

APPROVED

KIPP Memphis Public Schools

Minutes

Governance Committee Meeting

Date and Time

Tuesday September 13, 2022 at 4:00 PM

Location

Virtual - Zoom

Committee Members Present

D. Hopson (remote), D. Lyles-Wallace (remote), R. Crutcher (remote)

Committee Members Absent

M. Davis, S. Isabell

Guests Present

J. Ward-Gill (remote), J. Worles (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Hopson called a meeting of the Governance Committee of KIPP Memphis Public Schools to order on Tuesday Sep 13, 2022 at 4:05 PM.

C. Approve Minutes

R. Crutcher made a motion to approve the minutes from Governance Committee Meeting on 05-17-22.

D. Lyles-Wallace seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Action Items

A. Update on Action Items

Age appropriate Materials Policy

- It is recommended that the KIPP Memphis Board of Directors adopt a policy to develop and review library collections to ensure that all included materials are age-appropriate, in accordance with the Age-Appropriate Materials Act of 2022.
 - Next Step: J. Worles will work with Committee Member Crutcher to revise the appropriate language as stated in the Age-Appropriate Materials Act of 2022 for KIPP Memphis Public Schools.

Conflict of Interest Signatures

- Completion of Conflict of Interest Forms and signatures will be executed during the September Board of Directors meeting.

Tennessee Charter Schools Center Certified Board Training

- Pursuant to Tennessee Code Annotated 49-13-111(q), all charter schools in Tennessee must meet training and certification requirements.
- New members of the board must complete the required hours of training by June 1, 2023.
- Pre-existing board members must complete the required hours of training by November 1, 2022.

Parent Recommendations for Board of Directorship

- Each principal will provide a parent recommendation to the administration for vetting and ultimate recommendation to the Board.

III. Fiscal Policies and Procedures

A. Appendix added to Committee Packet

The Governance Committee was asked to review the Fiscal Policies and Procedures language as presented by Finance to be voted on at the next Board of Directors Meeting on September 22, 2022.

IV. Governance Chairperson Comments

A. Comments for Committee Chair Hopson.

Committee Chair Hopson is excited about the work that KIPP is doing and appreciates the efficiency. He cannot think of a better way to get parents involved and give parents perspective than to have a parent/parents join the committee.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:45 PM.

Respectfully Submitted,
J. Ward-Gill