



Da Vinci Schools

Da Vinci Schools Regular Board Meeting

Date and Time

Wednesday August 24, 2022 at 6:00 PM PDT

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at <https://zoom.us/j/94232602089>, Meeting ID: 942 3260 2089, or dial (669) 900-6833.
 2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
 3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
 4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
 6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.
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The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Don Brann	1 m
B. Record Attendance and Guests		Alison Wohlwerth	
C. Special Board Action: Approve and Adopt Board Resolution for Teleconference Board Meetings Pursuant to Special Rules in Government Code Section 54953(e)	Vote	Don Brann	1 m
<p>The Da Vinci Schools Board of Trustees may hold fully virtual teleconference effective August 1, 2022 by complying with the special rules under Government Code Section 54953(e) of the Ralph M. Brown Act, in accordance with Assembly Bill 361.</p>			
D. Approval of Agenda	Vote	Don Brann	1 m
<p>Call for any changes to the agenda before a motion to approve the agenda is made and seconded.</p>			
E. Public Comments		Don Brann	5 m
<p>Please see Notice above.</p>			
F. Discussion and Nomination of Board Officers - Vice President and Secretary	Vote	Don Brann	10 m
II. Information			6:18 PM
A. From the Board	FYI	Don Brann	5 m
B. Working Groups' Updates	FYI	Don Brann	10 m

		Purpose	Presenter	Time
C.	From the CEO/Superintendent	FYI	Matthew Wunder	10 m
D.	Presentation: 2022-23 School Year Opening Update	FYI	Jennifer Hawn, Matt Wunder, Vicente Bravo	10 m
E.	Presentation: Outreach to Wiseburn Community Update	FYI	Carla Levenson	10 m
F.	Presentation: Wiseburn + Da Vinci	FYI	Blake Silvers, Monique Ingram	10 m
G.	Financial Update	FYI	Michael Amato	15 m
	• FY 2021-22 Unaudited Actual Financials			
H.	Facilities Update	FYI	Vicente Bravo	10 m
	• Soccer Field update • Safety Protocols • Athletic Director Update • Facilities Projects			
III.	Approval of Minutes			7:38 PM
A.	Approval of Minutes for the July 20, 2022 Regular Da Vinci Schools Board Meeting	Approve Minutes	Don Brann	1 m
IV.	Consent Agenda			7:39 PM
A.	Accept Da Vinci Schools Payment Register - July 2022	Vote	Don Brann	1 m
	Check and ACH transactions over \$10K in the month of July, presented by management to the Board for approval, as previously agreed.			
B.	Approve 2021-22 Da Vinci Schools Unaudited Actuals Report	Vote	Don Brann	1 m
C.	Approve 2022-23 Pursuit of Federal Title I, II, and IV Funding for Da Vinci Communications,	Vote	Don Brann	1 m

	Purpose	Presenter	Time
Design, Science, and Connect via the Consolidated Application			

The Consolidated Application is a two-part application and reporting process for multiple state and federal, formula-driven, categorical program funds. Allows administration to continue to pursue Title funding for Da Vinci Schools through an updated Consolidated Application.

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| D. | Approve Employee Retention Credit (ERC) Consulting Agreement | Vote | Don Brann | 1 m |
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Da Vinci is seeking to apply for the Employee Retention Credit (ERC). A consultant is needed to determine our eligibility amount and argue our case to the IRS. The consultant will be paid on a commission basis, determined by a percentage of the total dollars Da Vinci receives, if any.

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| E. | Approve Increase to Substitute Teacher Pay Rate | Vote | Don Brann | 1 m |
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Staff recommend increasing short term and long term rates. Potential fiscal impact: \$10,000.

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| F. | Approval of Senior Accountant Position | Vote | Don Brann | 1 m |
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This new position was included in the original 22-23 budget for \$100k as a partial year cost estimate.

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| G. | Approval of Revised Job Description: Senior Operations Administrator | Vote | Don Brann | 1 m |
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This item is the result of a promotion to recognize Sara Deulofeu, who currently holds the title of Operations Administrator. The additional cost for this in 22-23 will be \$2,500.

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| H. | Approve Revised 2022-23 Local Control and Accountability Plans (LCAP) for Da Vinci Communications, Design, Science, and Connect | Vote | Don Brann | 1 m |
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The revised LCAPs now include all Title 1 Federal Funds Spending, as required.

V.	Closed Session			7:47 PM
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| A. | Conference with Legal Counsel
Conference with Legal Counsel | Discuss | Don Brann | 60 m |
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	Purpose	Presenter	Time
• Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 2 matters			
• Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 1 matter			

VI. Closing Items

8:47 PM

A.	Reconvene for Public Session & Closed Session Reporting	FYI	Don Brann	1 m
B.	Adjourn Meeting	Vote	Don Brann	1 m

Next Regular Da Vinci Schools Board meeting: September 28, 2022.