APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Regular Board Meeting

Date and Time
Wednesday December 14, 2022 at 6:00 PM

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at https://zoom.us/j/92775127848, Meeting ID: 927 7512 7848, or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
D. Brann, J. Webber (remote), L. Heimov (remote), R. Ochoa (remote), R. Santiago

Trustees Absent
B. Meath, D. Boston

Guests Present
A. Johnson (remote), A. Wohlwerth (remote), Chris Howell (remote), G. Long (remote), J. Hawn, K. Toon (remote), L. Rodriguez (remote), M. Amato (remote), M. Rainey (remote), M. Wunder, Pamela Li (remote), R. Stoll (remote), Saya Wai (remote), T. Christopher (remote)

I. Opening Items

A. Call the Meeting to Order

D. Brann called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Dec 14, 2022 at 6:01 PM.

B. Record Attendance and Guests

C. Special Board Action: Approve and Adopt Board Resolution for Teleconference Board Meetings Pursuant to Special Rules in Government Code Section 54953(e)

J. Webber made a motion to approve.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
L. Heimov	Aye
J. Webber	Aye
D. Brann	Aye
D. Boston	Absent
R. Ochoa	Aye
B. Meath	Absent

D. Approval of Agenda

R. Santiago made a motion to approve.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
R. Ochoa	Aye
L. Heimov	Aye
B. Meath	Absent
J. Webber	Aye
R. Santiago	Aye
D. Boston	Absent

E. Public Comments

None

II. Information

A. From the Board

None

B. Working Groups' Updates

None

C. From the CEO/Superintendent

Dr. Wunder shared that about a dozen Da Vinci staff members expressed gratitude to him and Dr. Hawn for the Board's decision to give the salary increases approved at the previous board meeting. He also shared that he just learned that Erin Whalen raised $200K for Da Vinci RISE which opened up other funding opportunities. Also, the Keck Foundation awarded Da Vinci Schools $500K for the CTE Studio. The State is awarding $133K for the CTE Studio and $700K for general career technical education.

Dr. Brann noted it was nice to get the feedback from staff.

D. From the COO/Deputy Superintendent

Dr. Hawn noted the launch of the Da Vinci Choir course, saying students have started signing up for the second semester launch. The initial course will take place after school, but the best timing will be determined after canvassing Da Vinci students and Dana students.

She also expressed gratitude to the Board for the salary increases already given, and the items being presented for approval that will help retain great Da Vincians. Dr. Hawn then wished everyone happy holidays.

Dr. Wunder added that the Enrollment Coordinator shared with him that Da Vinci has already received over 800 unique applications for the next school year.

E. Student Board Member Update

Emma Enriquez introduced the update, and noted the upcoming STEAM Day, hosted by the Society of Women Engineers and Da Vinci Robotics' Team 4201.

Emma Hattne gave the Science update, sharing the Winterfest event, CEA Honors Gensler field trip, Presentations of Learning (POL's), and Psychology Honors project.

Alvin Liu gave the Communications update, saying that POL's consumed much of the students' time in December. He also shared that DVC had two finalists for the POSSE scholarship, and one POSSE Scholar this year. The scholarship is highly competitive, as it supports winners with by paying their full tuition.

Amelia Griffin gave the Design update, speaking of POLs, A-G and Pathway classes. The 12th grade Government class held a POL debate a law before a "Supreme Court" made up of nine students and teachers.

Milissa Sutton gave the Connect High School update, sharing the 10th, 11, and 12th grade Exhibition event, World AIDS Awareness Spirit Day activities, and the 9th Grade Exhibition where students debuted their documentary films for their families in a red carpet event.

Quinn Schell gave the Connect K8 update. He shared the Exhibition event, where each grade level showcased a different project focusing on anatomy and human body systems.

F. Financial Update

CFO Michael Amato spoke about the First Interim report, which entails October and preliminary November financial results, and budget revisions. Enrollment has exceeded original budget expectations. Average Daily Attendance fluctuates but is projected to be lower than originally expected, which may impact funding, since LCFF revenue is tied to ADA. Cumulative final results will be known in April.

The State 12.26% COLA has been factored into the 22-23 budget. The other one-time state grants of $1.5M and $2M are being planned to be used in the future. In addition, the State's Hold Harmless funding will give Da Vinci an extra $600K above original budget. Mr. Amato anticipates $1.9M over originally-budgeted revenue due to all of these factors. The $1.9M additional revenue will support expenses such as personnel salaries,

stipends, and benefits, payroll taxes, etc., which are $1.3M higher than originally budgeted.

New Schools Venture Fund is providing $150K for the Da Vinci Institute.
Mr. Amato has removed the soccer field's projected $600K funding, in order to maintain a conservative budget.

Da Vinci has experienced large increases in special education, transportation, and utility bill expenses. Savings were gained by switching telecommunications and copier vendors (Mr. Amato thanked Mr. Jesse Corral for his work there).

Revenue increased approximately $2M, but expenses also increased approximately $2M.

Mr. Amato presented the 2022-23 revised budget. Da Vinci recently learned of the Keck Foundation's support of $500K and the CTEIG State grant of $133K for the CTE Studio project, which frees up $633K from reserves. He projects net cash reserves of $7.7M.

Regarding ADA, Dr. Wunder commented that Da Vinci Connect trends higher than the 92% average daily attendance for independent study. Dr. Hawn shared that Da Vinci convened a committee to discuss recommendations for improving policies and practices to increase ADA.

Dr. Brann reminded everyone that ADA never equals enrollment, but the discrepancy leaves money on the table that could be collected if every student was in attendance every day. While you don't want sick people in class, increasing the ADA percentage from 92 to 93 or 94 percent represents real money. Da Vinci has always worked on increasing ADA since before the pandemic, when ADA was 95 or 96%.

Ms. Heimov inquired what the staff thinks of the impact of the lingering pandemic on ADA. Dr. Hawn agreed that there is anxiety around attending when sick. Dr. Wunder noted that one site experienced 149 students out at the same time one day last month.

Dr. Wunder thanked Mr. Amato for his work on the incredibly complex financial situation across Da Vinci Schools. Dr. Brann and Dr. Webber concurred.

Mr. Amato shared that he is maintaining a conservative outlook and so overall ADA is actually higher (93%) than he shows (92%), as he's taking into account the fluctuating numbers.

G. Facilities Update

None

III. Approval of Minutes

A. Approval of Minutes of the November 29, 2022 Da Vinci Schools Regular Board Meeting

J. Webber made a motion to approve the minutes from Da Vinci Schools Regular Board Meeting on 11-29-22.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Heimov	Aye
D. Boston	Absent
J. Webber	Aye
B. Meath	Absent
R. Ochoa	Aye
D. Brann	Aye
R. Santiago	Aye

IV. Consent Agenda

A. Accept Da Vinci Schools Payment Register - November 2022

J. Webber made a motion to accept the November, 2022 transaction register over $10K.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber	Aye
R. Ochoa	Aye
D. Brann	Aye
R. Santiago	Aye
L. Heimov	Aye
D. Boston	Absent
B. Meath	Absent

B. Approve Fiscal Year 2022-23 First Interim Reports for Da Vinci Communications, Design, Science, and Connect

J. Webber made a motion to approve the Fiscal Year 2022-23 First Interim Reports for Da Vinci Communications, Design, Science, and Connect.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
D. Boston	Absent
B. Meath	Absent
J. Webber	Aye
R. Ochoa	Aye

Roll Call

D. Brann Aye
L. Heimov Aye

C. Approve One-Time Bonus for Staff

J. Webber made a motion to approve the One-Time Bonus for Staff.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber Aye
D. Brann Aye
B. Meath Absent
L. Heimov Aye
R. Santiago Aye
D. Boston Absent
R. Ochoa Aye

D. Approve Staff Incentive Bonuses: Referral, Signing, Retention, Longevity, and Early Notification

J. Webber made a motion to approve the Staff Incentive Bonuses: Referral, Signing, Retention, Longevity, and Early Notification.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber Aye
L. Heimov Aye
R. Ochoa Aye
D. Brann Aye
D. Boston Absent
B. Meath Absent
R. Santiago Aye

E. Approve Teacher Education Clinical Practice Agreement with University of Massachusetts Global

J. Webber made a motion to approve the Teacher Education Clinical Practice Agreement with University of Massachusetts Global.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath Absent
D. Boston Absent
D. Brann Aye
L. Heimov Aye

Roll Call

R. Ochoa Aye
J. Webber Aye
R. Santiago Aye

F. Approve Universal Learner Course Agreement between Da Vinci Connect High School and Arizona State University

J. Webber made a motion to approve the Universal Learner Course Agreement between Da Vinci Connect High School and Arizona State University.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago Aye
B. Meath Absent
D. Boston Absent
D. Brann Aye
R. Ochoa Aye
J. Webber Aye
L. Heimov Aye

G. Approve Service Agreement with Champions Services, Inc. for Special Education Services

J. Webber made a motion to approve the Service Agreement with Champions Services, Inc. for Special Education Services.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann Aye
D. Boston Absent
J. Webber Aye
B. Meath Absent
R. Ochoa Aye
L. Heimov Aye
R. Santiago Aye

V. Action Items

A. Approve $750.00 Gross One-Time Compensation Increase for Vicente Bravo, CAO/Assistant Superintendent

R. Santiago made a motion to approve a $750.00 Gross One-Time Compensation Increase for Vicente Bravo, CAO/Assistant Superintendent.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
J. Webber	Aye
B. Meath	Absent
R. Ochoa	Aye
D. Boston	Absent
L. Heimov	Aye
R. Santiago	Aye

B. Approve $750.00 One-Time Compensation Increase for Michael Amato, Chief Financial Officer

R. Santiago made a motion to approve a $750.00 Gross One-Time Compensation Increase for Michael Amato, Chief Financial Officer.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
L. Heimov	Aye
R. Ochoa	Aye
D. Boston	Absent
J. Webber	Aye
B. Meath	Absent
R. Santiago	Aye

VI. Closed Session

A. Conference with Legal Counsel

Closed Session entered at 6:54 p.m.

VII. Closing Items

A. Reconvene for Public Session & Closed Session Reporting

Public session reconvened at 7:23 p.m.
Dr. Brann reported that no action was taken in Closed Session.

Dr. Wunder commented that Chet Pipkin, who has supported Da Vinci Schools from inception, is giving Connect students the opportunity to use the the Belkin campus; Dr. Wunder will give more details in January.

B. Adjourn Meeting

J. Webber made a motion to adjourn.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
B. Meath	Absent
D. Boston	Absent
D. Brann	Aye
J. Webber	Aye
L. Heimov	Aye
R. Santiago	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
A. Wohlwerth

Next Regular Da Vinci Schools Board meeting: January 25, 2023.