APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Regular Board Meeting

Date and Time
Wednesday August 25, 2021 at 6:00 PM

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at https://zoom.us/j/92108332133, Meeting ID: 921 0833 2133, or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath (remote), D. Brann (remote), J. Morgan (remote), J. Webber (remote), R. Ochoa (remote), R. Santiago (remote)

Trustees Absent
D. Boston

Guests Present
A. Johnson (remote), A. Wohlwerth (remote), B. Silvers (remote), C. Levenson (remote), E. D'Souza (remote), E. Green (remote), J. Hawn (remote), James Py (remote), L. Rodriguez (remote), M. Amato (remote), M. Denniston (remote), M. Wunder (remote), R. Stoll (remote), S. Wallis (remote), V. Bravo (remote)

I. Opening Items

A. Call the Meeting to Order

D. Brann called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Aug 25, 2021 at 6:04 PM.

B. Record Attendance and Guests

C. Approval of Agenda

J. Morgan made a motion to approve.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
B. Meath	Aye
R. Santiago	Aye
R. Ochoa	Aye
D. Boston	Absent
J. Morgan	Aye

Roll Call

J. Webber Aye

D. Public Comments

Dr. Monique Ingram, Wiseburn Unified School District's new Director of Diversity, Equity & Inclusion, introduced herself.

II. Special Board Action

A. Approval of Student Board Members for the 2021-22 School Year

B. Meath made a motion to approve the Student Board Members for the 2021-22 School Year.
J. Morgan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann Aye
B. Meath Aye
D. Boston Absent
J. Webber Aye
R. Santiago Aye
R. Ochoa Aye
J. Morgan Aye

B. Installation of Student Board Members

Dr. Brann administered the Oath of Office to the Student Board members.

III. Information

A. From the Board

Ms. Morgan welcomed everyone back to school.
Mr. Ochoa also welcomed everyone back, saying that he looks forward to the year.

Dr. Webber shared that she had spoken with students and staff at Connect and Science, and that everyone is enthusiastic about the school year.

Mr. Meath shared that he looked forward to hearing about the school opening.

Dr. Brann commented that Ms. Morgan has agreed to keep track of messages from the public and to ensure that the board and staff are informed.

B. From the CEO/Superintendent

Dr. Wunder commented on independent study rules during the pandemic, saying that this is the first time that school districts, charter schools, and labor are in agreement that the State must listen to the needs of school districts and schools regarding independent study legislation currently going through the State capitol.

He also shared that in an effort to be a better listener to the Wiseburn community and all parents/guardians, he is creating the Da Vinci Schools Parent/Guardian Advisory Council, which will conduct meetings starting in mid-September. He would like participants from each Da Vinci school who can give constructive feedback and disagree without being disagreeable.

Dr. Wunder also shared that Ms. Morgan had requested a confidential cybersecurity report which IT Director Jesse Corral prepared.

C. Presentation: CTE Studio

Mr. Steve Wallis and Ms. Carla Levenson gave an update on the CTE Studio project. Ms. Levenson recapped the awards for the CTEFP Round 6 grants as well as the timeline for the project. The new construction grant funds must be matched by Da Vinci Schools.

Ms. Morgan commented that Da Vinci has always been great at forward thinking and future planning. Since the pandemic, workspaces need to be flexible. She asked if the staff has taken that into account. Mr. Wallis confirmed that the open space will be easy to configure and reconfigure to meet the needs of changing programs. A metal shop, wood shop, and digital lab will go into the space; all the schools will share the spaces for their programs.

Plans must be submitted to the Office of School Construction by October 27, 2022. Ribbon cutting is expected in August 2023.

Mr. Santiago asked about prefabricated buildings and the budget. Mr. Wallis explained that the architects begin the design process and then either a custom-built or prefabricated structure is chosen. Demolition/preparation of the site factors into the cost.

Mr. Ochoa commented that since the space is to be used for learning, it offers the students the opportunity for real world experience in the civil and structural engineering.

D. Presentation: COVID-19 Reopening Update

Dr. Emily Green spoke of the phased reopening approach, saying that the 201 schools, RISE High, and Connect opened at different days, offering the opportunity to learn and quickly adjust.

Masks are required indoors at all times and are optional outdoors, regardless of vaccination status per the L.A. County Department of Public Health (LACDPH). Students and staff have been compliant.

Many precautions are being taken, such as masks, plexiglass, assigned seating, having all students eat outdoors, screening, avoiding close contact (defined as within six feet for longer than 15 minutes), etc. Dr. Green reminded staff that assigned seating is particularly important for accurate contact tracing.

Students with symptoms are isolated and picked up by parents.
Positive cases are reported to the school nurse, site principal, or Chief Operating Officer/HR. Contact tracing is conducted and close contacts are notified by the school nurse.

Close contacts can undergo a modified quarantine by testing on day five (per LACDPH). Rapid and PCR testing is offered at the 201 schools and Connect. As of August 25, nine positive cases have been reported among students and staff.

Per the LACDPH, three cases linked to a school (transmission and connected contraction point) could warrant switching the school to distance learning.

Ms. Morgan asked about vaccination rates. The State of California has passed a public health order that educators and healthcare workers must be vaccinated or be tested weekly if not. This public health order is effective on October, 2021. Dr. Hawn shared that her department is in the process of collecting the information from staff. Ms. Morgan thanked Dr. Green.

E. Financial Update

Mr. Amato shared that new 2021-22 emergency connectivity funding has just become available. He expects to hear in about six to eight weeks whether or not the funds will be granted to Da Vinci Schools. This would pay for the Chromebooks that have been purchased. Brief discussion on availability of Chromebooks ensued.

Mr. Amato shared the preliminary Year End finances, including total net income adjusted to reflect use of restricted funds used for the Black Box Theater completion, Northrop Grumman, and CTEFP restricted funds. Mr. Amato shared other adjustments for unrestricted and net capital assets and concluded that Da Vinci's unrestricted operating reserves are strong. 20% of total expenses are reserved for economic uncertainty. Temporarily restricted net assets are will be used this school year and next.

Dr. Webber inquired about the other items eligible for the FCC's Emergency Connectivity Funds. Ms. Levenson responded that the cell connectivity antenna is not eligible. Hotspots and Chromebooks were the eligible items.

F.

Operations Update

Mr. Bravo shared that about 1,100 cars are coming through the parking lot to drop off and pick up students. He is working with the El Segundo Police Department to expedite the traffic safely.

Lunch numbers are up due to the free meals for all students. Mr. Bravo ordered new lunch benches and refurbished benches form the old Aviation site to provide enough space for 500 students to eat lunch outside.

The earthquake drill will be held on October 21 at 10:15 a.m. (Connect will have two drills for their two cohorts). Fire drills will also be held.

550 Continental Blvd. construction continues. Connect High School and DVX are using space in the Skybox and the Black Box Theater in the meantime.

Ms. Morgan inquired about bike safety. Mr. Bravo shared that he has reached out to the police department and community for bike safety classes. He commented that he will be looking at available resources and in the next month or so, sharing the information with the students and families. Mr. Bravo also shared that he is revisiting the possibility of creating a school zone on Douglas Street, speaking with the El Segundo police department and the Air Force Base. (The city denied the original request for a school zone before the 201 building was occupied.)

Dr. Wunder thanked Ms. Liza Somilleda for leading a public safety and information effort about bike safety, and the El Segundo Police department for their support regarding the traffic.

IV. Approval of Minutes

A. Approval of Minutes of the August 5, 2021 Special Da Vinci Schools Board Meeting

R. Ochoa made a motion to approve the minutes from Da Vinci Schools Special Board Meeting on 08-05-21.
B. Meath seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan	Aye
D. Brann	Aye
B. Meath	Aye
J. Webber	Aye
R. Ochoa	Aye
D. Boston	Absent
R. Santiago	Aye

V. Consent Agenda

A. Accept Da Vinci Schools Payment Register - July 2021

B. Meath made a motion to accept the Da Vinci Schools Payment Register for July 2021.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
D. Boston	Absent
J. Webber	Aye
R. Ochoa	Aye
J. Morgan	Aye
R. Santiago	Aye
B. Meath	Aye

B. Approve Da Vinci Connect Del Aire Site License Agreement

B. Meath made a motion to approve the Da Vinci Connect Del Aire Site License Agreement.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
J. Morgan	Aye
J. Webber	Aye
D. Brann	Aye
D. Boston	Absent
R. Ochoa	Aye
R. Santiago	Aye

C. Ratify Additional Cost of Tenant Improvements for 550 Continental Blvd. Site

B. Meath made a motion to ratify the Additional Cost of Tenant Improvements for the 550 Continental Blvd. Site.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan	Aye
D. Boston	Absent
R. Ochoa	Aye
J. Webber	Aye
D. Brann	Aye
B. Meath	Aye
R. Santiago	Aye

D. Approve Mesa Energy Systems, Inc. Proposal for Cooling Tower Retrofit

B. Meath made a motion to approve the Mesa Energy Systems, Inc. Proposal for Cooling Tower Retrofit.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber	Aye
B. Meath	Aye
R. Santiago	Aye
J. Morgan	Aye
D. Boston	Absent
D. Brann	Aye
R. Ochoa	Aye

E. Approve Master Contract with STAR of California for Educational Services

B. Meath made a motion to approve the Master Contract with STAR of California for Educational Services.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
J. Morgan	Aye
R. Ochoa	Aye
B. Meath	Aye
D. Boston	Absent
J. Webber	Aye
R. Santiago	Aye

F. Approve Master Contract with SIVA & Associates for Occupational Therapy Services

B. Meath made a motion to approve the Master Contract with SIVA & Associates for Occupational Therapy Services.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Absent
J. Webber	Aye
B. Meath	Aye
R. Santiago	Aye
D. Brann	Aye
R. Ochoa	Aye
J. Morgan	Aye

G. Approve Agreement with Law Firm Atkinson, Andelson, Loya, Ruud & Romo

B. Meath made a motion to approve the Agreement with Law Firm Atkinson, Andelson, Loya, Ruud & Romo.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Absent
J. Morgan	Aye
R. Ochoa	Aye
J. Webber	Aye
R. Santiago	Aye
B. Meath	Aye
D. Brann	Aye

H. Approve College and Career Pathway Partnership Agreement with El Camino College

B. Meath made a motion to approve the College and Career Pathway Partnership Agreement with El Camino College.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
B. Meath	Aye
J. Webber	Aye
R. Santiago	Aye
J. Morgan	Aye
D. Boston	Absent
R. Ochoa	Aye

I. Approve Revised Independent Study Board Policy

B. Meath made a motion to approve the Revised Independent Study Board Policy.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
J. Webber	Aye
J. Morgan	Aye
R. Santiago	Aye
D. Boston	Absent
R. Ochoa	Aye
D. Brann	Aye

J.

Approve COVID-19 Health & Safety Protocols and Procedures

B. Meath made a motion to approve the COVID-19 Health & Safety Protocols and Procedures.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
B. Meath	Aye
J. Morgan	Aye
J. Webber	Aye
D. Boston	Absent
R. Ochoa	Aye
R. Santiago	Aye

K. Approve Chromebook Purchase

B. Meath made a motion to approve Chromebook Purchase.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan	Aye
D. Brann	Aye
J. Webber	Aye
D. Boston	Absent
R. Santiago	Aye
R. Ochoa	Aye
B. Meath	Aye

VI. Action Item

A. Approve Recommendation for Salary Increase for Chief Operating Officer

R. Santiago made a motion to approve.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
D. Boston	Absent
J. Webber	Aye
R. Ochoa	Aye
D. Brann	Aye
J. Morgan	Aye
R. Santiago	Aye

B.

Approve Recommendation for Salary Increase for Chief Financial Officer

J. Webber made a motion to approve.
R. Santiago seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Brann	Aye
R. Santiago	Aye
R. Ochoa	Aye
J. Morgan	Aye
D. Boston	Absent
B. Meath	Aye
J. Webber	Aye

C. Approve Recommendation for Salary Increase for Chief Administrative Officer

J. Webber made a motion to approve.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
B. Meath	Aye
R. Santiago	Aye
D. Brann	Aye
J. Morgan	Aye
D. Boston	Absent
J. Webber	Aye

VII. Closed Session

A. Conference with Legal Counsel

Entered at 7:40 p.m.

VIII. Closing Items

A. Reconvene for Public Session & Closed Session Reporting

Public session reconvened at 8:37 p.m.

Ms. Morgan reported the Board took no action in Closed Session.

B. Adjourn Meeting

B. Meath made a motion to adjourn.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
J. Webber	Aye
B. Meath	Aye
J. Morgan	Aye
R. Ochoa	Aye
D. Boston	Absent
D. Brann	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
A. Wohlwerth