

KIPP Memphis Public Schools

Minutes

Board of Director Meeting

Date and Time

Thursday April 28, 2022 at 4:00 PM

Location

KIPP Memphis Collegiate Elementary
230 Henry Ave. - Library

Directors Present

A. Anderson, A. Schuyler, C. Green, D. Hopson (remote), D. Lyles-Wallace, H. Coleman, L. Sweet, M. Martin, R. Gibbs, S. Isabell (remote), T. Palacio (remote)

Directors Absent

M. Davis, R. Crutcher

Guests Present

A. Burt, A. Carr, C. McGuire, C. Owens, G. Leavy (remote), J. Alford (remote), J. Ward-Gill, L. Brooks, L. Tate, M. Hernandez, T. Brittmon

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Gibbs called a meeting of the board of directors of KIPP Memphis Public Schools to order on Thursday Apr 28, 2022 at 4:05 PM.

C. Approve Minutes

L. Sweet made a motion to approve the minutes from Kipp Memphis Board of Directors Meeting on 02-24-22.

C. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. The floor opened for public comments.

There were not any public comments.

III. Academic Excellence

A. enCase Winter-to-Spring Comparison Data

Chief of Schools Brooks presented the enCase Winter-Spring Comparison Data as follows:

- KMAE, KMCE: Target Goal for ELA, Math, and Science
- KMCM, KMAM: Target Goal for Reading, Math, Science, and S.S.
- KMCH: ELA, Algebra, Geometry, Science, and US History

Staffing Updates: A staffing chart was presented for KMCE, KMCM, KMAM, and KMCH.

- Number of signed offer letters and the percent filled

KIPP Forward Bright Spots

- 12 Seniors have received academic scholarships to Rust College
- 3 Seniors have received outstanding ASVAB scores that exceed the minimum requirement for all 5 branches of the military

KIPP Forward Actions: College Visits

- 40 KMCH seniors & 20 KMAM students visited Rust College
- 50 KMCH seniors visited the University of Arkansas-Pine Bluff for "Lion Fever Day".

IV. Finance

A. Fiscal Year 2021 External Audit Overview

Finance Committee Chair Sweet presented the following:

- Review from the Fiscal Year 2021 external audit. Discussions are underway with external auditors on the timeline and deliverables for the FY 22 audit.
- 2022-2023 Initial Budget: All Schools | KF | SST | KMP)S Consolidated
- 2022-2023 ESSER Budget
- 2022-2023 Cash Flow Projection

V. Facilities

A. Committee Meeting Highlights

Facilities Committee Chair presented the following:

- Facility Spending YTD
- Henry and Howell Campus Concept Plans
- Levelfield Project & Timeline Updates
- Deferred Maintenance ESSER Spending Outline for the Howell and Henry Campus

VI. Governance

A. Governance Committee Chair presented the following:

Bylaw Amendments to address term limits and succession planning. The recommendations below will be vetted in the May committee meeting and brought to the board for a vote on June 9, 2022.

- Proposed Bylaw Amendment
- Board Succession Planning

KIPP Memphis Board Officer Selection

- The required positions are board chairman and board secretary. Chairman Gibbs recommends a Board Vice-chairman.
- The full slate will be approved by the Governance Committee at the May 17th meeting and brought before the board for a vote on June 9th.

VII. Chief Executive Officer Report

A. CEO Burt gave an overview of the board presentation.

- Introduced Matthew Hernandez to the KIPP Family
- Overview of the KIPP Long Rock trip May 9 - 12, 2022
- School Leader Retreat June 14 - 16, 2022
- Kickoff of Professional Development July 25, 2022
- Fundraiser on June 11, 2022

VIII. Chairman's Report

A. Board Chairman Gibbs commented on the board presentation

Board Chairman Gibbs commented on the board presentation.

- Overview of the vacation bank

Thanked everyone for attending the meeting and invited all board members to go into Executive Session.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,
J. Ward-Gill