

APPROVED

# KIPP Memphis Public Schools

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday April 11, 2023 at 4:00 PM

#### Location

Via ZOOM

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#### Committee Members Present

D. Hopson (remote), D. Lyles-Wallace (remote), M. Davis (remote), R. Crutcher (remote), S. Isabell (remote)

#### Committee Members Absent

None

#### Guests Present

A. Burt (remote), J. Ward-Gill (remote), J. Worles (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

D. Hopson called a meeting of the Governance Committee of KIPP Memphis Public Schools to order on Tuesday Apr 11, 2023 at 4:03 PM.

#### C. Approve Minutes

R. Crutcher made a motion to approve the minutes from Governance Committee Meeting on 02-14-23.

D. Lyles-Wallace seconded the motion.

The committee **VOTED** to approve the motion.

#### D. Parent Recommendation for Boardship

It is recommended that the Governance Committee move forward with approving the administration to move forward with the vetting process of the following candidates for the KIPP Memphis Board of Directors:

- Penny Alvarez - KMCH parent
- Jane Maina - KMCE and KMCE parent

The action to approve the parent recommendations for Board of Directors will be brought to the April 20th Board of Directors meeting for a formal vote. Both parents will be invited to join the June Board of Directors meeting contingent on an approval vote.

#### **E. KIPP Memphis Academy Middle Recommendation**

It is recommended that the KIPP Memphis Board of Directors approve the decision to discontinue operation of KIPP Memphis Academy Middle School (KMAM) beyond the 2022-2023 school year. This decision is based on the following factors:

- Enrollment at KMAM has decreased over the last few years. To be sustainable, we believe it is in our best interest to operate one middle school.
- KIPP Memphis Collegiate Middle School (KMCM), located at 230 Henry Avenue, will have enough space for every KMAM student next school year.
- Operating one middle school provides the opportunity for more robust academic programming, greater access to community resources,

#### **Question:**

**R. Crutcher:** What will happen with the other half of Howell where KMAM was located?

**CEO Burt:** It will be a floor for PD Classrooms but it will also be a floor devoted to the regional office during a gradual transition into that building.

**D. Hopson:** Will the teachers and staff automatically be placed at the other school.

**J. Worles:** All the staff at KMAM will have the opportunity to apply for any open position in the network.

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R. Crutcher made a motion to recommend to the KIPP Memphis Board of Directors to approve the decision to discontinue operation of KIPP Memphis Academy Middle School (KMAM) beyond the 2022-2023 school year.

D. Lyles-Wallace seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Governance Committee Presentation**

### **A. KIPP Memphis Strategic Planning w/ Attuned**

J. Worles presented an overview of the Strategic Plan w/Attuned Education Partners.

- April 20th Board Meeting - Overview of KMPS Strategic Plan and Portrait of a Graduate.
- June 1st - 2-hour virtual Strategic Plan meeting with Attuned to discuss the priorities, strategies, and timeline for implementation in greater detail.
- June 8th Board Meeting - Reflective discussion on the information shared on June 1st and discussing what finalization and implementation of the Strategic Plan will look like.

## **B. Board Certification Training Reminder**

### **Reminder: Board Certification Training**

- All board members of Tennessee public charter schools are required to fulfill training hours, each year, to remain compliant with the Tennessee State Board of Education.
- New KIPP Memphis board members (those who were elected to the board since November 2021) will need to fulfill six hours of training. If you have not yet completed your training requirement, please complete the asynchronous trainings by June 1, 2023. Visit [boardontrack.com/tcsc](https://boardontrack.com/tcsc) to register and begin your sessions.
- All returning board members have completed their necessary training hours.

## **C. September Board of Directors Retreat**

- In-person Board of Directors retreat - September 29th.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:39 PM.

Respectfully Submitted,  
J. Ward-Gill