APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools Regular Board of Trustees Meeting

Date and Time
Monday June 18, 2018 at 5:50 PM

Location
201 N. Douglas Street, El Segundo, CA 90245

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
3. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact Matthew Wunder at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
A. Lofton, C. Pipkin, D. Brann, I. Mora, J. Morgan, R. Bañuelos

Trustees Absent
B. Meath

Guests Present
A. Wohlwerth, B. Silvers, C. Jones, C. Levenson, K. Merritt, M. Martin, M. Mayotte, M. Ring, M. Wunder, S. Wallis, S. Weatherford, T. Johnstone

---

I. Opening Items

A. Call the Meeting to Order

C. Pipkin called a meeting of the board of trustees of Da Vinci Schools to order on Monday Jun 18, 2018 at 6:18 PM.

B. Public Comments

A parent of two Da Vinci students inquired about the Wiseburn Board's response to allegations of teacher misconduct. Mr. Pipkin thanked her for entrusting the schools with her children's education, and for coming to the meeting to address them. He explained that this was the Da Vinci Board meeting, and that two of the Da Vinci Board are also members of the Wiseburn Board. He spoke of the process of investigation for allegations of misconduct in place at the schools, and that while there is nothing the Board can share with the public at this time, more information will be communicated as soon as possible.

Dr. Wunder explained that if an allegation is made, a teacher is put on leave, and if necessary, police are involved. Dr. Wunder further explained that there is no evidence to support the alleged teacher misconduct.

Mr. Bañuelos thanked the parent, and reiterated Mr. Pipkin's explanation of the deliberate structure of the Wiseburn Board and the Da Vinci Board sharing two members, so that the District is aware of what is happening in the Da Vinci schools, and vice versa.

A parent spoke about Da Vinci Science Geometry math requirement where students take Geometry in the summer if they have not already taken it in 9th grade. Mr. Pipkin thanked the parent for her comments. Dr. Wunder said that solutions are being developed in this specific case, and that staff will contact the parent soon.

C. Record Attendance and Guests

II. Information

A. From the Board

Mr. Bañuelos thanked the faculty and CMO staff for their work on the graduation ceremonies, and their hard work with all students. He spoke of attending the Dana Middle School promotion ceremony, and seeing the students who will be transitioning to various Da Vinci high schools. Dr. Brann also attended the Da Vinci graduation ceremonies the previous week, saying that it was wonderful to see the many happy and excited graduates who are moving on to bright futures.

Mr. Lofton spoke of the three schools' graduations and the schools' unique personalities and energy evident at each.
Ms. Morgan said that the schools had in common their use of the phrase, "We do things differently," fond memories of the 9th grade Overnighter trips, and a sense of love and community.

B. From the CEO

No comments.

C. Da Vinci Institute Update

Dr. Weatherford, Ms. Martin, and Ms. Merritt gave a presentation on the Da Vinci Institute 2017-2018. During the past school year, close to 300 people from over 70 schools and organizations attended tours, workshops, or conferences led by Da Vinci staff on our campuses. Mr. Frank Solis also worked remotely with an organization in Tampa, Florida. Dr. Weatherford said they learned a lot about what technology works in that type of situation.

Ms. Merritt spoke on the conference, and the National Design Collaborative, where Da Vinci partners with other organizations like Next Generation Learning Challenges (NGLC). Ms. Martin talked about the amount of work still to be done in curriculum design, logistics, implementation, etc.

Data and metrics to measure success of the program were touched on; Dr. Weatherford said that the program is planting the seeds that will hopefully lead to participants returning

for longer programs where data are more readily obtained. Dr. Wunder mentioned that metrics capture is built into NGLC's requirements.

D. Policy Update

Dr. Wunder introduced presenter Ms. Maria Hwang de Bravo, who previously worked for LACOE in student support services before starting her own firm, Student Support Services Solutions. Her firm helps districts and government education offices produce policies, handbooks, annual notifications, needs assessments, school safety plans, etc. The scope of Student Services is huge, covering many aspects of legal code and many agencies.

For Da Vinci Schools, Ms. Hwang de Bravo has helped create the RISE High countywide charter petition, and assisted in preparing for the RISE High LACOE interview and public hearing. She has created policies such as the Response to Immigration that all California public schools are required to pass by July 1, 2018. This policy informs and requires other policies to be modified and updated (for example: bullying, uniform complaint, student records, attendance, visitors on campus, release of students, etc.).

III. Closed Session

A. Conference with Legal Counsel

B. Reconvene for Public Session/Closed Session Reporting

Mr. Pipkin reported no action taken in closed. Reconvened for public session at 9:35 p.m.

IV. Information

A. Personnel Update

B. Financial Update

Mr. Mayotte gave a presentation on finances. Discussion ensued. Mr. Mora said that he will work with Mr. Mayotte on the finance committee.

V. Approval of Minutes

A. Minutes of the 5/16/2018 Regular Board Meeting

A. Lofton made a motion to approve minutes from the Da Vinci Schools on 05-16-18 Da Vinci Schools on 05-16-18.

I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Action Items

A. Board Policy - Educational Equity: Immigration and Citizenship Status

D. Brann made a motion to Approve the Educational Equity Board Policy: Immigration and Citizenship Status.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. K-8 Independent Study Board Policy and K-8 Independent Study Enrollment Agreement

D. Brann made a motion to Approve the K-8 Independent Study Board Policy and K-8 Independent Study Enrollment Agreement.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Expulsion Panel Appointment

D. Brann made a motion to Approve the appointment of the Chief Operating Officer, Chief of Student Services, Director of Special Education, and alternate member Director of Real World Learning to the Da Vinci Schools Expulsion Panel.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Confidentiality Agreement Between Da Vinci Schools and Wiseburn Unified School District

D. Brann made a motion to Approve the Confidentiality Agreement between Da Vinci Schools and Wiseburn Unified School District.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. 2018-2019 4S Educational Consultant Agreement

D. Brann made a motion to Approve the 2018-19 Educational Consultant Agreement with 4S (Student Support Services Solutions).
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Memorandum of Understanding: Southern New Hampshire University and Da Vinci Schools

D. Brann made a motion to Approve the Memorandum of Understanding between Southern New Hampshire University and Da Vinci Schools.

I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Naviance Contract 2018-21, A Career and College Readiness Program from Hobsons

D. Brann made a motion to Approve the Naviance 2018-21 Contract.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Chartwells Food Vendor for 2018-19 up to 2023

D. Brann made a motion to Approve Chartwells as Da Vinci Food Vendor for 2018-2023.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. DVD Furniture Purchase

D. Brann made a motion to Approve the DV Design Furniture Purchase.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. EPA Expenditures Designation

D. Brann made a motion to Approve the EPA Expenditures Designation.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Summer Hours for Da Vinci Communications, Design, and Science Staff

D. Brann made a motion to Approve 2018 Summer Hours for DV Communications, Design, and Science Staff.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Revised Da Vinci Schools Employee Handbook

D. Brann made a motion to Approve the revised Da Vinci Schools Employee Handbook and the Policies contained therein.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. 2018-2019 Student Family Handbooks for DV Communications, Design, Science, and Connect

D. Brann made a motion to Approve the 2018-19 Student Family Handbooks for DV Communications, Design, Science, and Connect.
I. Mora seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. 2018-2019 Local Control and Accountability Plan for Da Vinci Communications

D. Brann made a motion to Approve the DV Communications 2018-19 Local Control and Accountability Plan.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

O. 2018-2019 Local Control and Accountability Plan for Da Vinci Design

D. Brann made a motion to Approve the DV Design 2018-19 Local Control and Accountability Plan.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

P. 2018-2019 Local Control and Accountability Plan for Da Vinci Science

D. Brann made a motion to Approve the DV Science 2018-19 Local Control and Accountability Plan.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

Q. 2018-2019 Local Control and Accountability Plan for Da Vinci Connect

D. Brann made a motion to Approve the DV Connect 2018-19 Local Control and Accountability Plan.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

R. 2018-19 Budget for Da Vinci Schools

D. Brann made a motion to Approve the 2018-2019 Da Vinci Schools Budget.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

S. Consolidated Application for Da Vinci Communications

D. Brann made a motion to Approve the DV Communications Consolidated Application.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

T. Consolidated Application for Da Vinci Design

D. Brann made a motion to Approve the DV Design Consolidated Application.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

U.

Consolidated Application for Da Vinci Science

D. Brann made a motion to Approve the DV Science Consolidated Application.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Nonpublic, Nonsectarian School/Agency Services Master Contract and ISA for Youthcare of Utah

D. Brann made a motion to Approve the Master Contract with Youthcare of Utah.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

W. Funding for Completion of the Soccer Field on the Wiseburn Campus

Board members discussed this item.
D. Brann made a motion to Approve this item pending Wiseburn Unified School District's approval to use the deferred maintenance reserve of up to $500,000.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Del Aire Campus Remodel for DV Connect, DV RISE High, and DV Extension

D. Brann made a motion to Approve the use of funds for integral renovations on the Del Aire campus.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.
This item was approved for up to $850,000, with specific funding sources to be determined.

VII. Closing Items

A. Adjourn Meeting

A. Lofton made a motion to adjourn the meeting.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 PM.

Respectfully Submitted,
A. Wohlwerth