APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Regular Board Meeting

Date and Time
Wednesday August 28, 2024 at 6:00 PM

Location
201 N. Douglas Street, El Segundo, CA 90245

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at https://davincischools-org.zoom.us/j/97961742321 or dial (669) 900-6833 and use Meeting ID: 979 6174 2321.
2. Agendas are available to all audience members on the Da Vinci Schools website www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath, D. Boston, J. Webber (remote), L. Heimov, R. Ochoa, R. Santiago

Trustees Absent
None

Trustees who arrived after the meeting opened
B. Meath

Guests Present
A. Wohlwerth, C. Levenson (remote), E. Whalen (remote), G. Long (remote), Kevin Hunley, L. Rodriguez (remote), M. Amato, M. Rainey, M. Wunder, Samuel Renteria, V. Bravo, V. Rodriguez

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I. Opening Items

A. Call the Meeting to Order

J. Webber called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Aug 28, 2024 at 6:13 PM.

B. Record Attendance

C. Approve the Agenda

R. Santiago made a motion to approve.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Meath	Absent

Roll Call

R. Ochoa	Aye
J. Webber	Abstain
L. Heimov	Aye
D. Boston	Aye
R. Santiago	Aye

D. Public Comments

None

II. Information

A. From the Board

None

B. From the CEO/Superintendent

Dr. Wunder shared that this school year's was one of the smoothest school openings ever. He went on to comment on the incident at Del Aire Park, saying that the teamwork and communication with Dr. Silvers and Wiseburn was exceptional.

Dr. Wunder also shared that Da Vinci Design has been recognized by California Charter Schools Association (CCSA) as one of ten exceptional charter schools in California that are sending significantly more historically disadvantaged graduates to four-year colleges and preparing them for careers. In 2022, 78% of DVD's Black graduates completed a CTE pathway, one of California's highest rates of all charter high schools. CCSA found that charter schools send twice as many students of color to four-year colleges than traditional public schools. The CCSA's annual report for 2024, "Portrait of the Movement," offers a comprehensive look at how California charter schools are innovating and increasing access to college and career.
B. Meath arrived at 6:18 PM.

C. From the Chief People Officer

Ms. Rodriguez noted 14 new hires across all schools. The new hires were welcomed with three days of professional development (new this year for Da Vinci) and were very appreciative. One of the new hires told Assistant Superintendent of Curriculum and Instruction Michelle Rainey that it was more professional development than she had had all year in another district.

Ms. Rodriguez also shared information about the Declaration of Need for Fully Qualified Educators up for approval, to be submitted to the CTC for a math teacher in the process of earning a credential. In response to Ms. Heimov's inquiry, Dr. Wunder shared that Da Vinci has used this form in the past 16 years, and the CTC's requirements have increased as the applicant pool has decreased. This is a relatively new requirement for

board approval of the Declaration of Need. Da Vinci leaders are highly confident in this individual teacher. Brief discussion ensued.

D. Financial Update

Mr. Amato shared the 2023-24 Year-End Unaudited actuals summary. Mr. Boston inquired about the delay, to which Mr. Amato replied that the volume of grants and expenses that needed to be applied to them created a greater workload to work out the best use of the funds.

Dr. Wunder also noted that all Da Vinci teachers have an individual budget for supplies, and each Da Vinci school is a separate Local Educational Agency (LEA) and a separate business unit, creating more complexity. Mr. Amato is putting systems in place to cope with the burden at the end of the year.

Mr. Amato then discussed the Year-End unaudited actuals, going over the balance sheet. Cash and accounts receivable are very similar to last year at this time, as well as the healthy liquidity ratio. He then went on to present the P&L and year-end results and reserves summary. 2023-24 was healthy. Net operating reserves (cash reserves to support operations going into 2024-25) are also healthy, at 31.1% of operating expenses.

Da Vinci has made its 1% of LCFF for the 201 schools deferred maintenance contribution to reserves as required by the Da Vinci Facilities Use Agreement with Wiseburn. 20% of Da Vinci operating expenses are designated for economic uncertainty.

Mr. Boston inquired about revenue and grants. Mr. Amato shared that most grants are restricted or school or program-specific, and amounts are calculated by the grantor based on a multitude of factors, including ADA or unduplicated populations, etc. But even with unrestricted grants, Mr. Amato must look at the needs of individual schools and areas of greatest need. There is some allocation leeway, but a school's year-end financial position may be determined by how much grant allocation was given to that school.

Mr. Amato shared the good news that reserves and bottom line are what he had projected in March, however, more grant funds that he had anticipated are able to be carried forward into 2024-25.

Restricted funds are grants from the previous year that will be used in the future, and are therefore temporarily restricted. CTE Facilities Program construction reimbursement funds were temporarily restricted for use on the CTE Studio, which no longer needs those funds, so the extra $434K is added to the reserves. There is no time restriction for use of the money.

Up for approval is the of Banc of California $2.5M line of credit, which renews at this time every year. It is available for use, but Da Vinci has not used it in the four years. There is a $1K annual fee, but Mr. Amato has negotiated with the bank to get two years for that amount, in addition to a .25% reduction in interest.

E. Operations Update

Mr. Bravo shared that the soccer field construction is underway and on schedule; the field has been leveled and compacted in preparation for the installation of shock pad and turf in the coming week.

Mr. Bravo also shared the Café option based on the Health department's requirements. The total hard and soft costs are estimated at $215,973. Mr. Amato noted that he will add 25% contingency ($265K), and that there is a State grant ($169K) that will help offset the costs.

Mr. Santiago inquired about revenue from the coffee bar. Mr. Amato worked hard with the vendor, so rather than the school being responsible for the profit and loss, the vendor partner takes on the responsibility of those costs. Da Vinci breaks even, and the entrepreneurial pathway and FUTURES students will benefit (the original construction was paid via grant funds).

Brief discussion on the installation date of the second set of bleachers in the gym (mid September).

Mr. Bravo also shared that the gym (Hall of Champions and north lobby) will be a voting center in November for four days of voting.

III. Approval of Minutes

A. Approval of Minutes of the July 24, 2024 Regular Da Vinci Schools Board Meeting

D. Boston made a motion to approve the minutes from Da Vinci Schools Regular Board Meeting on 07-24-24.
B. Meath seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Webber	Absent
D. Boston	Aye
B. Meath	Aye
R. Santiago	Aye
R. Ochoa	Aye
L. Heimov	Aye

IV. Consent Agenda

A. Accept the Da Vinci Schools Transaction Register - July, 2024

R. Santiago made a motion to accept the Da Vinci Schools July 2024 transaction register.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Heimov	Aye
B. Meath	Aye
R. Ochoa	Aye
R. Santiago	Aye
D. Boston	Aye
J. Webber	Abstain

B. Approve 2023-24 Year End Unaudited Actuals

Item pulled.

C. Approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Communications

R. Santiago made a motion to approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Communications.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Ochoa	Aye
D. Boston	Aye
R. Santiago	Aye
J. Webber	Abstain
B. Meath	Aye
L. Heimov	Aye

D. Approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Connect

R. Santiago made a motion to approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Connect.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Meath	Aye
D. Boston	Aye
R. Ochoa	Aye
R. Santiago	Aye
J. Webber	Abstain

Roll Call

L. Heimov Aye

E. Approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Design

R. Santiago made a motion to approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Design.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Boston Aye
R. Santiago Aye
L. Heimov Aye
J. Webber Abstain
B. Meath Aye
R. Ochoa Aye

F. Approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Science

R. Santiago made a motion to approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Science.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Boston Aye
J. Webber Abstain
R. Santiago Aye
B. Meath Aye
R. Ochoa Aye
L. Heimov Aye

G. Approve Renewal of Line of Credit with Banc of California

R. Santiago made a motion to approve the renewal of the Line of Credit with Banc of California.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Meath Aye
J. Webber Abstain
L. Heimov Aye
R. Ochoa Aye
D. Boston Aye
R. Santiago Aye

H. Approve ASI Agreement for Firewall Upgrade

R. Santiago made a motion to approve the ASI Agreement for Firewall Upgrade.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Boston	Aye
R. Santiago	Aye
B. Meath	Aye
R. Ochoa	Aye
L. Heimov	Aye
J. Webber	Abstain

I. Approve Master Contract with Cross Country Education for Student Services across Multiple Da Vinci Schools Sites for 2024-2025

R. Santiago made a motion to approve the Master Contract with Cross Country Education for student service across multiple Da Vinci Schools sites for 2024-2025.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Boston	Aye
R. Santiago	Aye
L. Heimov	Aye
J. Webber	Abstain
B. Meath	Aye
R. Ochoa	Aye

J. Approve Master Contract with Siva & Associates for Student Services across Multiple Da Vinci Schools Sites for 2024-2025

Motion to approve the Master Contract with Siva & Associates for student services across multiple Da Vinci Schools sites for 2024-2025.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Santiago	Aye
D. Boston	Aye
B. Meath	Aye
R. Ochoa	Aye
L. Heimov	Aye
J. Webber	Abstain

K.

Approve Master Contract with Vista del Mar Child & Family Services for Non-Public School Placement

R. Santiago made a motion to approve the Master Contract with Vista del Mar Child & Family Services for non-public school placement.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Santiago	Aye
D. Boston	Aye
B. Meath	Aye
R. Ochoa	Aye
L. Heimov	Aye
J. Webber	Abstain

L. Approve Master Contract with STAR of California for Student Services for 2024-2025

R. Santiago made a motion to approve the Master Contract with STAR of California for student services in 2024-2025.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Webber	Abstain
L. Heimov	Aye
D. Boston	Aye
R. Ochoa	Aye
R. Santiago	Aye
B. Meath	Aye

M. Approve 2024-2025 Report of Alternative Authorization of Teaching Assignments

R. Santiago made a motion to approve the 2024-2025 Report of Alternative Authorization of Teaching Assignments.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Heimov	Aye
R. Santiago	Aye
J. Webber	Abstain
D. Boston	Aye
B. Meath	Aye
R. Ochoa	Aye

N. Ratify Staff Incentive Bonuses: Retention and Referral

R. Santiago made a motion to ratify Staff Incentive Bonuses: Retention and Referral.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Heimov	Aye
J. Webber	Abstain
D. Boston	Aye
B. Meath	Aye
R. Ochoa	Aye
R. Santiago	Aye

O. Approve Second Amendment and Appendices to the College and Career Access Pathways (CCAP) Agreement with El Camino College

R. Santiago made a motion to approve the Second Amendment and Appendices to the College and Career Access Pathways (CCAP) Agreement with El Camino College.
L. Heimov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Heimov	Aye
B. Meath	Aye
J. Webber	Abstain
R. Ochoa	Aye
R. Santiago	Aye
D. Boston	Aye

P. Ratify Youth & Government Officer Retreat Overnight Trip

Mr. Boston inquired about the funding, especially for students who may not be able to afford the cost. Dr. Wunder shared that the clubs prepare for this and the Da Vinci Schools Fund often subsidizes the cost for those students..
R. Santiago made a motion to ratify the Youth & Government Officer Retreat overnight trip.
D. Boston seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Santiago	Aye
D. Boston	Aye
B. Meath	Aye
J. Webber	Abstain
R. Ochoa	Aye
L. Heimov	Aye

Q. Approve Youth & Government Overnight Trips for 2024-2025 School Year

R. Santiago made a motion to approve the Youth & Government overnight trips for the 2024-2025 school year.
D. Boston seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Boston	Aye
J. Webber	Abstain
R. Ochoa	Aye
L. Heimov	Aye
R. Santiago	Aye
B. Meath	Aye

V. Board Action

A. Approve the Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year

L. Heimov made a motion to approve.
B. Meath seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Santiago	Aye
J. Webber	Abstain
L. Heimov	Aye
R. Ochoa	Aye
D. Boston	Aye
B. Meath	Aye

VI. Closed Session

A. Conference with Legal Counsel

Closed session entered at 7:11 p.m.

VII. Closing Items

A. Reconvene for Public Session & Closed Session Reporting

Public session reconvened at 7:55 p.m.
Dr. Webber reported that no action had been taken in closed.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,

A. Wohlwerth

Next Regular Da Vinci Schools Board meeting: Wednesday, September 25, 2024.