

APPROVED

# KIPP Memphis Public Schools

## Minutes

### Board of Director Meeting

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#### Date and Time

Thursday April 28, 2022 at 4:00 PM

#### Location

KIPP Memphis Collegiate Elementary  
230 Henry Ave. - Library

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#### Directors Present

A. Anderson, A. Schuyler, C. Green, D. Hopson (remote), D. Lyles-Wallace, H. Coleman, L. Sweet, M. Martin, R. Gibbs, S. Isabell (remote), T. Palacio (remote)

#### Directors Absent

M. Davis, R. Crutcher

#### Guests Present

A. Burt, A. Carr, C. McGuire, C. Owens, G. Leavy (remote), J. Alford (remote), J. Ward-Gill, L. Brooks, L. Tate, M. Hernandez, T. Brittmon

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

R. Gibbs called a meeting of the board of directors of KIPP Memphis Public Schools to order on Thursday Apr 28, 2022 at 4:05 PM.

#### C. Approve Minutes

L. Sweet made a motion to approve the minutes from Kipp Memphis Board of Directors Meeting on 02-24-22.

C. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Public Comment

### A. The floor opened for public comments.

There were not any public comments.

## III. Academic Excellence

### A. enCase Winter-to-Spring Comparison Data

**Chief of Schools Brooks presented the enCase Winter-Spring Comparison Data as follows:**

- KMAE, KMCE: Target Goal for ELA, Math, and Science
- KMCM, KMAM: Target Goal for Reading, Math, Science, and S.S.
- KMCH: ELA, Algebra, Geometry, Science, and US History

**Staffing Updates:** A staffing chart was presented for KMCE, KMCM, KMAM, and KMCH.

- Number of signed offer letters and the percent filled

### KIPP Forward Bright Spots

- 12 Seniors have received academic scholarships to Rust College
- 3 Seniors have received outstanding ASVAB scores that exceed the minimum requirement for all 5 branches of the military

### KIPP Forward Actions: College Visits

- 40 KMCH seniors & 20 KMAM students visited Rust College
- 50 KMCH seniors visited the University of Arkansas-Pine Bluff for "Lion Fever Day".

## IV. Finance

### A. Fiscal Year 2021 External Audit Overview

Finance Committee Chair Sweet presented the following:

- Review from the Fiscal Year 2021 external audit. Discussions are underway with external auditors on the timeline and deliverables for the FY 22 audit.
- 2022-2023 Initial Budget: All Schools | KF | SST | KMP)S Consolidated
- 2022-2023 ESSER Budget
- 2022-2023 Cash Flow Projection

## V. Facilities

## **A. Committee Meeting Highlights**

Facilities Committee Chair presented the following:

- Facility Spending YTD
- Henry and Howell Campus Concept Plans
- Levelfield Project & Timeline Updates
- Deferred Maintenance ESSER Spending Outline for the Howell and Henry Campus

## **VI. Governance**

### **A. Governance Committee Chair presented the following:**

Bylaw Amendments to address term limits and succession planning. The recommendations below will be vetted in the May committee meeting and brought to the board for a vote on June 9, 2022.

- Proposed Bylaw Amendment
- Board Succession Planning

KIPP Memphis Board Officer Selection

- The required positions are board chairman and board secretary. Chairman Gibbs recommends a Board Vice-chairman.
- The full slate will be approved by the Governance Committee at the May 17th meeting and brought before the board for a vote on June 9th.

## **VII. Chief Executive Officer Report**

### **A. CEO Burt gave an overview of the board presentation.**

- Introduced Matthew Hernandez to the KIPP Family
- Overview of the KIPP Long Rock trip May 9 - 12, 2022
- School Leader Retreat June 14 - 16, 2022
- Kickoff of Professional Development July 25, 2022
- Fundraiser on June 11, 2022

## **VIII. Chairman's Report**

### **A. Board Chairman Gibbs commented on the board presentation**

Board Chairman Gibbs commented on the board presentation.

- Overview of the vacation bank

Thanked everyone for attending the meeting and invited all board members to go into Executive Session.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,  
J. Ward-Gill