



Da Vinci Schools

Da Vinci Schools Board Meeting

Date and Time

Wednesday February 22, 2023 at 6:00 PM PST

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at <https://zoom.us/j/92765473344>, Meeting ID: 927 6547 3344, or dial (669) 900-6833.
 2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
 3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
 4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
 6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.
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The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Don Brann	1 m
B. Record Attendance and Guests		Alison Wohlwerth	
C. Approval of Agenda	Vote	Don Brann	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
D. Public Comments		Don Brann	5 m
Please see Notice above.			
II. Information			6:07 PM
A. From the Board	FYI	Don Brann	5 m
B. Working Groups' Updates	FYI	Don Brann	10 m
C. From the CEO/Superintendent	FYI	Matthew Wunder	10 m
D. From the COO/Deputy Superintendent	FYI	Jennifer Hawn	5 m
E. Student Board Member Update	FYI	Student Board Members	10 m
F. Presentation: Annual Metrics Update	FYI	Gloria White, Chris Miller, Carla Levenson, Jen Hawn	20 m
Presentation on annual metrics and accountability given by Dr. Jennifer Hawn, Gloria White, Chris Miller, and Carla Levenson.			

	Purpose	Presenter	Time
G. Presentation: DVX + Rivet School	FYI	Jeff Manassero, Michelle Rainey	15 m
H. Financial Update	FYI	Michael Amato	20 m
<ul style="list-style-type: none">• January Financial Statements• 2021-22 Tax Return• Designation of ERC Funds• Investing Da Vinci Reserves• Food Service Management Contract Addendum & RFP for Future Contract			
I. Facilities Update	FYI	Vicente Bravo	10 m
<ul style="list-style-type: none">• 550 Continental Blvd. Update• Soccer Field Update• Cooling Tower Update• Café Update• CTE Studio Update• Events - Gymnastics, FRC, CARnival			
III.	Approval of Minutes		7:52 PM
A. Approval of Minutes of the January 25, 2023 Da Vinci Schools Regular Board Meeting	Approve Minutes	Don Brann	1 m
B. Approve Minutes of the February 8, 2023 Da Vinci Schools Special Board Meeting	Approve Minutes	Don Brann	1 m
IV.	Action Item		7:54 PM
A. Proposed CTE Studio License Agreement and Proposed Memorandum of Understanding between Wiseburn Unified and Da Vinci Schools	Vote	Don Brann	20 m
V.	Consent Agenda		8:14 PM
A. Accept Da Vinci Schools Payment Register - January 2023	Vote	Don Brann	1 m

	Purpose	Presenter	Time	
	Check and ACH transactions over \$10K in the month of January, presented by management to the Board for approval, as previously agreed.			
B.	Approve 2021-22 Da Vinci Schools Tax Return	Vote	Don Brann	1 m
C.	Approve Designation of ERC Funds	Vote	Don Brann	1 m
	To designate ERC Funds for Reserve until the sooner of IRS Audit Completion or the IRS Deadline to Audit Passes.			
D.	Ratify Updated Certification of Signatures for Da Vinci Schools	Vote	Don Brann	1 m
	This document has been updated. Signatories will sign after ratification.			
E.	Approve Amendment to Chartwells Contract for Coffee Bar	Vote	Don Brann	1 m
	This amendment is valid through June 30, 2023. Total amount is unknown but could exceed \$40K in gross costs. The costs are offset by coffee bar sales.			
F.	Approve Request for Proposal and Model Fixed-Price Contract for Food Service Management	Vote	Don Brann	1 m
	Contract for services from 7/1/23-6/30/24 with options for four additional one-year periods upon agreement between both parties.			
G.	Approve Renewal Agreement for Accounts Payable System SAP Concur	Vote	Don Brann	1 m
	Term renews through February 29, 2024.			
H.	Approve Memorandum of Understanding with LEIDOS, Inc. for Military-Connected Student and Family Support Counselor	Vote	Don Brann	1 m
I.	Approve Directed Teaching Agreement with Pepperdine Graduate School of Education and Psychology	Vote	Don Brann	1 m
	This agreement to provide clinical teaching experience for Pepperdine graduate students runs from August 1, 2023 to July 31, 2028. There is no cost to Da Vinci Schools.			
J.	Approve Board Certified Behavior Analyst Position	Vote	Don Brann	1 m

	Purpose	Presenter	Time	
Hiring a BCBA position on staff will result in a more effective and cost-neutral method for delivery of services than our current agency-funded program.				
K.	Approve Paid COVID Leave Extension - Unused Time	Vote	Don Brann	1 m
Da Vinci's paid COVID leave ended 12/31/2022. This date aligned with the State's credit to districts and charters to offset the cost of this leave provision. Staff recommend extending paid COVID leave for employees who have not yet used paid COVID leave, effective through June 30, 2023.				
L.	Approve Updated Comprehensive School Safety Plan for Da Vinci Communications	Vote	Don Brann	1 m
M.	Approve Updated Comprehensive School Safety Plan for Da Vinci Design	Vote	Don Brann	1 m
N.	Approve Updated Comprehensive School Safety Plan for Da Vinci Science	Vote	Don Brann	1 m
O.	Approve Updated Comprehensive School Safety Plan for Da Vinci Connect	Vote	Don Brann	1 m
P.	Approve and Adopt Updated Administering Medication and Monitoring Health Conditions Board Policy	Vote	Don Brann	1 m
This policy has been updated to include opioid antagonist information.				
Q.	Approve Da Vinci Flex Pilot	Vote	Don Brann	1 m
Staff recommend offering an independent study hybrid option for students at Da Vinci Design, Communications and Science.				
VI.	Closed Session			8:31 PM
A.	Conference with Legal Counsel	Discuss	Don Brann	60 m
Conference with Legal Counsel				
<ul style="list-style-type: none">• Anticipated Litigation (Gov. Code section 54956.9(d)(2).): (2 matters)• Employee Discipline/Dismissal/Release (Gov. Code section 54957(b))• Student Discipline (Ed. Code section 48912(b)): (1 matter)				
VII.	Closing Items			9:31 PM

	Purpose	Presenter	Time
A. Reconvene for Public Session & Closed Session Reporting	FYI	Don Brann	1 m
B. Adjourn Meeting	Vote	Don Brann	1 m

Next Regular Da Vinci Schools Board meeting: February 22, 2023.