APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Special Board Meeting

Date and Time
Wednesday May 12, 2021 at 6:50 PM

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at https://zoom.us/j/95049256676, Meeting ID: 950 4925 6676, or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath (remote), D. Boston (remote), J. Morgan (remote), J. Webber (remote), R. Ochoa (remote), R. Santiago (remote)

Trustees Absent
D. Brann

Trustees who arrived after the meeting opened
D. Boston

Guests Present
A. Johnson (remote), A. Wohlwerth (remote), Ann Feyerherm (remote), Anne Tittle (remote), B. Silvers (remote), C. Levenson (remote), Chris Howell (remote), E. D'Souza (remote), J. Hawn (remote), Kent Rhodes (remote), Lida Jennings (remote), M. Amato (remote), M. Rainey (remote), M. Ring (remote), M. Wunder (remote), Neil Goldman (remote), Richard Greenberg (remote), Rob Murray (remote), Roger Banuelos (remote), S. Wallis (remote), V. Bravo (remote)

I. Opening Items

A. Call the Meeting to Order

B. Meath called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday May 12, 2021 at 6:52 PM.

B. Record Attendance and Guests

C. Approval of Agenda

J. Webber made a motion to approve.
J. Morgan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
R. Santiago	Aye

Roll Call

J. Morgan	Aye
J. Webber	Aye
D. Boston	Absent
B. Meath	Aye
D. Brann	Absent

D. Public Comments

None

II. Presentation

A. Presentation of WUSD/DV Strategic Partnership Review and Vision Report from Drs. Kent Rhodes and Ann Feyerherm

Dr. Kent Rhodes and Dr. Ann Feyerherm presented their report, saying the relationship between Wiseburn USD and Da Vinci Schools can best be described as a partnership built on trust, integrity and mutual support, with a mission-aligned focus on doing what is in the best interest of students and families. Drs. Rhodes and Feyerherm's goal is to provide practical, applicable advice, identify specific problems and offer guidance for solutions.

The consultants gathered data from 35 individuals (board members, key staff, Foundation members), recent board meetings, documents (Magna Carta, Facilities Use Agreement, communications drafts, strategic plan), public documents on charter schools, authorizers, laws, websites, and the California Schools Dashboard.

They studied the data under four categories:
1) Governance, 2) Communications, 3) Respect/Appreciation & Understanding, 4) Fiscal and Physical Plant

The consultants discussed the opinions they heard from interviewees in both organizations regarding the category topics.
Mr. Boston requested clarification regarding the actual frequency/number of people responding in each category. Brief discussion on the numbers.

Interviewees were asked for their Points of Pride, which included dedication to providing the best education for students; DV are excellent schools; WUSD provides excellent K-8 education; each board is productive, civil, respectful, intelligent, and committed. Discussion on continuum of responses ensued.

The consultants found each group holds divergent assumptions. WUSD-affiliated members began with the unified district, that DV is "our" high school and the district has oversight. DV-affiliated members led with the belief that the schools are independent

charter schools providing education for multiple communities including Wiseburn and WUSD is our authorizer.

Dr. Rhodes and Dr. Feyerherm's final determination: re-work the Magna Carta, Facilities Use Agreement, and other systems, and reboot the collaboration.

Short-Term Recommendations:

- Both boards and key staff agree to stand down from escalation.
- Both superintendents meet to craft options (facilitated).
- Convene a facilitated joint two-day, off-site workshop for both boards and key staff by December 2021. Goals of the workshop: reach common understanding of and commitment to guidelines and operating principles; oversight and authorizer duties (revise Magna Carta as needed). Re-calibrate cooperative relationship; steps to be identified and implemented in the next months. Discussion of perceptions ensued. DV has more power than WUSD in this regard.

Recommendations (not given in priority order):

- Weekly meetings between Superintendents/Monthly meetings between Board Presidents.
- Superintendents (or designees) be informed of and welcomed to cabinet meetings of the other entity.
- Consideration should be given to hiring liaisons between DV and WUSD and the community.
- Create clear structures and processes for community data collection and sharing results.
- Create a task force of members from both entities (either Board, cabinet or staff) to address future issues/opportunities.
- Resume joint board meetings (2-3 times per year, where collaborative discussions are held (as opposed to only presenting reports).
- Ensure all public communication reflects mutual appreciation & respect.
- Engage Principals across the district to create positive narrative about K-12 and what each school offers (mutual understanding of the learning pathways for K-12 students).
- Planned social events with all board members and key staff twice a year.
- Experiment with an "appreciative inquiry" approach to rediscover and rebuild trust.
- Resolve odd mix of institutional and legal interpretations of the FUA - WUSD explore creative ways to complete building/grounds, DV allocates deferred maintenance funds, revise the FUA to address stalemate.
- Revisit overlapping and redundant use of resources in areas that can help increase communication and efficiencies.

- DV to conduct stakeholder survey to better address perceived deficits of three distinct high schools in one space.

Dr. Rhodes recommends timely action on certain items such as joint board workshops.
Dr. Rhodes and Dr. Feyerherm recommended a survey.

Prioritization of the recommendations will occur in Phase Two and could be given to the DV board prior to the next board meeting on May 26.
D. Boston arrived at 7:00 PM.

III. Consent Agenda

A. Approve CTEFP Round 6 "CTE Studio" Project Timeline and Budget Prior to Notice of Completion for Project

J. Morgan made a motion to approve CTEFP Round 6 "CTE Studio" Project Timeline and Budget prior to Notice of Completion for the Project.
R. Ochoa seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan	Aye
J. Webber	Aye
B. Meath	Aye
D. Boston	Aye
R. Santiago	Aye
D. Brann	Absent
R. Ochoa	Aye

B. Approve 2.5% One-Time Compensation Increase

R. Santiago made a motion to approve.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Absent
J. Webber	Aye
J. Morgan	Aye
R. Ochoa	Aye
R. Santiago	Aye
B. Meath	Aye
D. Boston	Aye

C. Approve Levels 1-3 Adjustment to Exempt Status Employees

R. Santiago made a motion to approve Levels 1-3 Adjustment to Exempt Status Employees.

D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Santiago	Aye
J. Morgan	Aye
D. Brann	Absent
R. Ochoa	Aye
J. Webber	Aye
B. Meath	Aye
D. Boston	Aye

D. Approve Elimination of Experience Cap for Staff

R. Santiago made a motion to approve the Elimination of the Experience Cap for Staff.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
R. Santiago	Aye
D. Boston	Aye
D. Brann	Absent
J. Morgan	Aye
B. Meath	Aye
J. Webber	Aye

E. Approve Increase of Nurse Position to Full-Time

R. Santiago made a motion to approve Increase of Nurse Position to Full-Time.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
R. Santiago	Aye
D. Boston	Aye
J. Morgan	Aye
D. Brann	Absent
B. Meath	Aye
J. Webber	Aye

F. Approve Part-time Health Aide

R. Santiago made a motion to approve Part-Time Health Aide.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye

Roll Call

R. Santiago Aye
J. Morgan Aye
D. Brann Absent
D. Boston Aye
J. Webber Aye
R. Ochoa Aye

G. Approve Change of Safety Officer position to 11-Months

R. Santiago made a motion to Approve Change of Safety Officer Position to 11 Months.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa Aye
D. Brann Absent
J. Webber Aye
R. Santiago Aye
B. Meath Aye
D. Boston Aye
J. Morgan Aye

H. Approve Increase of Teacher Hourly Rate

R. Santiago made a motion to Approve Increase of Teacher Hourly Rate.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa Aye
J. Webber Aye
R. Santiago Aye
J. Morgan Aye
D. Brann Absent
B. Meath Aye
D. Boston Aye

I. Approve Addition of Counseling Position to Da Vinci Communications

R. Santiago made a motion to approve Addition of Counseling Position to Da Vinci Communications.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath Aye
D. Boston Aye
J. Morgan Aye

Roll Call

R. Ochoa Aye
J. Webber Aye
D. Brann Absent
R. Santiago Aye

J. Add Coordinator of Data & Equity Position for 2021-22

R. Santiago made a motion to add Coordinator of Data & Equity Position for 2021-22.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann Absent
D. Boston Aye
R. Santiago Aye
B. Meath Aye
J. Morgan Aye
R. Ochoa Aye
J. Webber Aye

K. Approve Addition of Executive Director of Educational Services

R. Santiago made a motion to approve Addition of Executive Director of Educational Services.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan Aye
R. Ochoa Aye
R. Santiago Aye
B. Meath Aye
J. Webber Aye
D. Boston Aye
D. Brann Absent

L. Approve Connect High School Staffing Proposal

R. Santiago made a motion to approve Connect High School Staffing Proposal.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann Absent
J. Webber Aye
J. Morgan Aye
D. Boston Aye
R. Ochoa Aye

Roll Call
R. Santiago Aye
B. Meath Aye

IV. Information and Discussion

A. Presentation: CTE Studio Timeline and Budget

Mr. Wallis reminded everyone that the presentation is an update on the Career Technical Facilities Program Round 6 (CTE Studio). Work on the grant was begun in 2019, and the Wiseburn Board approved the grant application. In September 2020, Da Vinci learned that the State Allocation Board approved the grant. June 10, 2021 is the submission deadline.

The State will give $1,193,841 for the CTE Studio, which Da Vinci must match. The total project cost is $2,387,682.
CTEFP Round 6 reimbursement will provide $434,696, in addition to the grant award, therefore, the net remaining funds required are $759,145, which may be paid for by Da Vinci reserves and fundraising.

Mr. Wallis presented the plans for the CTE Studio space and their benefit for not only Da Vinci but the Wiseburn schools and community.

Mr. Rob Murray of King Consulting presented the grant requirements, including Wiseburn as the applicant (managing bid process, ensuring DSA approval of plans) and Da Vinci as the funder (project managing and equipment purchasing) and the collaboration in planning, bidding, and construction. Design and DSA approval would occur in 2021, Construction would occur in 2022. Funding would occur in 2021 through 2023.

Discussion of Da Vinci Communications and Da Vinci Design access and use of the space, as well as equipment purchasing ensued.

B. From the Board

Mr. Santiago shared that he is looking forward to working with the Wiseburn district.
Dr. Webber expressed appreciation to Dr. Rhodes and Dr. Feyerherm.
Ms. Morgan congratulated Mr. Wallis on Da Vinci Science's California Distinguished School Award.
Mr. Meath echoed positive comments and his confidence that the two Boards can work on the issues and return to their collaborative state.

C. From the CEO/Superintendent

None

V. Closed Session

A. Conference with Legal Counsel

Entered at 8:53 p.m.

B. Reconvene for Public Session and Closed Session Reporting

The board reconvened to public session at 9:41 p.m.
Mr. Meath reported that no action was taken in closed session.
Mr. Meath then reminded the board that CEO evaluations are due to Dr. Hawn.

VI. Closing Items

A. Adjourn Meeting

J. Morgan made a motion to adjourn.
D. Boston seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Meath	Aye
J. Morgan	Aye
D. Brann	Absent
J. Webber	Aye
D. Boston	Aye
R. Santiago	Aye
R. Ochoa	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:42 PM.

Respectfully Submitted,
A. Wohlwerth