY15/16 990 Tax Return

T. Musgrave made a motion to motion to approve FY15/16 990 Tax Return.
P. Noyola seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Brown	Aye
T. Musgrave	Aye
S. Hurder	Aye
P. Noyola	Aye
B. Dougan	Aye
E. Nelson	Aye

D. Motion to approve the opening of CCU Bank Accounts

B. Dougan made a motion to approve the opening of CCU Bank Accounts.
T. Musgrave seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Noyola	Aye

Roll Call

T. Musgrave	Aye
S. Hurder	Aye
S. Brown	Aye
E. Nelson	Aye
B. Dougan	Aye

E. Motion to approve the opening CCU Credit Card

S. Hurder made a motion to approve the opening of CCU Credit Card.
S. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Hurder	Aye
S. Brown	Aye
P. Noyola	Aye
B. Dougan	Aye
E. Nelson	Aye
T. Musgrave	Aye

F. Motion to Approve the Employee Handbook

Board reviewed and provided feedback on the employee handbook. A motion to approve the handbook will be voted upon at a later Board Meeting.

G. Motion to Approve PCSD Project Management Agreement

B. Dougan made a motion to motion to approve the PCSD Project Management Agreement.
S. Hurder seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Noyola	Aye
B. Dougan	Aye
T. Musgrave	Aye
S. Brown	Aye
E. Nelson	Aye
S. Hurder	Aye

H. Motion to update credit card policy in Fiscal Policies

S. Hurder made a motion to defer the voting of updating the credit card policy in the fiscal policies until the next board meeting.
T. Musgrave seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Hurder	Aye
E. Nelson	Aye
S. Brown	Aye
T. Musgrave	Aye
B. Dougan	Aye
P. Noyola	Aye

IV. Task Force Updates

A. Academic Excellence Update

E. Nelson provided the Academic Excellence update.

B. Human Capital Update

B. Dougan provided the Human Capital update.

V. Closing Items

A. Adjourn Meeting

S. Brown made a motion to adjourn the meeting.
E. Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Dougan	Aye
S. Hurder	Aye
P. Noyola	Aye
E. Nelson	Aye
T. Musgrave	Aye
S. Brown	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:33 PM.

Respectfully Submitted,
S. Brown