APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Regular Board Meeting

Date and Time
Wednesday July 24, 2024 at 6:00 PM

Location
201 N. Douglas Street, El Segundo, CA 90245 or
221 Tingey Street SE, Washington, DC 20003

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at https://davincischools-org.zoom.us/j/91516483179 or dial (669) 900-6833 and use Meeting ID: 915 1648 3179.
2. Agendas are available to all audience members on the Da Vinci Schools website www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath, D. Boston, J. Webber (remote), L. Heimov, R. Ochoa, R. Santiago

Trustees Absent
None

Trustees who arrived after the meeting opened
L. Heimov

Guests Present
A. Wohlwerth (remote), C. Levenson (remote), E. D'Souza (remote), E. Whalen (remote), K. Toon (remote), M. Amato (remote), M. Rainey, M. Wunder, T. Christopher (remote), V. Bravo, V. Rodriguez

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I. Opening Items

A. Call the Meeting to Order

J. Webber called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Jul 24, 2024 at 6:24 PM.

B. Record Attendance

C. Approve the Agenda

D. Boston made a motion to approve.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
D. Boston	Aye
R. Santiago	Aye
R. Ochoa	Aye
J. Webber	Aye
L. Heimov	Absent

D. Public Comments

None

II. Information

A. From the Board

Mr. Santiago recognized the summer program and the work it takes to execute it. He thanked the staff.

Mr. Meath recognized the success of the performing arts summer camp, saying his grandchildren enjoyed them.

B. From the CEO/Superintendent

Dr. Wunder thanked the board members for their service. He believes the new Central Office configuration will provide more support and service to the school sites.

He thanked Christina Joubert, Carla Levenosn, Val Green, and all the others who created and coordinated the Summer in Wiseburn program. Dr. Wunder acknowledged the enormous amount of work it took to execute.

C. From the Chief People Officer

Ms. Rodriguez noted the many compliance issues that the HR team is working on, including the State-required workplace prevention of violence training program. Da Vinci Schools saved $15,000 doing the work in-house, and now other schools are asking for Da Vinci's program.

D. Financial Update

Mr. Amato noted that his team is working on year-end results and the preliminary work on the annual audit.

He commented on the new three-year contract with Charter School Management Corporation (CSMC) that is on the agenda for approval. The previous three-year contract's flat fee was $318K. The new contract increases in the first year to $350K (10% increase), the second year increases to $360K (2.9%), and the final year increases to

$370K (2.8%). The increases have been mitigated for the future years. The services will be the same, but Da Vinci is working with them to obtain more support as the accounting department's needs have grown as Da Vinci has grown.

Mr. Boston inquired on Mr. Amato's thoughts on bringing work in-house (increasing personnel) as opposed to using CSMC. Mr. Amato noted that he has considered the balance between the expense of staff salary and benefits and the cost of a third-party provider. CSMC provides a slew of services, including supporting payroll, enrollment, and State and other agency reporting and compliance. CSMC provides value for the expense.
L. Heimov arrived at 7:54 PM.

E. Operations Update

Mr. Bravo shared that the soccer field construction faced a summer crunch labor shortage. The subcontractor may not be able to install the concrete curb around the field; the construction team is looking for alternatives.

The Kitchen and Cafe schematic diagrams will be reviewed next week Monday, to ensure all the components have been included to use the space as it is intended to serve meals to students.

The Health Department is asking for the full submission of the cafe plans. which the architects rebutted is unnecessary since the Health Department had already inspected and approved the opening of the cafe.. The team is awaiting a response. Mr. Bravo thanked PBK Architects for their assistance in responding to the Health Department's request.

III. Approval of Minutes

A. Approval of Minutes of the June 18, 2024 Regular Da Vinci Schools Board Meeting

L. Heimov made a motion to approve the minutes from Da Vinci Schools Regular Board Meeting on 06-18-24.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
J. Webber	Aye
R. Santiago	Aye
R. Ochoa	Aye
L. Heimov	Aye
D. Boston	Aye

IV. Consent Agenda

A.

Accept the Da Vinci Schools Transaction Register - June, 2024

R. Santiago made a motion to accept the June 2024 Da Vinci Schools Transaction register.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber	Aye
L. Heimov	Aye
R. Santiago	Aye
R. Ochoa	Aye
B. Meath	Aye
D. Boston	Aye

B. Approve Contract with Charter School Management Corporation for Back Office Services

R. Santiago made a motion to approve the contract with Charter School Management Corporation for Back Office Services.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
J. Webber	Aye
R. Ochoa	Aye
L. Heimov	Aye
B. Meath	Aye
R. Santiago	Aye

C. Approve Pay Scale Increase for School Grounds Supervision Position

R. Santiago made a motion to approve the Pay Scale Increase for School Grounds Supervision Position.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
J. Webber	Aye
B. Meath	Aye
D. Boston	Aye
R. Ochoa	Aye
L. Heimov	Aye

D. Approve Consultant Agreement with Culture Consulting Solutions

R. Santiago made a motion to approve the consultant agreement with Culture Consulting Solutions.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
J. Webber	Aye
R. Ochoa	Aye
B. Meath	Aye
L. Heimov	Aye
R. Santiago	Aye

E. Approve 2024-25 Statement of Work Agreement with Southern New Hampshire University for Concurrent Enrollment

R. Santiago made a motion to approve the 2024-25 Statement of Work Agreement with Southern New Hampshire University for Concurrent Enrollment.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
L. Heimov	Aye
R. Ochoa	Aye
D. Boston	Aye
J. Webber	Aye
B. Meath	Aye

F. Approve Memorandum of Understanding with South Bay Work Investment Board (SBWIB)

R. Santiago made a motion to approve the Memorandum of Understanding with South Bay Work Investment Board (SBWIB).
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
R. Santiago	Aye
B. Meath	Aye
D. Boston	Aye
J. Webber	Aye
L. Heimov	Aye

G. Approve 2024-25 Student and Family Handbooks for Da Vinci Communications, Design, Science, and Connect

R. Santiago made a motion to approve the 2024-25 Student and Family Handbooks for Da Vinci Communications, Design, Science, and Connect.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
R. Ochoa	Aye
R. Santiago	Aye
D. Boston	Aye
J. Webber	Aye
L. Heimov	Aye

H. Approve Revised Da Vinci Schools Grades and Evaluation of Academic Achievement Policy

R. Santiago made a motion to approve the revised Da Vinci Schools Grades and Evaluation of Academic Achievement Policy.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
J. Webber	Aye
D. Boston	Aye
L. Heimov	Aye
R. Ochoa	Aye
B. Meath	Aye

I. Approve Revised Da Vinci Schools Student Discipline/Suspension and Expulsion Policy

Mr. Boston inquired about the changes to the policy. Mr. Bravo shared that the alignment of the language in the policy, handbooks, and charters were the key points. He also noted the expulsion appeal process, homework policy, and alternatives to suspension were added or refined, all in alignment with law.

Ms. Heimov noted that the elimination of willful defiance suspensions have been a positive change in schools.
R. Santiago made a motion to approve the revised Da Vinci Schools Student Discipline/Suspension and Expulsion Policy.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
J. Webber	Aye
L. Heimov	Aye

Roll Call

R. Santiago	Aye
B. Meath	Aye
R. Ochoa	Aye

J. Approve Da Vinci Schools Independent Study Board Policy Revised Per SB 153

R. Santiago made a motion to approve the Da Vinci Schools Independent Study Board Policy Revised per SB 153.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
J. Webber	Aye
B. Meath	Aye
R. Santiago	Aye
L. Heimov	Aye
D. Boston	Aye

K. Approve Submission of the Da Vinci Communications, Design, Science, and Connect Charters and the Charter School Petitioner Certification to the Superintendent and Board of Trustees of Wiseburn Unified School District

Dr. Wunder clarified that this item is not an approval to submit the charters immediately, but to work with Dr. Silvers to determine a legal date to formally submit the charter petitions.
R. Santiago made a motion to approve the submission of the Da Vinci Communications, Design, Science, and Connect Charters and the Charter School Petitioner Certification to the Superintendent and Board of Trustees of Wiseburn Unified School District.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
D. Boston	Aye
J. Webber	Aye
B. Meath	Aye
L. Heimov	Aye
R. Ochoa	Aye

V. Closed Session

A. Conference with Legal Counsel

Entered at 6:47 p.m.

VI. Closing Items

A. Reconvene for Public Session & Closed Session Reporting

Public session reconvened at 7:17 p.m.
Dr. Webber reported that no action was taken in Closed Session.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,
A. Wohlwerth

Next Regular Da Vinci Schools Board meeting: Wednesday, August 28, 2024.