APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools SPECIAL Board Meeting

Date and Time
Wednesday May 6, 2020 at 6:00 PM

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be held through Zoom. Join Zoom Meeting at https://zoom.us/j/93793037139; Meeting ID: 937 9303 7139, or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact Alison Wohlwerth at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath (remote), D. Boston (remote), D. Brann (remote), J. Morgan (remote), K. Latuner (remote)

Trustees Absent
None

Guests Present
A. Johnson (remote), A. Wohlwerth (remote), C. Levenson (remote), E. D'Souza (remote), Jennifer Hawn, M. Rainey (remote), M. Ring (remote), M. Wunder (remote), S. Wallis (remote), V. Bravo (remote), V. Rodriguez (remote)

I. Opening Items

A. Call the Meeting to Order

D. Brann called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday May 6, 2020 at 6:05 PM.

B. Record Attendance and Guests

C. Special Order of Business - Approve Derrick Boston as New Da Vinci Schools Board of Trustees Member

B. Meath made a motion to approve and adopt the Resolution of the Board of Directors of Da Vinci Schools Approving and Installing Derrick Boston as New Da Vinci Schools Board Member.
J. Morgan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
J. Morgan	Aye
B. Meath	Aye
K. Latuner	Aye

Dr. Brann commented that Mr. Boston was replacing Mr. Brown on the Board of Trustees. Mr. Derrick Boston took the Oath of Office and was sworn in as a member of the Da Vinci Schools Board of Trustees.

D. Approval of Agenda

J. Morgan made a motion to approve.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brann	Aye
D. Boston	Aye
J. Morgan	Aye
K. Latuner	Aye
B. Meath	Aye

E. Public Comments

None

II. Information and Discussion

A. From the Board

Ms. Morgan welcomed Mr. Boston to the Board, and asked for an update on Da Vinci Schools graduation plans.

Mr. Meath also welcomed Mr. Boston, saying that he looked forward to working with him. He also thanked Drs. Brann and Wunder in their leadership in launching the Connect High School.

Dr. Brann thanked Mr. Meath for his support in the Connect High School effort.

Mr. Boston thanked the Board for the warm welcome. He spoke of the hardworking, dedicated Da Vinci Schools staff, and his admiration of the schools' quick pivot to distance learning.

B. From the CEO

Dr. Wunder thanked Mr. Boston for joining the Board. He spoke of the enormous challenges facing education in the face of the coronavirus pandemic. Yet he is encouraged by the extraordinary team running and supporting Da Vinci Schools.

C. Employment Contracts and Letters for the 2020-21 School Year

Dr. Brann spoke of the 2020-21 employment contracts and letters of assurance that would ordinarily be sent out at this time of the year.

Dr. Wunder spoke of the state taxes delayed until July 15, 2020, and the subsequent delay in the release of the Governor's budget. Dr. Wunder spoke of the 2 to 10% reduction in per pupil funding that is estimated to appear in the state budget. Additionally, without a vaccine, the schools face uncertain enrollment in the future, which affects Average Daily Attendance (ADA) funds. Dr. Hawn will issue employment contracts and notices, however, Dr. Wunder is proposing a pay freeze rather than giving the 3% year-over year increases.

Dr. Hawn clarified that contracts go to salaried staff, and the notices of reasonable assurance are sent to hourly staff. Contracts and notices must go out within 30 days of the end of the school year or will trigger unemployment claims.

Dr. Brann spoke of the pay freeze being applied across the board; however, he spoke of the hourly staff who could perhaps make more money by filing for unemployment. Dr. Hawn clarified that hourly staff who are given a letter of reasonable assurance could still apply for unemployment even if they do not work during the summer, due to changes in law resulting from the coronavirus pandemic.

Mr. Meath spoke of considering the CARES Act funding that could help preserve some positions, and his agreement that the 3% step increases be frozen. Dr. Wunder considers the CARES Act funding as a 1% loan if it is not forgiven.

The Board supported the CEO's plan to suspend the 3% pay increase and send the contracts and notices of reasonable assurance.

D. Presentation: Enrollment and Attendance Planning for Communications, Design, and Science High Schools

Mr. Steve Wallis presented the Da Vinci Schools remote learning proposal that the Design, Communications, and Science principals, Dr. Jennifer Hawn, and Ms. Michelle Rainey have been working on.

"Remote" learning occurs in different physical spaces, and could be synchronous or asynchronous.
"Hybrid" learning is a combination of remote and in-person learning.
"Blended" refers to the use of online platforms and resources in addition to traditional paper and pencil methods, which Da Vinci already does.
"Virtual" can connote "not real," therefore the Da Vinci administrators avoid using it.

"Remote" and "Hybrid" are the preferred Da Vinci terms. Da Vinci Connect is a hybrid program in which students earn an AA or BA while earning their high school diploma. The administrators propose a DV remote learning program in which students from Science, Communications and Design participate together in classes taught by teachers

from all three schools via remote instruction. These students would be on independent study contracts, and would complete the A-G requirements for UC and Cal State admission. Teachers in the program would teach an extra section of the subject they are already handling. Students join advisory groups to meet in person, and other in-person activities like athletics are encouraged.

Timeline: Implementation approval, participant invitations, and recruiting/selection of staff applicants occurs in May; enrollment and professional development planning occurs in June; best practices training occurs in July; and full instruction begins in August. There would be space for new students in an independent study program.

10-15% of the student population would be in the program. Up to 200 students could eventually be served. Dr. Wunder commented that the 20% independent study cap would probably be relaxed due to the social distancing and remote learning forced by the coronavirus pandemic.

Ms. Morgan asked how the DV Remote Learning program differs from the new Da Vinci Connect high school. Ms. Rainey spoke of the added value of the DV Remote Learning program serving students who wouldn't necessarily want the college portion of the DV Connect program. The range of options being offered would be increased.

Dr. Wunder thanked Ms. Carla Levenson for her work on clarifying and simplifying the communication around Da Vinci Schools' programs.

Mr. Boston asked what the demand is for remote learning from the people on the enrollment waitlists. Surveying waitlisted students will be executed. Mr. Wallis added that the remote learning program will break even when the 10th student is enrolled. Priority for existing Da Vinci students was discussed.

The Board directed the administration to pursue the remote learning plans.
Brief discussion around graduation plans ensued. Each school is doing something different. In-person ceremonies will be held when allowed. In the meantime, virtual graduations for all the high schools at 201 N. Douglas St. will be held on Thursday, June 11, the originally scheduled day for the ceremonies.

III. Closed Session

A. Conference with Legal Counsel

Closed session was entered at 7:16 p.m.

IV. Closing Items

A. Reconvene for Public Session and Closed Session Reporting

Public session reconvened at 8:01 p.m.
Dr. Brann reported that no action was taken.

B. Adjourn Meeting

J. Morgan made a motion to adjourn.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Latuner	Aye
D. Brann	Aye
B. Meath	Aye
D. Boston	Aye
J. Morgan	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,
A. Wohlwerth