



Da Vinci Schools

Da Vinci Schools Regular Board Meeting

Date and Time

Wednesday August 23, 2023 at 6:00 PM PDT

Location

201 N. Douglas Street, El Segundo, CA 90245

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at <https://zoom.us/j/91595043616>, or dial (669) 900-6833 and use Meeting ID: 915 9504 3616.
 2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
 3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
 4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
 6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street,
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El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Don Brann	1 m
B. Record Attendance and Guests		Alison Wohlwerth	
C. Approval of Agenda	Vote	Don Brann	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
D. Public Comments		Don Brann	5 m
Please see Notice above. The duration of individual comments and the total comment time may be adjusted at the discretion of the board chairperson. Comments will be given on a first-come, first-served basis; however, the board chairperson may direct staff to create an orderly process in the event a large number of audience members wish to speak.			
II. Information			6:07 PM
A. From the Board	FYI	Don Brann	10 m
B. From the CEO/Superintendent	FYI	Matthew Wunder	10 m
C. Presentation: Enrollment Update	FYI	Carla Levenson	10 m
D. Presentation: CTE Lab Update	FYI	Steve Wallis	10 m
E. Financial Update	FYI	Michael Amato	15 m

	Purpose	Presenter	Time
• Year-End Unaudited Actual Financials			
F. Operations Update	FYI	Vicente Bravo	10 m
<ul style="list-style-type: none"> • Introduction of New Athletic Director • Pilot Drop Off Program on Grand Avenue • CTE Studio Update • Soccer Field Update 			
III. Approval of Minutes			7:12 PM
A. Approval of Minutes for the July 26, 2023 Regular Da Vinci Schools Board Meeting	Approve Minutes	Don Brann	1 m
IV. Consent Agenda			7:13 PM
A. Accept Da Vinci Schools Payment Register - July 2023	Vote	Don Brann	1 m
Check and ACH transactions over \$10K in the month of July, presented by management to the Board for approval, as previously agreed.			
B. Approve Banc of California Line of Credit Renewal	Vote	Don Brann	1 m
C. Approve the Pursuit of Federal Title I, II, and IV Funding for 2023-2024 via the Consolidated Application for All Da Vinci Schools	Vote	Don Brann	1 m
D. Approve the Year End Unaudited Actual Financials for Da Vinci Communications, Design, Science, and Connect	Vote	Don Brann	1 m
E. Approve 2023-2024 Report of Alternative Authorization of Teaching Assignments	Vote	Don Brann	1 m
F. Approve Intervention Specialist Position and Pay Scale	Vote	Don Brann	1 m
G. Approve Revised Pay Scale for the Office Manager Position	Vote	Don Brann	1 m

	Purpose	Presenter	Time	
Staff recommend revising the pay scale to extend to 10 steps, which is consistent to other Classified pay scales.				
H.	Approve Addendum to Employee Contract - Chief Financial Officer	Vote	Don Brann	1 m
I.	Ratify California State University Long Beach Internship and Educational Affiliation Agreements	Vote	Don Brann	1 m
These agreements pertain to a Da Vinci Design teacher. No cost to Da Vinci Schools,				
J.	Approve 2023-2024 Master Contract with TLC Child and Family Services (Journey Academy)	Vote	Don Brann	1 m
Journey Academy will provide Residential Treatment Center services (from August 2023 to June 2024) for a Da Vinci Design student. Total not to exceed \$255,410.00. The not to exceed amount represents the total possible cost if the entire available hours for the service are used. DV, however budgets for services based on historical and/or expected amounts used, which may be less than the not-to-exceed amount. Student's placement (based on primary eligibility) qualifies for at least 80% reimbursement from the El Dorado Charter SELPA.				
V.	Special Board Action			7:23 PM
A.	Approve Extension of Board Term	Vote	Don Brann	1 m
Approve term extension for Trustee Derrick Boston. Renewal term will be 9/10/2023 to 9/9/2026.				
VI.	Closed Session			7:24 PM
A.	Conference with Legal Counsel	Discuss	Don Brann	60 m
Conference with Legal Counsel				
<ul style="list-style-type: none">• Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 1 matter• Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 1 matter				
VII.	Closing Items			8:24 PM
A.	Reconvene for Public Session & Closed Session Reporting	FYI	Don Brann	1 m

	Purpose	Presenter	Time
B. Adjourn Meeting	FYI	Don Brann	1 m

Next Regular Da Vinci Schools Board meeting: September 27, 2023.