APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Regular Board Meeting

Date and Time
Wednesday June 22, 2022 at 6:00 PM

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at https://zoom.us/j/96247014537, Meeting ID: 962 4701 4537, or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
D. Boston (remote), D. Brann (remote), J. Webber (remote), R. Ochoa (remote), R. Santiago (remote)

Trustees Absent
B. Meath, J. Morgan

Trustees who arrived after the meeting opened
D. Boston

Trustees who left before the meeting adjourned
J. Webber

Guests Present
A. Daramola (remote), A. Johnson (remote), A. Wohlwerth (remote), C. Levenson (remote), D.R. Moreland (remote), G. Long (remote), J. Hawn (remote), M. Amato (remote), M. Denniston (remote), M. Rainey (remote), M. Wunder (remote), Pamela Li (remote), R. Stoll (remote), V. Bravo (remote)

I. Opening Items

A. Call the Meeting to Order

D. Brann called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Jun 22, 2022 at 6:02 PM.

B. Record Attendance and Guests

C. Special Board Action - Approve and Adopt Board Resolution for Teleconference Board Meetings Pursuant to Special Rules in Government Code Section 54953(e)

R. Ochoa made a motion to approve.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan	Absent
D. Brann	Aye
B. Meath	Absent
R. Ochoa	Aye
J. Webber	Aye
D. Boston	Absent
R. Santiago	Aye

D. Approval of Agenda

R. Santiago made a motion to approve.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Absent
R. Santiago	Aye
J. Morgan	Absent
R. Ochoa	Aye
J. Webber	Aye
D. Brann	Aye
B. Meath	Absent

E. Public Comments

None

II. Action Item

A. Discussion of Candidates for Open Board Seat

Dr. Brann noted that the board seat is open due to Ms. Jennifer Morgan's resignation from the Board. He also noted that Dr. Jo Webber and Mr. Ray Santiago did virtually all the work in interviewing candidates for Da Vinci.

Dr. Webber reported that there were five candidates, a low number, and that most of the previous applicants did not reapply. Nevertheless, the quality of the applicants was very high. The candidates were interviewed in early June by both Dr. Webber, Mr. Santiago of the Da Vinci Schools Board, and Ms. Kaneda and Dr. Goldman of the Wiseburn Unified School District Board. Consensus was reached by those Da Vinci and Wiseburn trustees that Leslie Heimov would be approved by both boards, therefore she is the candidate that is being put forward for the seat that Ms. Jennifer Morgan is vacating. She is the Director of the Children's Law Center of California, the largest law practice in the country dedicated to children, and her youngest child is a graduate of Da Vinci Design. Her experience in fundraising for the Children's Law Center and advocating for youth is exceptional.

Mr. Santiago commented that he is looking forward to working with Ms. Heimov and making the Board even stronger.

Dr. Brann thanked Dr. Webber and Mr. Santiago for their work, and commented that Dr. Goldman expressed his admiration for the caliber of all of the candidates. Dr. Brann noted that the Wiseburn Board will consider approval of the nomination of Ms. Heimov at their next meeting.
D. Boston arrived at 6:12 PM.

B. Approve Nomination of New Member

J. Webber made a motion to approve the nomination of Leslie Heimov.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
R. Ochoa	Aye
B. Meath	Absent
D. Boston	Aye
D. Brann	Aye
R. Santiago	Aye
J. Morgan	Absent
J. Webber	Aye

J. Webber left at 6:18 PM.

III. Information

A. Public Hearing for 2022-23 Local Control and Accountability Plans (LCAP), 2022-23 Budget Overview for Parents, and the Supplement to the Annual Update for 2021-22 for Da Vinci Communications, Design, Science, and Connect

Dr. Brann opened the Public Hearing at 6:18 p.m.

The principals presented the LCAP updates.

Da Vinci Connect:
Executive Director Ms. Michelle Rainey commented that Da Vinci Connect has secured "just right" facilities for all programs, 87% of Connect High School students have mastered 1-6 college classes in 2021-22, four Da Vinci Extension students have attained their bachelor's degrees, and one Connect High School student has attained an AA degree.

Challenges for Connect included Post-COVID academic, logistical, and SEL needs, staff and student absences due to COVID, and substitute teacher shortages.

Ms. Rainey spoke of future plans at Connect, including moving Ms. Tami Christopher to the principalship of Connect High School and Da Vinci Extension. Connect will also hire two new assistant principals and an Independent Study Teacher to focus on attendance, compliance, and sustainability.

Da Vinci Communications:
Assistant Principal Mr. Andrew Daramola commented that Da Vinci Communications' successes included robust college and career academic counseling programs, continued development of DVC Pathways, staff teams, and creation of an intervention period (Flex Block) for student support.

Challenges included additional academic support outside of the school day, continued Math support, and post-COVID needs and challenges to school culture.

Future plans at Communications include optimization of staff teams, testing to identify Math gaps, and reinvestment in teacher support and coaching.

Da Vinci Design:
Principal Mr. Russell Stoll noted that Design has seen a sharp increase in passing rates and credit recovery rates for students. Other successes were strong college and career guidance, relaunching of a third pathway (Entrepreneurship), and providing academic support in Seminars and outside of the school day.

Challenges included post-distance learning academic and SEL needs, post-COVID attendance recovery and identifying chronic absenteeism, and finding Math and Reading Intervention staff due to the teacher shortage.

Future plans include finding intervention specialists, shifting Special Education to a Collaborative/Co-Teaching model, focusing on positive behavior structures and academic support for students in the MTSS Tier 2. Last, Design has a new Assistant Principal, Kirk Takeyama.

Da Vinci Science:
Incoming Principal Ms. Grace Long shared that Da Vinci Science has seen success in providing a Student Support and Credit Recovery System resulting in a decreased need for credit recovery. Cohesion Teams, MTSS Team and Advisory Team, as well as Math Intervention were also successes.

Challenges included math support resulting in students feeling they were being "tracked," need for additional SEL post-COVID support, and attendance.

In the future, Science will use a Math co-teaching model rather than a separate support class. The intervention teacher co-teaching with the 9th grade math teacher. Counseling support will be available to students in the summer, and counselors focus on a particular

area (academic, SEL, College & Career) to increase efficiency and availability to students. The MTSS Team will have designated roles for advocacy and professional development. And last, Science has a new Assistant Principal, Timothy Ojetunde.

Brief clarifying discussion on the counseling program at Science ensued.

No public comments were made. Dr. Brann closed the public hearing at 6:42 p.m.

B. Public Notice: Commission on Teacher Credentialing Waiver Request

Dr. Jennifer Hawn commented that the Teacher Credentialing Waiver has previously been approved by the Board. Ms. Melissa Martin, who has worked for both Da Vinci Schools and Wiseburn Unified, is working on her Speech Language Pathologist credential. This is a very hard-to-fill position, therefore the State allows waivers for not-yet-credentialed Speech Language Pathologists to work.

This is specifically for Ms. Martin, not a blanket waiver.

C. From the Board

Dr. Brann commented that he is excited about the Wiseburn Education Foundation's work in fundraising. He encouraged WEF to focus on raising funds for the Wiseburn K-8 programs, not the high schools, which have their own Development team that has raised over $8MM for Da Vinci Schools.

D. Working Group Update

Mr. Ochoa spoke about meeting with the Arts & Athletics working group, Mr. Santiago, Ms. Hamburg-Cappy, and Mr. Martinez. The group discussed the baseline of current activities, and suggestions for future newsletters to communicate Da Vinci and Wiseburn's athletics and arts programs.

Mr. Santiago added that both organizations are pretty well aligned. Communication on what each organization offers could be improved. He thought it was eye-opening for both sides to see where the organizations currently stand in Arts and Athletics programming. The group will meet again in a month or so.

Dr. Brann commented that a recent "door-drop" distribution of a flyer created and coordinated by Ms. Carla Levenson was an old-school but effective method of communicating with the wider community.

E. From the CEO/Superintendent

Dr. Wunder shared that he, Dr. Hawn, and Ms. Rainey will be presenting at the Charter Authorizer Conference in Costa Mesa. They were invited by the L.A. County Office of Education to speak on a panel regarding non-classroom-based charter schools.

F. Presentation: Universal Pre-Kindergarten Planning and Implementation Grant

Ms. Rainey shared the plan for Connect to apply for the Universal Pre-Kindergarten Planning and Implementation grant. Research has shown that effective learning before Kindergarten yields lifelong learning advantages for children. The State of California is supporting universal PreK programs for all 4-year-olds.

Connect is eligible for $56,134. Connect is not expanding its program considerably, but is expanding the number of TK students based on age eligibility, due to facilities limitations. The maximum capacity for Connect's TK is 24 students. Connect has a credentialed teacher who has been teaching TK during the 2021-22 school year.

Connect will continue intentional integration of TK learning needs, provide TK/PreK professional development for staff and families, and collaborate with local partners in education.

Brief discussion regarding previous State PreK programs ensued.

G. Financial Update

Mr. Amato reviewed May financials, saying that Da Vinci has a healthy cash balance. Fixed assets have been growing due to construction, furniture, and other improvements. These assets will depreciate over time. Timing is a factor in Year-to-Date Profit and Loss due to year-end activity.

Mr. Amato then shared the comparison of Year-to-Date Actual financials versus projections. Slightly more has been spent in the second interim than was expected, however unanticipated income of about $250K will help to offset it, resulting in a lower than expected but still healthy surplus.

Regarding the 2022-23 Budget, Mr. Amato has calculated for a $350K surplus, but that is dependent upon attaining a fundraising amount of $750K. Completely removing the fundraising goal would result in a deficit of $394K. Unique 2022-23 capital expenses are gym lights and security camera upgrades; the soccer field and cooling towers are large capital projects but are assets that will be depreciated over a long life. Increased athletics expenses and other staffing expenses also impact the budget.
Connect High School will be paying full rent for the 2022-23 year, but will not yet be fully enrolled in 2022-23. All of these items impact the potential deficit should the fundraising goal not be met.

Regarding 2022-23 revenue, enrollment, which dictates LCFF revenue, is lower at the end of 2021-22 than in the past. Mr. Amato has created a conservative budget based on those figures.

Mr. Amato also shared reserves and amounts designated for deferred maintenance, economic uncertainty, and the soccer field.

Brief discussion on Communications showing a deficit due to housing the Special Education program for all of the high schools ensued. While Communications does receive funding for the program, the program's expenses are large. The reason Communications houses the program is that in the past, the only physical location available for the program was at Communications.

H. Operations Update

Mr. Bravo shared the number of projects for the summer, including installation of fans in the gym as part of the indoor air quality program. The cooling and cleaning of air in the gym will hopefully reduce the need for air conditioning.

The gym lights will cost $64K, as opposed to the $90K the board previously approved.

The flooring in the gym will be refinished, paid for this year by the First Robotics Competition (FRC) to address issues which occurred after holding the competition in the gym.

The soccer field RFP is being finalized, and the Scope of Work is being reviewed. Soil samples have been taken prior to moving the large amount of dirt.

The Cooling Tower is in the final stages of DSA review.

The Da Vinci Baristas café is under construction.

Mr. Bravo has met with several members of DSA regarding the CTE Studio. The SVA Architects team has gone back to re-work the plans so that the project will meet requirements. Final DSA submission will happen on August 1.

Mr. Bravo and Mr. Moreland will be meeting with Athletics staff.

Final drawings for restrooms at 550 Continental are being reviewed. Mr. Bravo will be meeting with the landlords.

Mr. Bravo and his team are reviewing safety equipment and supplies, including defibrillators and fire extinguishers. All safety officers on campuses will be participating in SB 360-required training.

El Segundo Police Department will be conducting a critical incident drill in conjunction with Hawthorne, L.A., and Inglewood PDs. These drills will not involve students or staff.

Emily Green and her team are verifying COVID compliance measures are still being met.

IV. Approval of Minutes

A. Approval of Minutes for the May 25, 2022 Regular Da Vinci Schools Board Meeting

R. Santiago made a motion to approve the minutes from Da Vinci Schools Regular Board Meeting on 05-25-22.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
B. Meath	Absent
R. Ochoa	Aye
D. Brann	Aye
R. Santiago	Aye
J. Webber	Absent
J. Morgan	Absent

V. Consent Agenda

A. Accept Da Vinci Schools Payment Register - May 2022

R. Ochoa made a motion to accept the Da Vinci Schools May 2022 Payment Register.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
J. Morgan	Absent
R. Santiago	Aye
D. Boston	Aye
B. Meath	Absent
R. Ochoa	Aye
J. Webber	Absent

B. Approve the 2022-23 Annual Budget

R. Ochoa made a motion to approve the 2022-23 Annual Budget.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Absent

Roll Call

J. Webber	Absent
R. Santiago	Aye
D. Brann	Aye
D. Boston	Aye
R. Ochoa	Aye
J. Morgan	Absent

C. Approve Additional Designation of $984 in Unrestricted Net Assets for Deferred Maintenance to Adjust for Final FY20-21 Audited Results

R. Ochoa made a motion to approve the Additional Designation of $984 in Unrestricted Net Assets for Deferred Maintenance to Adjust for Final FY20-21 Audited Results.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan	Absent
B. Meath	Absent
J. Webber	Absent
R. Ochoa	Aye
D. Brann	Aye
R. Santiago	Aye
D. Boston	Aye

D. Approve 2022-23 Business and Workers' Compensation Insurance Not to Exceed $582,648

R. Ochoa made a motion to approve 2022-23 Business and Workers' Compensation Insurance not to exceed $582,648.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan	Absent
R. Santiago	Aye
D. Brann	Aye
D. Boston	Aye
B. Meath	Absent
J. Webber	Absent
R. Ochoa	Aye

E. Approve Increase in Athletics Coaching Stipends

R. Ochoa made a motion to approve the Increase in Athletics Coaching Stipends.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
J. Morgan	Absent
J. Webber	Absent
D. Brann	Aye
D. Boston	Aye
R. Ochoa	Aye
B. Meath	Absent

F. Approve Settlement Agreement for Special Education Services

R. Ochoa made a motion to approve the Settlement Agreement for Special Education Services.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Absent
R. Ochoa	Aye
D. Brann	Aye
D. Boston	Aye
R. Santiago	Aye
J. Morgan	Absent
J. Webber	Absent

G. Approve Universal Pre-Kindergarten Planning and Implementation (UPK) Grant Plan

R. Ochoa made a motion to approve the Universal Pre-Kindergarten Planning and Implementation (UPK) Grant Plan.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan	Absent
R. Ochoa	Aye
D. Brann	Aye
B. Meath	Absent
J. Webber	Absent
R. Santiago	Aye
D. Boston	Aye

H. Approve 2022-23 Local Control and Accountability Plans (LCAP), 2022-23 LCFF Budget Overview for Parents, and Supplement to the Annual Update for 2021-22 for Da Vinci Communications, Design, Science, and Connect

R. Ochoa made a motion to approve the 2022-23 Local Control and Accountability Plans (LCAP), 2022-23 LCFF Budget Overview for Parents, and Supplement to the Annual Update for 2021-22 for Da Vinci Communications, Design, Science, and Connect.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Absent
J. Morgan	Absent
J. Webber	Absent
R. Ochoa	Aye
D. Brann	Aye
D. Boston	Aye
R. Santiago	Aye

I. Approve the 2021-22 California Dashboard Local Indicators for Da Vinci Communications, Design, Science, and Connect

R. Ochoa made a motion to approve the 2021-22 California Dashboard Local Indicators for Da Vinci Communications, Design, Science, and Connect.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
R. Santiago	Aye
B. Meath	Absent
J. Morgan	Absent
R. Ochoa	Aye
J. Webber	Absent
D. Brann	Aye

J. Approve Commission on Teacher Credentialing Waiver Request

R. Ochoa made a motion to approve the Commission on Teacher Credentialing Waiver Request.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
D. Boston	Aye
J. Webber	Absent
J. Morgan	Absent
D. Brann	Aye
B. Meath	Absent
R. Ochoa	Aye

K.

Approve Cheer Pilot Program 2022-23

Mr. Moreland shared that the Cheer team has been operating as a club, but could be moved into the Athletics program. Cheer is a CIF sport, although this program would be run as pilot for the 2022-23 school year, not as part of Da Vinci's CIF sports.

Mr. Boston commented that he would like to see the staff-outlined process for adding courses followed for this addition to the Athletics program. Dr. Brann suggested that the item could be re-presented to the Board in July.

Mr. Santiago shared that in his experience, the cheer club was beneficial at the volleyball games. Dr. Brann inquired about the competitiveness of gaining a space on the team. Mr. Moreland shared that the cheer team held tryouts and made cuts just as the athletics teams did. He sees this as a future expansion of the Da Vinci Athletics CIF program.

Discussion of the Pioneer League ensued.

Dr. Brann requested the item be brought back to the Board at the next meeting.
ITEM TABLED.

VI. Closed Session

A. Conference with Legal Counsel

Closed session entered at 7:56 p.m.

VII. Closing Items

A. Reconvene for Public Session & Closed Session Reporting

Public session reconvened at 8:22 p.m.
Dr. Brann reported that no action was taken in Closed Session.

B. Adjourn Meeting

D. Boston made a motion to adjourn.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
J. Morgan	Absent
D. Boston	Aye
D. Brann	Aye
R. Ochoa	Aye
B. Meath	Absent
J. Webber	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,
A. Wohlwerth

Next Regular Da Vinci Schools Board meeting: July 20, 2022.