APPROVED

Da Vinci Schools

Minutes

Da Vinci Schools

Date and Time
Wednesday May 16, 2018 at 5:45 PM

Location
Da Vinci Schools, Board Room, 201 N. Douglas St., El Segundo, CA 90245

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
3. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public

inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact Matthew Wunder at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Trustees Present
B. Meath (remote), D. Brann, I. Mora, J. Morgan, R. Bañuelos

Trustees Absent
A. Lofton, C. Pipkin

Guests Present
A. Wohlwerth, Blake Silvers, C. Jones, M. Mayotte, M. Ring, M. Wunder, T. Johnstone, Y. Saldaña-Bautista

---

I. Opening Items

A. Call the Meeting to Order

D. Brann called a meeting of the board of trustees of Da Vinci Schools to order on Wednesday May 16, 2018 at 5:52 PM.

B. Public Comments

C. Record Attendance and Guests

II. Information

A. From the Board

Ms. Morgan spoke about participating in the Da Vinci Extension interviews being conducted by Heather Lattimer of San Diego University.

Dr. Brann mentioned the Da Vinci high school graduation ceremonies coming up on Tuesday, June 12.

Mr. Bañuelos spoke about attending the First Robotics Competition (FRC) Banquet held in the Theater and Multi-purpose Room. He thanked the faculty advisors for their work

with the team. He mentioned the South Bay FRC team was invited to use the Da Vinci site for their meetings, and they also reached the championships.

Mr. Bañuelos also asked for a lunch program update. He mentioned his godson is attending Da Vinci Communications, and thanked Dr. Weatherford and his team, saying his godson's parents are thrilled with the DVC program.

Dr. Brann shared that he had attended his nephew's Loyola Marymount University graduation party, where a fellow partygoer told him his son had attended Da Vinci Science and San Jose State, subsequently graduated and is now working in the tech sector. Dr. Brann also spoke about DVS enrollment reaching 51% female.

B. From the CEO

Dr. Wunder spoke about Chartwells, the lunch company. The RFP has been sent out. Dr. Wunder commended Ms. Deulofeu, Operations Administrator, for her hard work on behalf of Da Vinci Schools.

Dr. Wunder spoke about Dr. Ring's work in hiring a school nurse. The trustees were able to view the Emergency/First Aid Guidelines that are placed at each Da Vinci school site. The nurse, Emily Green, works part-time for all the Da Vinci schools, on-call. There is also a part-time health clerk who supports all the sites.

III. Approval of Minutes

A. Minutes of the 4/18/2018 Regular Board Meeting

I. Mora made a motion to approve minutes from the Da Vinci Schools Board of Trustees Meeting on 04-18-18 Da Vinci Schools Board of Trustees Meeting on 04-18-18.
J. Morgan seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closed Session

A. Conference with Legal Counsel

B. Reconvene for Public Session/Closed Session Reporting

Dr. Brann reported no action taken.

V. Information

A. Financial Update

There was brief discussion on Board subcommittees.

Mr. Mayotte spoke of having met with Mr. Pipkin and Dr. Wunder to create a framework for reporting financial information.

Mr. Mora would like to know what the three schools' electricity/power expenses were prior to the 201 N. Douglas move, compared with what is being spent now.

Mr. Mora requested a fundraising update for the June Board meeting.

VI. Action Items

A. Additional Costs - Out of State Travel Expenditure - Houston for FRC

I. Mora made a motion to Approve.
R. Bañuelos seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Amazon Prime Reward Visa Chase Card with Prime Account for 2-Day Delivery

This item was clarified to reflect a $30,000 credit limit on the card.

B. Meath made a motion to approve.
I. Mora seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. CFO Contract

This item was pulled for a closed session discussion.

D. 2018-2019 Academic Calendar for Da Vinci Extension

I. Mora made a motion to Approve.
R. Bañuelos seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. 2018-2019 Board Meeting Calendar

I. Mora made a motion to Approve.
R. Bañuelos seconded the motion.
The board **VOTED** unanimously to approve the motion.
Board members wish to start the meetings later, at 6 p.m., once there are no separate RISE High Manager meetings.

F. Da Vinci Communications 2018-2023 Charter Renewal Petition

I. Mora made a motion to Approve.
R. Bañuelos seconded the motion.
The board **VOTED** unanimously to approve the motion.

G.

Da Vinci Design 2018-2023 Charter Renewal Petition

I. Mora made a motion to Approve.
R. Bañuelos seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Da Vinci Innovation Academy/Connect 2018-2023 Charter Renewal Petition

Ms. Morgan asked about the name change of the school. Dr. Wunder said the change would coincide with changes in marketing and branding, and reflect the unique school model. Dr. Brann added that Ms. Rainey, DVIA principal, gave him good reasoning for the name and model change.

Mr. Bañuelos asked for the language on having the District approve the new model be highlighted.

B. Meath made a motion to approve.
D. Brann seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Reconvene for Public Session/Vote

A. CFO Contract

J. Morgan made a motion to Approve.
D. Brann seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 PM.

Respectfully Submitted,
A. Wohlwerth