APPROVED

KIPP Memphis Public Schools

Minutes

Board of Directors Meeting

Date and Time
Thursday September 19, 2024 at 4:00 PM

Location
Non-board members and non-staff are welcomed to attend this public meeting and are asked to pre-register to receive the meeting location details: KMPS Board Meeting Registration

Directors Present
A. Anderson, D. Hopson, L. Johnson III, L. Sweet, M. Davis (remote), R. Crutcher

Directors Absent
D. Lyles-Wallace, J. Neal

Guests Present
A. Burt, A. Carr, J. Ward-Gill, L. Brooks, L. Tate, T. Todd

I. Opening Items

A. Call the Meeting to Order

L. Johnson III called a meeting of the board of directors of KIPP Memphis Public Schools to order on Thursday Sep 19, 2024 at 4:07 PM.

B. Roll Call

C. Agenda and Materials Review

There were no amendments or changes to the agenda.

D. Approval of Minutes

D. Hopson made a motion to approve the minutes from Board of Directors Meeting on 06-06-24.
R. Crutcher seconded the motion.
The board **VOTED** to approve the motion.

II. Committee Reports

A. Finance Committee Meeting

Board Vice Chair Crutcher gave an update and overview of the following:

- The pre-audit budget for the 2023 school year shows a $1.8 million surplus.
- The audit for the budget is ongoing, with all deliverables submitted to external auditors.
- Enrollment numbers have improved, with 1033 students enrolled, a significant increase from previous years.
- Staffing levels are at 94%, with six vacancies across schools, particularly in special education.

B. Academic Excellence Committee

Chief Tate gave an update and overview of the following:

- **Academic Goals and Student Performance**
  - Highlighted the academic goals and student performance.
- **Professional Development**
  - The professional development plan for 2024-2025 includes monthly regional PD and partnerships with the Center for Strategic Leadership.
  - KIPP School Summit shouted out for KIPP Memphis for their mClass results.
  - Early release Wednesday was implemented so schools could have a school-based professional development on Wednesdays.

Chief Brooks gave an update and overview of the following:

- **Advanced Academics**
  - Advanced academic programs have seen significant success with 51 students earning an OSHA 10 Certification, 9 students earning forklift licenses, 10 students earning a ServSafe Certification (Culinary Art Certification), and 7 students earning a Dremel 3D Printing certification.
  - Dual Enrollment at Southwest Tennessee Community College: 20 students - Psychology, and 15 students - English Composition.
- **KIPP Forward Updates**
  - The KIPP Forward program's matriculation rate increased from 49% in 2022 to 73% in 2023, aligning with national KIPP standards.
  - KIPP Forward has been very strategic around making sure students are tracked after graduation.

Comment from Board Vice Chair Crutcher: While attending the KIPP School Summit, I had a conversation with the KIPP Foundation Alumni Impact Team. They specifically

shouted out and applauded Kim Durham, Director of KIPP Forward, and her team for the work they are doing.

C. Operations/Facilities Committee

Operations/Facilities Committee Chair Anderson gave an update and overview of the following:

- **Facilities Update**
  - **Henry Campus**
    - Cafeteria Floor Replacement | Gym Ceiling & Floor Replacement | Porcelain Fountains - Removal | Parking Lot Striping
  - **Howell Campus**
    - Auditorium Lighting Improvement | Porcelain Fountains Removal - Outdoor Classroom Decks Removal (Outdoor Safety Improvement)
  - **Recruitment Updates**
    - Completed all six summer touchpoints
    - Overall enrollment at budget

D. Governance Committee

Board Vice Chair Crutcher gave an update and overview of the following:

- Governance Committee's refresh of its purpose and board recruitment efforts.
- Two potential candidates have been identified, with a soft commitment from the foundation to support board recruitment.
- Attendance expectations for meetings are emphasized, with a request for RSVPs via Board on Track.
- Reminders about conflict of interest forms to be signed and board member training.

III. Chief Executive Officer's Report

A. CEO Report

CEO Burt reported on and updated the Board Committee on the following:

- **Strategic Priority Updates**
  - Attendance rates had a strong start with 95.5% at elementary, 96% at middle, and 95% at high school.
  - The attendance team and parent communication efforts have contributed to improved attendance.
  - A college and career fair at the high school saw over 55 organizations participate, with freshmen and sophomores also attending.
  - The first FAFSA night for parents is scheduled for September 24 to help families with the application process.

- Teacher awards and professional development initiatives are highlighted, with a focus on building capacity and improving instructional delivery.
- New partnerships, including Varsity sponsoring middle and elementary school football teams.
- Oasis of Hope provides transportation and support for middle school football and basketball.
- The organization also commits to providing Thanksgiving baskets and assistance for families in need.
- Chief Brooks secured a partnership with United Way's Driving Dream.
- Partnership with Horace Mann which provides additional support for chosen projects.

IV. Board Chair's Report

A. Board Chair Report

Board Chair Johnson commented on the following:

- It was amazing to go to the KIPP School Summit to see the energy in the room, and to see our staff fully embrace and re-energize. It was great to have the opportunity to talk to other board members and EDs.
- The Board Retreat was a great opportunity for the board to come together and begin to re-norm.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:20 PM.

Respectfully Submitted,
J. Ward-Gill

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*A closed session will take place immediately following the business meeting. A separate agenda was shared.