



## Da Vinci Schools

### Da Vinci Schools Regular Board Meeting

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#### Date and Time

Wednesday February 28, 2024 at 6:00 PM PST

#### Location

201 N. Douglas Street, El Segundo, CA 90245

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Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at <https://davincischools-org.zoom.us/j/94384199047>, or dial (669) 900-6833 and use Meeting ID: 943 8419 9047.
  2. Agendas are available to all audience members on the Da Vinci Schools website [www.davincischools.org](http://www.davincischools.org).
  3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
  4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
  5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
  6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-
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725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Call the Meeting to Order		Jo Webber	1 m
<b>B.</b> Record Attendance		Alison Wohlwerth	
<b>C.</b> Approve the Agenda	Vote	Jo Webber	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
<b>D.</b> Public Comments			5 m
Please see Notice above. The duration of individual comments and the total comment time may be adjusted at the discretion of the board chairperson. Comments will be given on a first-come, first-served basis; however, the board chairperson may direct staff to create an orderly process in the event a large number of audience members wish to speak.			
<b>II. Special Presentation</b>			<b>6:07 PM</b>
<b>A.</b> Purple Star School Award	FYI	Col. Mia L. Walsh, Commander, U.S. Air Force Base	5 m
The California Purple Star School Designation Program seeks to articulate the most critical transition supports for military-connected students and their families by publicly designating schools that meet certain requirements as the most committed and best equipped to meet the unique needs of these students and their families.			
<b>III. Information</b>			<b>6:12 PM</b>
<b>A.</b> From the Board	FYI	Jo Webber	10 m

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<b>B.</b> From the CEO/Superintendent	FYI	Matthew Wunder	5 m
<b>C.</b> Student Board Update	FYI	Students	10 m
<b>D.</b> Presentation: Data - What We Measure and Why	FYI	Gloria White, Chris Miller	25 m
<b>E.</b> Wiseburn Community Initiatives Update	FYI	Carla Levenson, Christina Joubert	5 m
<b>F.</b> Presentation: Mid-Year LCAP Updates for Da Vinci Communications, Design, Science, and Connect	FYI	Principals	25 m
<b>G.</b> Financial Update	FYI	Michael Amato	30 m

- 2022-23 Tax Return
- Governor's Budget Proposal Update
- DV Fiscal Policy Update
- Prop 28 Arts Funding Spending Plan Presentation
- Spending Update

<b>H.</b> Operations Update	FYI	Vicente Bravo	10 m
<ul style="list-style-type: none"> <li>• Soccer Field Update</li> <li>• Kitchen Update</li> <li>• Banners Celebrating Students</li> </ul>			

#### **IV. Special Board Action 8:12 PM**

<b>A.</b> Ratify Term Extension for Da Vinci Board Trustee Raul Ochoa	Vote	Jo Webber	1 m
Term will be extended for three years. Mr. Ochoa's new term will expire on 1/23/2027.			
<b>B.</b> Ratify Term Extension for Da Vinci Board Trustee Raynaldo Santiago, Jr.	Vote	Jo Webber	1 m
Term will be extended for three years. Mr. Santiago's new term will expire on 2/1/2027.			

#### **V. Approval of Minutes 8:14 PM**

	Purpose	Presenter	Time
<b>A.</b> Approval of Minutes of the December 13, 2023 Regular Da Vinci Schools Board Meeting	Approve Minutes	Jo Webber	1 m

## **VI. Consent Agenda**

**8:15 PM**

<b>A.</b> Accept the Da Vinci Schools Transaction Register - December 2023  Check and ACH transactions over \$10K, presented by management to the Board for approval, as previously agreed.	Vote	Jo Webber	1 m
<b>B.</b> Accept the Da Vinci Schools Transaction Register - January 2024  Check and ACH transactions over \$10K, presented by management to the Board for approval, as previously agreed.	Vote	Jo Webber	1 m
<b>C.</b> Approve 2022-2023 Tax Return for Da Vinci Schools	Vote	Jo Webber	1 m
<b>D.</b> Approve the Updated Da Vinci Schools Fiscal Policies and Procedures  Change to the Fiscal Policy is located on Page 22 in the Contracts Section. The Bid Limit Threshold under Public Contract code 20111(a) has been updated to \$50,000 to reflect the most recent change to the code in January 2024.	Vote	Jo Webber	1 m
<b>E.</b> Approve the 2023-2024 Audit Contract with Christy White  Each Year, the Board is required to approve the upcoming Audit Engagement. This is Year 3 of 3 in the current 3 year Audit Cycle with Christy White that was approved to begin with FY21-22 and end with FY 23-24.	Vote	Jo Webber	1 m
<b>F.</b> Approve Concur Software Renewal  Renewal through February 28, 2026 for our Accounts Payable/Purchase Order/Expense Report Software. The price is fixed over the course of the 2 year renewal.	Vote	Jo Webber	1 m
<b>G.</b> Ratify Consultant Agreement  Consultant agreement for Dr. Allegra Johnson, effective January 1, 2024 through June 30, 2024. Total cost not to exceed \$82,500.	Vote	Jo Webber	1 m

	Purpose	Presenter	Time
<b>H.</b> Approve Consultant Agreement for Hendrickson Consulting  Software development consulting services for Project Leo through June 30, 2024. Total cost not to exceed \$90,000. This cost is 100% covered by Grant Funds specific to Project Leo.	Vote	Jo Webber	1 m
<b>I.</b> Approve Memorandum of Understanding with the College of William and Mary  This agreement provides Counseling interns from the College of William and Mary with practicum and internship placements at Da Vinci Schools, permitting practicum students and interns opportunities to interact and work with students, teachers, and other members of the school community, as appropriate. No cost to Da Vinci Schools.	Vote	Jo Webber	1 m
<b>J.</b> Approve Master Contract with Journey Academy for Residential Treatment Center (RTC) Placement  Placement at Journey Academy for a Da Vinci Communications student for the remainder of the 2023-24 school year (6 months). Contract includes residential room and board, daily education, and student and parent counseling Total cost to Da Vinci Schools not to exceed \$158,000. Up to 80% of the total amount is reimbursable by the El Dorado SELPA.	Vote	Jo Webber	1 m
<b>K.</b> Approve Master Contract with Beacon Day School for Non-Public School (NPS) Placement  Placement for a Da Vinci Design student for the remainder of the 2023-24 school year including extended school year (ESY). Total cost to Da Vinci Schools not to exceed \$99,251.00. Behavior Intervention (BI) Services may be reimbursable by the El Dorado SELPA.	Vote	Jo Webber	1 m
<b>L.</b> Approve Divorce Agreement for a Da Vinci Science Student at Fusion Academy  Placement is for the spring of 2024, and 2024-25 and 2025-26 school years. Total cost to Da Vinci Schools not to exceed \$172,751.00 which includes tuition, college counseling, and attorney fees.	Vote	Jo Webber	1 m
<b>M.</b> Approve 2022-23 School Accountability Report Card (SARC) for Da Vinci Communications	Vote	Jo Webber	1 m
<b>N.</b> Approve 2022-23 School Accountability Report Card (SARC) for Da Vinci Design	Vote	Jo Webber	1 m

	Purpose	Presenter	Time
<b>O.</b> Approve 2022-23 School Accountability Report Card (SARC) for Da Vinci Science	Vote	Jo Webber	1 m
<b>P.</b> Approve 2022-23 School Accountability Report Card (SARC) for Da Vinci Connect	Vote	Jo Webber	1 m
<b>VII. Closed Session</b>			<b>8:31 PM</b>
<b>A.</b> Conference with Legal Counsel	Discuss	Jo Webber	75 m
<ul style="list-style-type: none"> <li>• Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 2 matters</li> <li>• Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 1 matter</li> </ul>			
<b>VIII. Closing Items</b>			<b>9:46 PM</b>
<b>A.</b> Reconvene for Public Session & Closed Session Reporting	FYI	Jo Webber	1 m
<b>B.</b> Adjourn Meeting	FYI	Jo Webber	

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Next Regular Da Vinci Schools Board meeting: Wednesday, March 27, 2024.