APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Board Meeting

Date and Time
Wednesday November 18, 2020 at 6:00 PM

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at , Meeting ID: , or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact Alison Wohlwerth at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath (remote), D. Boston (remote), D. Brann (remote), J. Morgan (remote), J. Webber (remote), R. Ochoa (remote), R. Santiago (remote)

Trustees Absent
None

Trustees who arrived after the meeting opened
B. Meath, R. Ochoa

Guests Present
A. Johnson (remote), A. Wohlwerth (remote), B. Silvers (remote), C. Levenson (remote), E. D'Souza (remote), J. Hawn (remote), K. Toon (remote), M. Amato (remote), M. Rainey (remote), M. Wunder (remote), S. Wallis (remote), S. Warner (remote), S. Weatherford (remote), Samuel Renteria (remote), V. Bravo (remote), V. Rodriguez (remote)

I. Opening Items

A. Call the Meeting to Order

D. Brann called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Nov 18, 2020 at 6:01 PM.

B. Record Attendance and Guests

C. Approval of Agenda

J. Morgan made a motion to approve the agenda.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Absent
J. Morgan	Aye
D. Boston	Aye

Roll Call

R. Ochoa	Absent
R. Santiago	Aye
J. Webber	Aye
D. Brann	Aye

B. Meath arrived.

D. Public Comments

None

II. Information

A. From the Board

None
R. Ochoa arrived.

B. From the CEO

Dr. Wunder invited the board members to the Staff Holiday lunch drive-through event on Friday. The event is being paid through the Da Vinci Schools Fund.

C. Presentation: Alder WIDE

Dr. Scott Weatherford, former Da Vinci Communications principal and now Director of the Alder WIDE Southern California Teacher Residency program.

Current partners in the cohort are Da Vinci Schools, El Segundo Unified School District, Environmental Charter Schools, ICEF Public Schools, WISH Charter Schools, and LA Promise Charter Schools, and of course, Alder Graduate School of Education. Ednovate will join the cohort next year.

The program is a teacher training program for resident graduate students, who can obtain their masters degree while gaining practical, mentored experience. The cohort partners benefit by having teachers on staff.

Alder's program is state-wide, therefore they were used to using a virtual program. The residents are completing 33-37 units while working with students online. The co-teaching model with mentor and resident simultaneously working with students remotely has been invaluable this year.

Mentors receive a professional development day once a month to develop their mentoring and coaching skills. Exit surveys at the end of mentor/resident meetings reveal that mentor teachers all agree that being a mentor has been a positive experience and that the program has been beneficial for their students.

2021-22 cohort update
There are 19 residents across the five partner organizations, teaching five subjects in 14 schools.
Da Vinci is currently seeking two-three additional residents in SPED, Math, and Science for the 2021-22 year. Dr. Weatherford shared that a donor has pledged to give $5K toward each resident's stipend, meaning that Da Vinci Schools will pay only $10K per resident stipend.

Dr. Wunder emphasized that there is a statewide shortage of qualified math, science, and special education teachers, and Da Vinci is participating in the program to gain diverse and experienced teachers. He also shared that the other cohort partners have informed him that they are pleased with Dr. Weatherford's leadership.

D. Financial Update

Mr. Amato shared that the First Interim financials are due to Wiseburn by December 15, 2020. The First Interim financials consist of the October financials and the 2020-21 revised budget. The October financials will be presented at the December 9th board meeting.

The Revised Consolidated FY 21 budget was presented, which included Connect K-8 and High School, Science with Da Vinci Remote, Communications with DVX, and Design. The grouping was done this way to maximize State funding in light of the hold harmless rule. The revenue is based on last year's ADA; Da Vinci is not being paid for full current ADA.

Brief clarifying discussion on ADA ensued.
Mr. Meath commented on the reason the State pays schools based on the previous year's attendance, which is to minimize revenue volatility for schools from year to year.

Mr. Amato went on to describe expected funds in excess of the projected revenue (PPP loan, NSVF grant, Connect fundraising, Learning Loss Mitigation/Elementary & Secondary Schools Emergency Relief funds, etc.). The PPP loan is expected to be forgiven; there are no tax consequences since Da Vinci is a 501(c)(3) non-profit organization.

Mr. Amato detailed expenses, saying that compensation level increases, as well as a 2% COLA increase and salary adjustments, and Connect staffing changes have impacted the budget revision, along with the increase in benefits costs.

Ms. Morgan inquired about the difference in Design's teaching salaries. Mr. Amato will bring back a more detailed analysis, however, there are fewer teachers at Design and on average, a younger mix of teachers there.

Books, supplies, services expenses were higher because of COVID-related PPP, technology, and services purchases.

A consolidated surplus of $4.2MM will be added to reserves. Mr. Amato shared that expenses would have been shaped differently to avoid a deficit had the surplus funds not been received. .The revised budget will be presented for approval at the December board meeting.
Mr. Amato reported on the 5.2% increase in medical benefits costs (dental and vision benefits did not increase). The benefits year runs from January 1, 2020 through December 31, 2021, not the Da Vinci fiscal year. The staff recommend an 80% employer/20% employee split in responsibility for the increase. $66K per year increase to Da Vinci. The employees' increase will be paid over 10 months.

Mr. Santiago inquired about the usual split. Mr. Amato commented that there have been years in the past where Da Vinci absorbed the entire increase, and others where the split was different. Mr. Warner added that many schools pay a flat amount.

Dr. Wunder pointed out that for the majority of the employees (those only insuring themselves who participate in the HMOs), costs are not going up.
Dr. Hawn noted the $25K life insurance benefit that Da Vinci provides at no cost to all employees.

E. Operations Update

Mr. Bravo gave an update on the Black Box Theater project, saying that Norah Roque, a consultant, is now coordinating the project.
Equipment lists are being finalized this week, and revisions will be submitted by December 1 to the Office of Public School Construction for approval. Equipment will be ordered by December 18, and installation should be completed in late February or early March 2021.

Mr. Bravo also shared that Special Education and English Language Learner one-on-one assessments have begun.
The gym floor repair will be complete in December.
CIF sports will remain remote unless and until the public health guidelines and the CIF advise a change.

III. Approval of Minutes

A. Approval of Minutes of the October 22, 2020 Special Da Vinci Schools Board Meeting

B. Meath made a motion to approve the minutes from Da Vinci Schools SPECIAL Board Meeting on 10-22-20.
D. Boston seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Morgan Aye
J. Webber Aye
R. Santiago Aye
R. Ochoa Aye
D. Brann Aye
B. Meath Aye
D. Boston Aye

B. Approval of Minutes of the October 28, 2020 Da Vinci Schools Regular Board Meeting

B. Meath made a motion to approve the minutes from Da Vinci Schools Board Meeting on 10-28-20.
D. Boston seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Brann Aye
B. Meath Aye
R. Ochoa Aye
D. Boston Aye
J. Webber Aye
J. Morgan Aye
R. Santiago Aye

C. Approval of Minutes of the November 5, 2020 Da Vinci Schools Special Board Meeting

B. Meath made a motion to approve the minutes from Da Vinci Schools SPECIAL Board Meeting on 11-05-20.
D. Boston seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Ochoa Aye
D. Boston Aye
J. Webber Aye
D. Brann Aye
R. Santiago Aye
J. Morgan Abstain
B. Meath Aye

IV. Consent Agenda

A. Accept Check Register - October 2020

J. Morgan made a motion to accept the October 2020 check register.
B. Meath seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Meath	Aye
R. Santiago	Aye
J. Webber	Aye
D. Brann	Aye
D. Boston	Aye
J. Morgan	Aye
R. Ochoa	Aye

B. Approve MOU to Assign Rights to Facilities Rental Funds from Da Vinci Schools to Da Vinci Schools Fund

J. Morgan made a motion to approve the MOU to Assign Rights to Facilities Rental Funds from Da Vinci Schools to Da Vinci Schools Fund.
B. Meath seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber	Aye
R. Santiago	Aye
D. Brann	Aye
J. Morgan	Aye
D. Boston	Aye
B. Meath	Aye
R. Ochoa	Aye

C. Approve Charter Life Benefits Contract Renewal

J. Morgan made a motion to approve Charter Life Benefits Contract Renewal.
B. Meath seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
B. Meath	Aye
D. Brann	Aye
R. Ochoa	Aye
R. Santiago	Aye
J. Webber	Aye
J. Morgan	Aye

V. Action Items

A. Approve Employee Benefit Rates for 2021

J. Morgan made a motion to approve.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
J. Webber	Aye
J. Morgan	Aye
R. Santiago	Aye
D. Brann	Aye
D. Boston	Aye
B. Meath	Aye

B. Approve and Adopt Resolution To Approve Change of Employee Position Titles

B. Meath made a motion to approve and adopt the Resolution to Approve the Change of Employee Position Titles.
D. Boston seconded the motion.
Ms. Morgan commented that she is hopeful that this will help clear up the confusion.in the community.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
J. Webber	Aye
R. Ochoa	Aye
J. Morgan	Aye
R. Santiago	Aye
D. Brann	Aye
D. Boston	Aye

C. Approve 2% COLA, Retroactive to July 1, 2020, for Vicente Bravo, as Provided for in his Contract, and Extended to All Da Vinci Employees

J. Morgan made a motion to approve 2% COLA, retroactive to July 1, 2020, for Vicente Bravo, as Provided for in his Contract, and Extended to All Employees.
J. Webber seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Ochoa	Aye
R. Santiago	Aye
D. Brann	Aye
D. Boston	Aye
J. Webber	Aye
B. Meath	Aye
J. Morgan	Aye

D.

Approve Revised Contract for Dr. Jennifer Hawn as Chief Operating Officer/Deputy Superintendent

D. Brann made a motion to approve the new job description and new contract for Dr. Jennifer Hawn, with an annual salary of $215K retroactive to July 1, 2020.
J. Morgan seconded the motion.
Ms. Morgan inquired if the new salary was in the revised budget, which Mr. Amato confirmed.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Meath	Aye
D. Brann	Aye
J. Morgan	Aye
R. Santiago	Aye
R. Ochoa	Aye
J. Webber	Aye
D. Boston	Aye

E. Approve 2% COLA, Retroactive to July 1, 2020, for Matthew Wunder, as Provided for in his Contract, and Extended to All Da Vinci Employees

J. Webber made a motion to approve the 2% COLA, retroactive to July 1, 2020, for Matthew Wunder, as Provided for in his Contract and Extended to All Da Vinci Employees.
J. Morgan seconded the motion.
Dr. Brann stated that a comparability study of charter school CEOs has been conducted, and there is a wide disparity in salaries; however, the salary with the 2% COLA is just and reasonable.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Webber	Aye
J. Morgan	Aye
D. Brann	Aye
D. Boston	Aye
R. Santiago	Aye
R. Ochoa	Aye
B. Meath	Aye

VI. Closed Session

A. Conference with Legal Counsel

Closed session was entered at 7:18 p.m.

VII. Closing Items

A.

Reconvene for Public Session & Closed Session Reporting

Public session reconvened at 8:31 p.m.
Dr. Brann reported that no action was taken in closed session.

B. Adjourn Meeting

J. Webber made a motion to adjourn.
R. Santiago seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Boston	Aye
R. Ochoa	Aye
J. Morgan	Aye
R. Santiago	Aye
D. Brann	Aye
B. Meath	Aye
J. Webber	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,
A. Wohlwerth