

# KIPP Memphis Public Schools

## Minutes

### Board of Directors Meeting

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#### Date and Time

Thursday September 19, 2024 at 4:00 PM

#### Location

Non-board members and non-staff are welcomed to attend this public meeting and are asked to pre-register to receive the meeting location details: [KMPS Board Meeting Registration](#)

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#### Directors Present

A. Anderson, D. Hopson, L. Johnson, L. Sweet, M. Davis (remote), R. Crutcher

#### Directors Absent

D. Lyles-Wallace, J. Neal

#### Guests Present

A. Burt, A. Carr, J. Ward-Gill, L. Brooks, L. Tate, T. Todd

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### I. Opening Items

#### A. Call the Meeting to Order

L. Johnson called a meeting of the board of directors of KIPP Memphis Public Schools to order on Thursday Sep 19, 2024 at 4:07 PM.

#### B. Roll Call

#### C. Agenda and Materials Review

There were no amendments or changes to the agenda.

#### D. Approval of Minutes

D. Hopson made a motion to approve the minutes from Board of Directors Meeting on 06-06-24.

R. Crutcher seconded the motion.

The board **VOTED** to approve the motion.

## II. Committee Reports

### A. Finance Committee Meeting

Board Vice Chair Crutcher gave an update and overview of the following:

- The pre-audit budget for the 2023 school year shows a \$1.8 million surplus.
- The audit for the budget is ongoing, with all deliverables submitted to external auditors.
- Enrollment numbers have improved, with 1033 students enrolled, a significant increase from previous years.
- Staffing levels are at 94%, with six vacancies across schools, particularly in special education.

### B. Academic Excellence Committee

Chief Tate gave an update and overview of the following:

- **Academic Goals and Student Performance**
  - Highlighted the academic goals and student performance.
- **Professional Development**
  - The professional development plan for 2024-2025 includes monthly regional PD and partnerships with the Center for Strategic Leadership.
  - KIPP School Summit shouted out for KIPP Memphis for their mClass results.
  - Early release Wednesday was implemented so schools could have a school-based professional development on Wednesdays.

Chief Brooks gave an update and overview of the following:

- **Advanced Academics**
  - Advanced academic programs have seen significant success with 51 students earning an OSHA 10 Certification, 9 students earning forklift licenses, 10 students earning a ServSafe Certification (Culinary Art Certification), and 7 students earning a Dremel 3D Printing certification.
  - Dual Enrollment at Southwest Tennessee Community College: 20 students - Psychology, and 15 students - English Composition.
- **KIPP Forward Updates**
  - The KIPP Forward program's matriculation rate increased from 49% in 2022 to 73% in 2023, aligning with national KIPP standards.
  - KIPP Forward has been very strategic around making sure students are tracked after graduation.

**Comment from Board Vice Chair Crutcher:** While attending the KIPP School Summit, I had a conversation with the KIPP Foundation Alumni Impact Team. They specifically

shouted out and applauded Kim Durham, Director of KIPP Forward, and her team for the work they are doing.

### **C. Operations/Facilities Committee**

Operations/Facilities Committee Chair Anderson gave an update and overview of the following:

- **Facilities Update**

- **Henry Campus**

- Cafeteria Floor Replacement | Gym Ceiling & Floor Replacement | Porcelain Fountains - Removal | Parking Lot Striping

- **Howell Campus**

- Auditorium Lighting Improvement | Porcelain Fountains Removal - Outdoor Classroom Decks Removal (Outdoor Safety Improvement)

- **Recruitment Updates**

- Completed all six summer touchpoints
    - Overall enrollment at budget

### **D. Governance Committee**

Board Vice Chair Crutcher gave an update and overview of the following:

- Governance Committee's refresh of its purpose and board recruitment efforts.
- Two potential candidates have been identified, with a soft commitment from the foundation to support board recruitment.
- Attendance expectations for meetings are emphasized, with a request for RSVPs via Board on Track.
- Reminders about conflict of interest forms to be signed and board member training.

## **III. Chief Executive Officer's Report**

### **A. CEO Report**

CEO Burt reported on and updated the Board Committee on the following:

- **Strategic Priority Updates**

- Attendance rates had a strong start with 95.5% at elementary, 96% at middle, and 95% at high school.
  - The attendance team and parent communication efforts have contributed to improved attendance.
  - A college and career fair at the high school saw over 55 organizations participate, with freshmen and sophomores also attending.
  - The first FAFSA night for parents is scheduled for September 24 to help families with the application process.

- Teacher awards and professional development initiatives are highlighted, with a focus on building capacity and improving instructional delivery.
- New partnerships, including Varsity sponsoring middle and elementary school football teams.
- Oasis of Hope provides transportation and support for middle school football and basketball.
- The organization also commits to providing Thanksgiving baskets and assistance for families in need.
- Chief Brooks secured a partnership with United Way's Driving Dream.
- Partnership with Horace Mann which provides additional support for chosen projects.

#### **IV. Board Chair's Report**

##### **A. Board Chair Report**

Board Chair Johnson commented on the following:

- It was amazing to go to the KIPP School Summit to see the energy in the room, and to see our staff fully embrace and re-energize. It was great to have the opportunity to talk to other board members and EDs.
- The Board Retreat was a great opportunity for the board to come together and begin to re-norm.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:20 PM.

Respectfully Submitted,  
J. Ward-Gill

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\*A closed session will take place immediately following the business meeting. A separate agenda was shared.