

# KIPP Memphis Public Schools

## Minutes

### Facilities Committee Meeting

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#### Date and Time

Thursday May 19, 2022 at 4:00 PM

#### Location

Virtual - Zoom

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#### Committee Members Present

A. Anderson (remote), L. Sweet (remote), M. Martin (remote), R. Crutcher (remote), R. Gibbs (remote)

#### Committee Members Absent

None

#### Guests Present

A. Burt (remote), C. McGuire (remote), C. Owens (remote), J. Ward-Gill (remote), T. Todd (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Martin called a meeting of the Operations/Facilities Committee of KIPP Memphis Public Schools to order on Thursday May 19, 2022 at 4:02 PM.

#### C. Approve Minutes

M. Martin made a motion to approve the minutes from Facilities Committee Meeting on 04-05-22.

R. Crutcher seconded the motion.

The committee **VOTED** to approve the motion.

### II. Facilities Update and Presentation

## **A. Facilities Presentation**

### **RFP Award**

- Chief McGuire gave an overview of the RFP award to SKB Facilities and Maintenance, Inc. SKB provides comprehensive facility services for K-12 schools including Custodial, Facilities Operations & Maintenance, Grounds, and athletic field management.

### **Summer Work Facility Plan**

- Chief McGuire gave an overview of the Summer Work Facility Plan and Timeframe for the Howell Campus, Henry Campus, and Shannon order transition.

### **Deferred Maintenance Facility Plan**

- Chief McGuire gave an overview of the Deferred Maintenance Facility Plan for the Howell and Henry campuses.

## **III. CEO Comments**

### **A. Comments from CEO Dr. Antonio Burt**

CEO Burt gave an overview of the Facilities and Deferred Maintenance Plans.

## **IV. Facilities Chairperson Comments**

### **A. Committee Chair McKinley**

Committee Chair McKinley thanked KIPP and the Facilities Committee for all their hard work and working with him as this will be Committee Chair McKinley's last official meeting as Committee Chair for the Facilities Committee.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:33 PM.

Respectfully Submitted,  
J. Ward-Gill