APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Board Meeting

Date and Time
Wednesday January 15, 2020 at 6:00 PM

Location
Board Room, 201 N. Douglas Street, El Segundo, CA 90245

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
3. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact Alison Wohlwerth at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
D. Brann, J. Morgan, K. Latuner, R. Bañuelos

Trustees Absent
B. Meath, I. Mora, K. Brown

Guests Present
A. Johnson, A. Wohlwerth, B. Silvers, Bernard Bella, C. Levenson, E. D'Souza, J. Hawn, Kevin Hunley, M. Mayotte, M. Rainey, M. Ring, M. Wunder, S. Wallis, V. Bravo, V. Rodriguez

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I. Opening Items

A. Call the Meeting to Order

D. Brann called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday Jan 15, 2020 at 6:02 PM.

B. Record Attendance and Guests

C. Approval of Agenda

K. Latuner made a motion to approve.
R. Bañuelos seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Public Comments

None

II. Information

A. From the Board

Mr. Bañuelos welcomed everyone to the new year. He wanted to tour the new facilities at DV Connect, having been unable to attend the Open House.

Ms. Morgan also wished everyone a happy new year, and asked Dr. Wunder for follow-up on Board goals. Dr. Wunder responded that he has been in contact with Mr. Richard Greenberg, consultant, regarding the process for creating Board goals. Dr. Wunder stated that the staff will present a draft of the Mission/Vision goals in February.

Discussion on CEO Goals ensued. [Dr. Brann added that] Mr. Meath had [earlier] expressed interest in working on those goals.

Dr. Brann spoke of his walkthrough of the DV Connect campus, and the hard work done by Mr. John Fernandez and his team. Dr. Brann also spoke of attending the Open House and hearing the community's positive comments.

B. From the CEO

Dr. Wunder spoke of the Joint Wiseburn + Da Vinci Board meeting and how the Da Vinci team has worked on clarifying funding for remaining Da Vinci construction projects. He spoke of Mr. Chet Pipkin's offer of a loan and the current work of legal counsel to create an agreement between Da Vinci Schools Fund and Mr. Pipkin.

Brief discussion ensued.

Ms. Latuner asked if the staff had heard results of grant applications. Ms. Carla Levenson spoke of the CTEFP Round 5 grants, two of which have been received and two pledged. An additional round of CTEFP Round 6 funding has been applied for ($2MM), and scoring is imminent. Dr. Wunder spoke of Ms. Levenson's work over the years in obtaining over $80MM in funds. Dr. Wunder also spoke of his gratitude for Mr. Chet Pipkin's $265K support in the 2019-20 year.

Dr. Brann thanked Ms. Levenson for her work.

C. Da Vinci Connect 9-12 Charter Petition Update & Discussion

Ms. Rainey and Drs. Wunder and Hawn gave a Da Vinci Connect Update.

Ms. Rainey spoke of the excitement of moving into the Del Aire campus. The students are thrilled to have a wonderful campus with new classrooms and large grassy play area.

Dr. Wunder thanked the efforts of the Da Vinci Board, the Wiseburn Board, Mr. Vicente Bravo, Mr. John Fernandez and his team, Mr. Jesse Corral and his IT team, and Ms. Rainey. Ms. Rainey commented that her staff, being highly aware of the cost of the move, spent very little on supplies and extra furniture to fill new spaces.

Dr. Wunder and his team also previewed the Meet & Greet presentation to be given on 1/21.

Discussion ensued regarding the desired audience for the presentation. There will be information for every community: Wiseburn, Hollyglen, Del Aire, etc.

Mr. Bañuelos spoke of the intent to communicate with the community the need for Connect high school which is a different and natural offering than DVC, DVD, and DVS.

Dr. Wunder will send a revised form of the PowerPoint presentation to the Board.

D. Facilities Update

Mr. Vicente [Bravo] spoke of the Del Aire renovation, which totaled $1.01MM.
Some unexpected costs included rental of trash bins for demolition haul away, concrete breaking and removal, and plumbing issues.

Remaining work includes landscaping completion, signage, lights and cameras, playground development, and safety procedures/drills.

Dr. Wunder commented that the signage will be approved by Wiseburn before being installed.

Ms. Morgan asked which portion, if any, of the total cost was due to RISE High. Mr. Bravo replied that those costs have been separated, and he will be working with Wiseburn's Dr. Silvers and Mr. Wilson on remunerating Da Vinci for them.

Mr. Bravo spoke of the initial $1.5MM budget. Costs were saved via using refurbished bungalows instead of purchasing new ones, construction fees coming in at less-than-estimated costs, and in smart purchasing of furniture.

E. Financial Update

Mr. Mayotte spoke of the Enrollment and ADA trend, which remains better than expected.

Regarding the SARC Personnel Cost update, the ADA to Staff ratio is higher than the All High School District average, which Mr. Mayotte believes will be unsustainable in the long-term.

CalPADS data has been finalized: DV Connect has made the largest improvements. Increases in funding for the Unduplicated Pupil Percentage (UPP) resulted in an approximately $180K improvement in the Supplemental Grant portion of the LCFF.

Da Vinci Design was accepted into the El Dorado SELPA, which will result in a $100K improvement in ADA thanks to State Assembly Bill 602. The benefit of Design staying in the Southwest SELPA diminished drastically as the SELPA reduced its moderate-needs regionalized program offerings.

Supplies costs are being chipped away, and economies of scale are being built for further budgetary improvements.

Revenue Forecast for 2020-21: LCFF will have a 2.29% COLA applied.

III. Approval of Minutes

A. Approve Minutes of the December 14, 2019 Joint Board Meeting

R. Bañuelos made a motion to Approve the minutes of the December 14, 2019 Joint Board Meeting.
D. Brann seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Meeting Minutes of the December 18 Regular Da Vinci Schools Board Meeting

R. Bañuelos made a motion to approve the minutes from Da Vinci Schools Board Meeting on 12-18-19.
D. Brann seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Consent Agenda

A. Accept the Resignation of Board Member Kenneth Brown

J. Morgan made a motion to accept the resignation of Board Member Kenneth Brown.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Accept Check Register - December 2019

Mr. Bañuelos requested a clarification about a transaction for Chromebooks, to which Mr. Mayotte responded that the Ahmanson grant which the schools were awarded necessitated the technology purchase for the following school year.
R. Bañuelos made a motion to accept the December 2019 Da Vinci Schools check register.
D. Brann seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Licensing Agreement (Lease) for the Del Aire Campus for Da Vinci Connect

Ms. Morgan pulled this item for discussion, saying that she would like more time with the document before signing.

Dr. Wunder spoke of the holiday timing, and the move-in before the agreement. The Wiseburn Board has approved the document. Dr. Brann asked Ms. Morgan to communicate with Dr. Wunder regarding questions and concerns.

Some of the concerns:
Section 3 pg. 2 - term of agreement December 2019
Also Notice in December 2019.
Exhibit B was missing from the agreement.

The Item was tabled.

D. Accept the Amended 2018-19 Independent Audit Report

Mr. Mayotte credited Ms. Rainey and Mr. Pioch on their work with the auditor in having the audit exception removed.

The Board thanked Ms. Rainey.
Ms. Rainey credited the work of DVX and Connect staff, who have set in place three "safety nets" and protocols to ensure the independent study signature issue cannot occur again. Ms. Rainey also credited the work and flexibility of the auditor.
D. Brann made a motion to accept the Amended 2018-2019 Independent Audit Report.
J. Morgan seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. APPROVE THE RESOLUTION ON FUND DISBURSEMENTS

J. Morgan made a motion to approve the Resolution on Fund Disbursements.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve DECA State Career Development Conference Trip Request from Da Vinci Communications

J. Morgan made a motion to approve the DECA State Career Development Conference Trip Request from Da Vinci Communications.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Independent Education Evaluation (IEE) Policy and Procedures

J. Morgan made a motion to approve the Independent Education Evaluation (IEE) Policy and Procedures.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Non-Public, Non-Sectarian School and Agency Services for Special Education

Mr. Bañuelos asked a clarifying question.
R. Bañuelos made a motion to approve the Non-Public, Non-Sectarian School and Agency Services for Special Education policy.
J. Morgan seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Behavior Interventions for Students in Special Education Policy

J. Morgan made a motion to approve the Behavior Interventions for Students in Special Education Policy.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Differential Graduation and Competency Standards for Students with Disabilities

J. Morgan made a motion to approve the Differential Graduation and Competency Standards for Students with Disabilities policy.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Identification and Evaluation of Individuals for Special Education Policy

J. Morgan made a motion to approve the Identification and Evaluation of Individuals for Special Education Policy.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Individualized Education Program Policy

J. Morgan made a motion to approve the Individualized Education Program Policy.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Procedural Safeguards and Complaints for Special Education Policy

J. Morgan made a motion to approve the Procedural Safeguards and Complaints for Special Education Policy.
K. Latuner seconded the motion.
The board **VOTED** unanimously to approve the motion.

N. Special Education Staff Policy

All Da Vinci teachers are credentialed, including Special Education teachers.

Brief discussion on mis-assignments. Mis-assignments also include university interns.
R. Bañuelos made a motion to approve the Special Education Staff Policy.
J. Morgan seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closed Session

A. Conference with Legal Counsel

Entered at 7:45 p.m.

VI. Closing Items

A. Reconvene for Public Session & Closed Session Reporting

Open Session was reconvened at 8:42 p.m.
Dr. Brann reported no action was taken.

B. Adjourn Meeting

J. Morgan made a motion to adjourn.
R. Bañuelos seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:43 PM.

Respectfully Submitted,
A. Wohlwerth