APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Board Meeting

Date and Time
Wednesday February 22, 2023 at 6:00 PM

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at https://zoom.us/j/92765473344, Meeting ID: 927 6547 3344, or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath, D. Boston, D. Brann, J. Webber, L. Heimov, R. Ochoa (remote), R. Santiago

Trustees Absent
None

Trustees who arrived after the meeting opened
B. Meath

Guests Present
A. Johnson (remote), A. Wohlwerth (remote), Alvin Liu (remote), C. Levenson (remote), C. Miller (remote), Daniela Torres (remote), E. D'Souza (remote), Emma Enriquez (remote), Emma Hattne (remote), G. Long (remote), G. White (remote), J. Hawn, K. Toon (remote), L. Rodriguez (remote), Leilani Pineda (remote), M. Amato (remote), M. Denniston (remote), M. Rainey (remote), M. Wunder, Milissa Sutton (remote), Quinn Schell (remote), R. Stoll (remote), S. Wallis, Sam Renteria (remote), T. Christopher (remote), V. Bravo (remote)

I. Opening Items

A. Call the Meeting to Order

D. Brann called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Feb 22, 2023 at 6:03 PM.

B. Record Attendance and Guests

C. Approval of Agenda

J. Webber made a motion to approve.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
B. Meath	Absent

Roll Call

L. Heimov	Aye
J. Webber	Aye
D. Boston	Aye
R. Ochoa	Aye
R. Santiago	Aye

D. Public Comments

None

II. Information

A. From the Board

Mr. Santiago noted that the Da Vinci Boys' Volleyball team was victorious over Culver City.

Dr. Webber thanked the staff of Da Vinci for fostering school culture with Spirit Week events.

Ms. Heimov gave kudos to the student artists from Design, whose artwork is on display in the atrium.

B. Working Groups' Updates

None

C. From the CEO/Superintendent

None

D. From the COO/Deputy Superintendent

Dr. Hawn thanked the data team Gloria White, Chris Miller, Josh Beals, Allegra Johnson, and DV Principals for their work on the evening's data presentation.

DV Flex independent study program is on the agenda for approval. She thanked Dr. Johnson, Dr. Emily Green, Dr. Lynn Rodriguez, and (soon to be Dr.) Tim Regalado, a special education teacher with expertise in independent study.

E. Student Board Member Update

Emma Hattne presented the Science update, speaking about the 9th grade Fulcrum Day's engineering events, the Youth & Government Sacramento trip. One of the Da Vinci students won first place in the National Assembly's Solution for the Nation competition with her electronic translation software for medical computers. Spirit Week was fun, including Valentine's Day flowers from teachers, dress like a teacher/student day, and

pajama day. Black History Month events included themed Jeopardy games in Advisory and Community Dialogue.

Alvin Liu gave the Communications update, noting the National School Counseling Week, Black History Month, Spirit Week, and exciting field trips to the Reagan Library, with its Situation Room and crisis simulation, Northrop Grumman's F18 assembly line, and NAC Architecture in Chinatown.

Leilani Pineda gave the update for Design, sharing Latinx Student Union's Conchitas Con Cariño event, the 9th grade took a food truck field trip, Spirit Week, Valentines Day Flowers from Leadership, and Black Student Union Community Dialogue and dance party.

Connect High School student Milissa Sutton noted the Loyola Marymount University Black Student Union's presentation to seniors, screening of The Woman King film, BSU and Connect Crew Spirit Week events, Lunchtime Empowerment talk, Cypher Tuesday, a rap music event.
Dr. Wunder thanked Ms. Sutton for representing Da Vinci Connect at the California Distinguished Schools Awards banquet.

Quinn Schell gave the Connect K8 update, speaking about the school yearbooks, now customizable, the return of virtual art classes with Mr. Mason, Random Acts of Kindness opportunities, and the Garden Club.
B. Meath arrived at 6:17 AM on February 23.

F. Presentation: Annual Metrics Update

Dr. Hawn introduced the Metrics Update, saying that the team focused on students, culture, SEL, and academic outcomes. Dr. Allegra Johnson spoke of how the team's DEI and Belonging commitment guide the thinking behind data collecting, looking for opportunity gaps and ways to close those gaps and support all students.

Ms. Carla Levenson shared highlights of the 2021-2022 Annual Impact Report, noting the Data and Accountability team's creation of the Data Hub to analyze student and whole school performance in real-time to improve student outcomes. 95% of Da Vinci's Class of '22 students completed a-g requirements, an astonishing 51% above the state average. All students were exposed to career-relevant curricula, and all career pathways at Da Vinci gained Career and Technical Education CTE) Advisory boards to connect them to local employers' needs.

Ms. Gloria White discussed Da Vinci's Fall 2022 Net Promoter Score, 62.6, which is higher than that of Apple. Over 800 Da Vinci families answering the parent survey believe that Da Vinci is doing a great job in school environment, culture, and safety. The student survey noted that their most important learning experience was real world learning.

Ms. Grace Long, Science Principal, shared that school culture is important at Science, and staff are intentional in their efforts to know the whole student and celebrate their strengths. Cohesion teams (student, staff, and parent teams) work to further preventative measures and provide targeted student support.

Ms. White shared the data hub that Chris Miller has created. Mr. Miller spoke about the Social Emotional counseling data.

Mr. Russell Stoll, Design Principal, shared that the staff are focusing on attendance monitoring. Higher attendance rates correlate to higher rates of academic achievement, and lower attendance correlates to higher rates of academic struggle. Design has hired a PPS-credentialed staff member to concentrate on increasing attendance. Staff have seen significant improvement in attendance over the previous year. The MTSS Committee, led by Assistant Principal Kirk Takeyama, works on regularly checking student progress to improve outcomes, and behavior management strategies.

Ms. Kaitlin Toon, Connect TK-8 Principal, shared the SEL Implementation highlights: a new Leadership Seminar for Middle School, Staff meeting facilitator rotations for teachers, staff's sharing of Random Acts of Kindness and Black History Month lessons and resources with families, and Parent Educator supports.

Connect K8 MAP testing data shows student progress over the year. Ms. White shared that CAASPP tests (for high school students) do not show growth, but just proficiency. Over 95% of Da Vinci students participate in CAASPP testing, which is (as usual for Da Vinci) higher than the state average. Ms. White congratulated staff in pushing for and achieving such high participation rates. The State invalidated 2021 CAASPP data due to COVID.

Grade data shows the lowest non-passing rate in five years, and the highest number of A and B grades in five years.

Ms. Erin D'Souza, Communications Principal, shared that their math team implemented data-driven low Math CAASPP score remedies, resulting in an increase in math performance at Communications from 2018-19, through the pandemic's remote learning, to 2021-22. They moved Algebra 2 to 11th grade, implemented interim assessments in math classes, adjusting curriculum, and added an Algebra Lab for Algebra 1 support.

College enrollments and persistence have rebounded up from the COVID low, above the national averages. Da Vinci graduates have earned 58 certificates/credentials, 331 Associate degrees, 483 Bachelor degrees, 29 Master degrees, and 1 PhD. Since the first graduating class of 2012, Da Vinci has graduated 3,049 students.

Ms. Tami Christopher, Connect HS Principal, shared that their students have completed 131 college courses across Southern New Hampshire University, El Camino College, and UCLA Extension, and two students have obtained their AA degrees so far this year.

Dr. Johnson noted that the best data is actionable data, so measuring the impact of Da Vinci's signature practices and refining those practices based on data is important and urgent to the teams.

Dr. Hawn noted the collaboration with Wiseburn SEL and Formative assessment articulation sessions were successful, and the team looks forward to more collaboration. She also noted that career readiness data is important, and the team is determining what types of data they want to collect and how they want to collect it.
Dr. Webber inquired about education net promoter scores. Ms. White explained that the federal data collection stopped due to COVID.

Mr. Boston thanked the team for their work. He would like to chat with the team on the aggregation of data. Dr. Brann noted that perhaps a special session is warranted for those interested.

G. Presentation: DVX + Rivet School

Ms. Michelle Rainey introduced Mr. Jeff Manassero, Executive Director of The Rivet School. He shared that he had previously taught in a highly-rated high school with very low college persistence rates. He started Rivet School as a response to his experiences and to help students achieve their college goals and successfully earn degrees.

Ms. Rainey described the proposed partnership with Rivet School to build capacity at DVX and support SNHU degree pursuit. DVX has broken ground in serving students beyond 12th grade, how it works well in an independent study framework, and which college partners are great for students. DVX requires more capacity than the program enrollment has been able to provide. College enrollment has generally decreased, and DVX needs a clearer brand and purpose. Rivet School can provide capacity, expertise , and brand clarity.

Mr. Manassero shared a bit about Rivet School and their outcomes, saying that the non-profit has served over 300 students, producing 40 AA and 50 BA degrees, with a 70% persistence rate and a 75% graduation rate (BA in 6 years). Like DVX, Rivet School partners with Southern New Hampshire University. It also provides support to students beyond earning their degree.

Ms. Rainey noted Rivet's clear vision and branding, which will help DVX work better.

The partnership would expand the Bridge program at Rivet, which is designed to support 18-22 year-olds with guided cohort-based experience. Students would enroll in SNHU's

general education AA or Communications, Business Management, or Healthcare Administration BA programs. They would also receive career programming and coaching. Rivet School will operate autonomously, but in deep collaboration with Da Vinci staff and leadership.

Ms. Rainey described the planning process. Mr. Michael Amato spoke briefly about the financial aspects of the partnership.

The partnership will be brought before the Da Vinci Board in March for approval, with the goal of launching the first cohort in August/September 2023.

Mr. Santiago inquired about the initial 15 student enrollment. Brief discussion ensued. Dr. Wunder noted that the Rivet School board had just approved the partnership. Mr. Boston would like to understand the financial big picture. Mr. Amato will prepare an analysis in advance.

H. Financial Update

Mr. Amato shared the January balance sheet and profit & loss statement. Mr. Boston would like to see the prior period to see the trends over a year's time.

Mr. Amato discussed new accounting requirements: "right of use assets" and Leases Payable. These items cover large equipment leases (such as copier printers) and real estate leases (like 550 Continental Blvd.). All future payments on those leases must be shown under Assets, and all future payments must also be shown under Liabilities. The expenses must be taken at a flat rate over time, and the difference between the flat rate and the actual amounts paid must be shown on the balance sheet. The Profit & Loss sheet will always show actual figures. Mr. Amato then went over the Budget Summary.

The 2021-22 tax return covers July 1, 2021 through June 30, 2022. Mr. Amato thanked Mr. Gary Wayland, who prepares the return for Da Vinci Schools *pro bono*.

Mr. Amato also described the Request for Proposal for Food Service which is up for board approval, and the process for awarding the contract for the next school year. He also spoke about the ERC Funds designation as reserve funds, which designation may be changed in the future as needed. Reserve funds are in a Banc of California insured cash sweep account where it is covered by federal insurance. The drawback is the low interest rate. Mr. Amato is exploring solutions with higher returns in alternative safe vehicles. Brief discussion ensued. Dr. Brann requested Mr. Amato bring his findings to the Board.

I. Facilities Update

Mr. Bravo spoke of 550 Continental Blvd. passing its Fire/Life/Safety inspection. The Certificate of Occupancy will be delivered in a few days. The soccer field dirt moving

opportunity has unfortunately fallen through. An architect is still being sought to submit the plans to DSA. The team is working with neighbor Millennium Space Systems to place a crane to complete the cooling tower replacement on March 31 and April 1. The project is expected to be completed by April 10.

Regarding the coffee bar, students have been trained, one barista has been hired, and another is being sought. The soft opening is anticipated in March. Operating hours are being devised.

There are many events in March: a gymnastics tournament, the FRC Robotics L.A. Regional tournament. Two international teams are expected, one from Taiwan and hopefully one from Turkey. The CARnival fundraiser is greatly anticipated, as it was a lot of fun last year.

III. Approval of Minutes

A. Approval of Minutes of the January 25, 2023 Da Vinci Schools Regular Board Meeting

R. Santiago made a motion to approve the minutes from Da Vinci Schools Regular Board Meeting on 01-25-23.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber	Aye
L. Heimov	Aye
D. Brann	Aye
R. Ochoa	Aye
D. Boston	Aye
B. Meath	Aye
R. Santiago	Aye

B. Approve Minutes of the February 8, 2023 Da Vinci Schools Special Board Meeting

R. Santiago made a motion to approve the minutes from Da Vinci Schools Special Board Meeting on 02-08-23.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
R. Santiago	Aye
D. Boston	Aye
R. Ochoa	Aye
D. Brann	Aye
L. Heimov	Aye

Roll Call

J. Webber Aye

IV. Action Item

A. Proposed CTE Studio License Agreement and Proposed Memorandum of Understanding between Wiseburn Unified and Da Vinci Schools

Item pulled by staff.

V. Consent Agenda

A. Accept Da Vinci Schools Payment Register - January 2023

D. Boston made a motion to accept the Da Vinci Schools Payment Register for January 2023.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago Aye
D. Boston Aye
R. Ochoa Aye
D. Brann Aye
L. Heimov Aye
J. Webber Aye
B. Meath Aye

B. Approve 2021-22 Da Vinci Schools Tax Return

D. Boston made a motion to approve the 2021-22 Da Vinci Schools Tax Return.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber Aye
R. Ochoa Aye
D. Boston Aye
D. Brann Aye
B. Meath Aye
R. Santiago Aye
L. Heimov Aye

C. Approve Designation of ERC Funds

D. Boston made a motion to approve the Designation of ERC Funds.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
D. Brann	Aye
B. Meath	Aye
L. Heimov	Aye
D. Boston	Aye
J. Webber	Aye
R. Santiago	Aye

D. Ratify Updated Certification of Signatures for Da Vinci Schools

D. Boston made a motion to ratify the Updated Certification of Signatures for Da Vinci Schools.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
R. Santiago	Aye
L. Heimov	Aye
B. Meath	Aye
D. Brann	Aye
R. Ochoa	Aye
J. Webber	Aye

E. Approve Amendment to Chartwells Contract for Coffee Bar

D. Boston made a motion to approve the Amendment to Chartwells Contract for Coffee Bar.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
B. Meath	Aye
L. Heimov	Aye
R. Ochoa	Aye
R. Santiago	Aye
D. Boston	Aye
J. Webber	Aye

F. Approve Request for Proposal and Model Fixed-Price Contract for Food Service Management

D. Boston made a motion to approve the Request for Proposal and Model Fixed-Price Contract for Food Service Management.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
L. Heimov	Aye
D. Boston	Aye
D. Brann	Aye
J. Webber	Aye
R. Ochoa	Aye
R. Santiago	Aye

G. Approve Renewal Agreement for Accounts Payable System SAP Concur

D. Boston made a motion to approve the Renewal Agreement for Accounts Payable System SAP Concur.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber	Aye
R. Ochoa	Aye
R. Santiago	Aye
L. Heimov	Aye
D. Brann	Aye
D. Boston	Aye
B. Meath	Aye

H. Approve Memorandum of Understanding with LEIDOS, Inc. for Military-Connected Student and Family Support Counselor

D. Boston made a motion to approve the Memorandum of Understanding with LEIDOS, Inc. for Military-Connected Student and Family Support Counselor.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approve Directed Teaching Agreement with Pepperdine Graduate School of Education and Psychology

D. Boston made a motion to approve Directed Teaching Agreement with Pepperdine Graduate School of Education and Psychology.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Approve Board Certified Behavior Analyst Position

D. Boston made a motion to approve Board Certified Behavior Analyst Position.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

K.

Approve Paid COVID Leave Extension - Unused Time

D. Boston made a motion to approve Paid COVID Leave Extension - Unused Time.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Approve Updated Comprehensive School Safety Plan for Da Vinci Communications

D. Boston made a motion to approve Updated Comprehensive School Safety Plan for Da Vinci Communications.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Approve Updated Comprehensive School Safety Plan for Da Vinci Design

D. Boston made a motion to approve Updated Comprehensive School Safety Plan for Da Vinci Design.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

N. Approve Updated Comprehensive School Safety Plan for Da Vinci Science

D. Boston made a motion to approve Updated Comprehensive School Safety Plan for Da Vinci Science.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

O. Approve Updated Comprehensive School Safety Plan for Da Vinci Connect

D. Boston made a motion to approve Updated Comprehensive School Safety Plan for Da Vinci Connect.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

P. Approve and Adopt Updated Administering Medication and Monitoring Health Conditions Board Policy

D. Boston made a motion to approve and adopt the Updated Administering Medication and Monitoring Health Conditions Board Policy.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Q. Approve Da Vinci Flex Pilot

Mr. Meath shared that he is not convinced that this is the right direction for Da Vinci Schools. Dr. Hawn shared that the program would initially enroll 30 students. In-person learning and socialization is critical. There are a number of students who are fairly high-achieving, but who don't fit into the standard school day, but are not in the home hospital

"bucket." There is a growing desire among students and parents for more flexible options. All the extracurriculars and perhaps pathway classes that could be offered to these students. It would be more like Connect, a hybrid program that is more robust than the home hospital program. These students go elsewhere if their needs are not met.

Dr. Wunder noted that Connect is not the answer for these students who don't want the college piece of Connect High School. Dr. Hawn noted that it would be a pilot that would come back to the board after a robust evaluation. The goal is to better serve current Da Vinci students in this demographic, not to publicize the program to new students. The program is self limiting because of capacity limits.

Dr. Wunder noted it is not a bid for higher enrollment. Mr. Steve Wallis shared that Dr. Hawn has carefully listened to the site leaders and Dr. Green and has done much research on this subject. In his experience, there are students who don't want to be in school daily, and sometimes it's temporary. It would be easier to help them within the structure that we have, rather than doing home hospital "one-offs." Mr. Boston inquired about the sustainability of the costs for what could be a small number of students that changes.

Ms. Heimov commented that the pilot program would be in keeping with Da Vinci's desire to meet students where they are. Dr. Webber shared that she is in favor of a pilot, as it's an innovative idea. Mr. Meath expressed his concerns about the administrative costs, saying that Da Vinci cannot be all things to all people. Dr. Wunder shared that Design principal Russell Stoll had just texted him to say that he has four current students at Design who could benefit from much easier onramps and offramps to a temporary independent study model. Most of the students have medical needs, and home hospital is not as robust as what could be offered through Flex.
R. Santiago made a motion to approve.
J. Webber seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Webber	Aye
R. Santiago	Aye
B. Meath	No
D. Brann	No
L. Heimov	Aye
R. Ochoa	Aye
D. Boston	No

VI. Closed Session

A. Conference with Legal Counsel

Closed session entered at 8:37 p.m.

VII. Closing Items

A. Reconvene for Public Session & Closed Session Reporting

Public Session reconvened at 10:55 p.m.
Dr. Brann reported that no action was taken in Closed Session.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:55 PM.

Respectfully Submitted,
A. Wohlwerth

Next Regular Da Vinci Schools Board meeting: March 22, 2023.