APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Regular Board Meeting

Date and Time
Wednesday October 26, 2022 at 6:00 PM

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at https://zoom.us/j/94877604357, Meeting ID: 948 7760 4357, or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath (remote), D. Boston (remote), D. Brann (remote), J. Webber (remote), L. Heimov (remote), R. Ochoa (remote), R. Santiago (remote)

Trustees Absent
None

Trustees who arrived after the meeting opened
B. Meath, D. Boston, L. Heimov

Guests Present
A. Johnson (remote), A. Wohlwerth (remote), Alvin Liu (remote), Amelia Griffin (remote), C. Levenson (remote), Daniela Torres (remote), Emma Enriquez (remote), Emma Hattne (remote), J. Hawn (remote), Leilani Pineda (remote), M. Amato (remote), M. Rainey (remote), M. Wunder (remote), Milissa Sutton (remote), Monique Ingram (remote), Olivia Griffin (remote), Pamela Li (remote), Quinn Schell (remote), R. Anthony III (remote), S. Wallis (remote), Samuel Renteria (remote), V. Bravo (remote), Violet Pena-Gomez (remote)

I. Opening Items

A. Call the Meeting to Order

J. Webber called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Oct 26, 2022 at 6:00 PM.

B. Record Attendance and Guests

C. Special Board Action: Approve and Adopt Board Resolution for Teleconference Board Meetings Pursuant to Special Rules in Government Code Section 54953(e)

D. Brann made a motion to approve.
R. Santiago seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Ochoa	Aye
J. Webber	Aye
D. Boston	Absent
D. Brann	Aye
R. Santiago	Aye
B. Meath	Absent
L. Heimov	Absent

D. Approval of Agenda

R. Santiago made a motion to approve.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber	Aye
L. Heimov	Absent
B. Meath	Aye
R. Santiago	Aye
D. Brann	Aye
D. Boston	Aye
R. Ochoa	Aye

B. Meath arrived at 6:03 PM.
D. Boston arrived at 6:03 PM.

E. Public Comments

None

II. Special Board Action

A. Accept Student Board Members

L. Heimov arrived at 6:04 PM.
D. Boston made a motion to accept the Student Board members for 2022-23.
B. Meath seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
L. Heimov	Aye
D. Brann	Aye
B. Meath	Aye
J. Webber	Aye
D. Boston	Aye
R. Santiago	Aye

B.

Installation of Student Board Members

Dr. Webber administered the Oath of Office to the 2022-23 student board members: Amelia Griffin, Olivia Griffin, Emma Hattne, Alvin Liu, Violet Pena-Gomez, Leilani Pineda, Quinn Schell, Milissa Sutton, and coordinators Emma Enriquez and Daniela Torres.

III. Information

A. From the Board

Mr. Ochoa and Mr. Boston welcomed the student board members. saying they look forward to the students' contributions.
Dr. Brann thanked Dr. Webber for chairing the meeting and welcomed the student board members.
Mr. Meath also welcomed the student board members.

B. Working Groups' Updates

Mr. Meath stated that the Governance working group meeting slated for that morning was cancelled due to illness of one of the Wiseburn board members. The Finance and Facilities working group had met and discussed the naming rights fundraising for Da Vinci facilities. A draft master agreement has been sent to the Wiseburn Board for comments, and the working group is awaiting those comments. The group also discussed the Wiseburn-prepared expense category spreadsheet of maintenance, shared expenses, deferred maintenance and charter school oversight fees listed in the Facilities Use Agreement and Magna Carta. Mr. Meath and Dr. Webber submitted comments to the Wiseburn team. Dr. Webber noted that the Finance and Facilities working group meeting was very productive; Mr. Meath agreed that the meetings have been very collaborative.

Mr. Santiago reported that the Arts and Athletics working group had not yet met, but that he will ensure that they do so before the next Da Vinci Board meeting.

C. From the CEO/Superintendent

Dr. Wunder welcomed the student board members and thanked Daniela Torres and Emma Enriquez for coordinating the team.

D. From the COO/Deputy Superintendent

Dr. Hawn shared that a Wellness Committee has been established to supply resources for staff wellness and to help stem staffing turnover.

She also reported that a vocal music class will be piloted in a zero period offering for second semester. Da Vinci and Wiseburn staff had discussed expanding music and arts programming two years ago. The class will run five days a week for an hour in the morning, be open to all Da Vinci high school students, and be eligible for University of

California A-G credit. Outreach to middle school students at Da Vinci and Dana will be conducted in February to survey interest on other programming.

Ms. Heimov inquired about the timing of zero period and the California late start for high school. Dr. Hawn shared that it would be a 7:30-8:25 a.m. class, and an "opt-in" for students to add to their current schedule. Zero period classes are fairly common in California high schools. The team was mindful of not disrupting the current master schedule.

Dr. Wunder noted that California decided several years ago to start high schools no earlier than 8:30 a.m., but that this school year is the first year of implementation. The zero period is optional.

E. Student Board Member Update

Dr. Hawn introduced the student board member update, noting that coordinators Daniela Torres and Emma Enriquez were well-prepared.

Ms. Enriquez shared that both she and Ms. Torres have participated in Student Board since sophomore year, and now as seniors, are looking forward to working with the new team. The Student Board members hope to improve Da Vinci education by providing the student perspective, school-specific highlights, and amplifying current and future student voices.

Ms. Emma Hattne, a junior from Da Vinci Science, shared that Student-led Conferences were held, Students participated in two themed Community Dialogues, for Hispanic Heritage month and LGBTQ+ History month. Ikigai Honors is a new passion project exploration program for 11th and 12th grades. Senior students look forward to the Senior Cal Poly SLO field trip, and the Da Vinci Schools Semi Formal on November 5 is highly anticipated by all Da Vinci high school sites.

Mr. Alvin Liu, from Da Vinci Communications, shared recent school highlights like Hispanic Heritage Month, College Exposure trips and visits, Senior Movie Night, and the 9th through 11th graders' PSAT. Mr. Liu also noted pathway activities like Computer Science robot dance-offs, mayoral elections in Marketing, and the DECA Club clothing drive for the L.A. Mission.

Ms. Amelia Griffin shared the Da Vinci Design update, noting several Pathway projects like personal logos in Graphic Design, dream house designs in Architecture, and business cards in Entrepreneurship. Grade level projects included 9th grade ofrendas, 11th grade Pre-Calculus inverse tiles, 10th grade made history commercials, and 12th grade held college representative visits.

Ms. Milissa Sutton shared Connect High's activities are highly club-driven. The students held a Breast Cancer Awareness event, a hygiene drive was sponsored by Connect Crew, BSU, and the Community Service clubs, a Club Day to advertise club offerings, a Movie Night, and an upcoming Game Night.

Mr. Quinn Schell gave the Connect TK-8 update, saying the middle schoolers really enjoyed the Astro (6th grade) and Catalina (7th and 8th grade) camps, and all students enjoyed the Multi-Cultural Fair and Student-Led Conferences. He also noted the Earthquake Drill and the upcoming Fall Festival.

Dr. Webber thanked the students for their updates and the time they took to prepare them.

Mr. Santiago congratulated the students, saying he looks forward to more in the future.

F. CTE Studio Update

Mr. Bravo shared that the two regulatory items needed to secure funding for the CTE Studio, the letter to the California Department of Education to obtain their approval, and the final formal approval letter from the Division of State Architects (DSA) to the Office of School Construction will meet the deadlines for submission. Mr. Bravo thanked King Consulting and DSA Regional Manager, Mr. Doug Humphries.

G. Facilities Update

Mr. Bravo shared that the Cooling Tower project is currently lodged at DSA. The plan checker who was working on the plans is out of the office indefinitely, and a new staffer has only been in place this week. Mr. Bravo hopes that the plans will be approved next week. The towers have already been purchased. It will take 3-5 days to replace both towers once the repair installation begins.

The soccer field update: the team is working diligently to secure an architect for the plans to submit to DSA. The soil is ready to be moved.

Mr. Bravo introduced new Athletic Director, Ms. Marissa Crook. Dr. Webber welcomed Ms. Crook.

Mr. Santiago inquired about the soccer field timeline. Mr. Bravo noted that the chosen soil removal company will be bidding through the CMAS (California Multiple Award Schedules) program, which will save Da Vinci a month and a half of bidding process time. An architect must first complete plans in order to determine precisely how much sol to remove. Mr. Santiago welcomed new Athletic Director Ms. Crook.

H. Financial Update

Mr. Amato shared the September financials, including balance sheet and P & L.
He noted that the business office is still awaiting several grant payments from the federal government, and that special education funding operates on a slower federal payment cycle. He noted that deferred revenue is on hand but is waiting for the right month to be recorded as revenue. A deficit of $880K is a timing issue, and Mr. Amato does not expect the deficit to remain much longer.

The P&L contained revenue variances due to State and Federal revenue received but not included in the budget. A small temporary Alder variance is due to timing; Alder students were paid and Da Vinci is awaiting funds from Alder to offset that amount. More money than expected was spent on student Overnighter transportation.

Other variances on the P&L are due to revenue that has not yet been recorded. Once Da Vinci reports to the Federal government that funds have been spent, funds are reimbursed; some reporting timelines are quarterly, others are annual. Once funds are received, they are recorded as revenue.

Dr. Webber inquired about the Other State Revenue category. Mr. Amato commented that some grants such as the ELO (Expanded Learning Opportunities) came with an extended spending deadline, and so the remaining revenue has been deferred to 2022-23.

Mr. Amato discussed Da Vinci Operating Reserves. The cash that can be used in a given year are Net Unrestricted Operating Reserves. The Board designated some of those funds for Deferred Maintenance, Future Economic Uncertainty, the Soccer Field, and the CTE Studio. The undesignated reserves were $1.38M. At this time, the board will officially designate the adjustments for Deferred Maintenance, Future Economic Uncertainty, the Soccer Field, and the CTE Studio. Dr. Brann and Mr. Amato clarified that the designations are Da Vinci Board designations and not required by any other entity, although the Deferred Maintenance is required by the agreement with Wiseburn Unified School District.

IV. Approval of Minutes

A. Approval of Minutes of the September 28, 2022 Da Vinci Schools Regular Board Meeting

L. Heimov made a motion to approve the minutes from Da Vinci Schools Regular Board Meeting on 09-28-22.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
R. Santiago	Aye

Roll Call

B. Meath	Aye
R. Ochoa	Aye
L. Heimov	Aye
D. Boston	Aye
J. Webber	Aye

V. Consent Agenda

A. Accept Da Vinci Schools Payment Register - September 2022

D. Brann made a motion to accept the Da Vinci Schools September 2022 payment register.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
R. Santiago	Aye
J. Webber	Aye
R. Ochoa	Aye
D. Boston	Aye
D. Brann	Aye
L. Heimov	Aye

B. Approve Designation of $164,545 (1% of 21-22 201 Schools LCFF) to Deferred Maintenance, and Release of the Designation (of $669,505) from Deferred Maintenance for 2018-19 through 2021-22 Deferred Maintenance Expenditures

D. Brann made a motion to approve the designation of $164,545 (1% of 21-22 201 Schools LCFF) to Deferred Maintenance, and release of the designation of $669,505 from Deferred Maintenance for 2018-19 through 2021-22 Deferred Maintenance Expenditures.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
R. Ochoa	Aye
J. Webber	Aye
D. Brann	Aye
B. Meath	Aye
R. Santiago	Aye
L. Heimov	Aye

C. Approve Designation of $210,792 for Economic Uncertainty

D. Brann made a motion to approve designation of $210,792 for Economic Uncertainty.

L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
J. Webber	Aye
L. Heimov	Aye
D. Boston	Aye
B. Meath	Aye
R. Santiago	Aye
D. Brann	Aye

D. Approve Designation of $1,170,416 for CTE Studio Construction & Equipment

D. Brann made a motion to approve designation of $1,170,416 for CTE Studio Construction and Equipment.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
J. Webber	Aye
D. Brann	Aye
D. Boston	Aye
L. Heimov	Aye
B. Meath	Aye
R. Santiago	Aye

E. Approve and Adopt Updated Education for Students Experiencing Homelessness Board Policy

D. Brann made a motion to approve and adopt the Updated Education for Students Experiencing Homelessness Board Policy.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
B. Meath	Aye
D. Boston	Aye
R. Santiago	Aye
J. Webber	Aye
L. Heimov	Aye
D. Brann	Aye

F. Approve Designation of Dr. Jennifer Hawn, Deputy Superintendent, as Da Vinci Schools Liaison to Wiseburn Unified School District

D. Brann made a motion to approve the designation of Dr. Jennifer Hawn, Deputy Superintendent, as Da Vinci Schools Liaison to Wiseburn Unified School District.
L. Heimov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
B. Meath	Aye
J. Webber	Aye
R. Ochoa	Aye
D. Brann	Aye
D. Boston	Aye
L. Heimov	Aye

VI. Closed Session

A. Conference with Legal Counsel

Closed Session entered at 7:00 p.m.

VII. Closing Items

A. Reconvene for Public Session & Closed Session Reporting

Public Session reconvened at 8:20 p.m.

Dr. Webber reported that no action was taken in closed session.

B. Adjourn Meeting

B. Meath made a motion to adjourn.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
R. Santiago	Aye
L. Heimov	Aye
B. Meath	Aye
D. Boston	Aye
D. Brann	Aye
J. Webber	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:21 PM.

Respectfully Submitted,

A. Wohlwerth

Next Regular Da Vinci Schools Board meeting: November 16, 2022.