

APPROVED

# KIPP Memphis Public Schools

## Minutes

### Facilities Committee Meeting

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#### Date and Time

Tuesday April 5, 2022 at 4:00 PM

#### Location

<https://kippmemphis-org.zoom.us/j/85940420209?pwd=WGU0NVRnNDczanpOTUZQK3BDSVZ4Zz09>

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#### Directors Present

A. Anderson (remote), L. Sweet (remote), M. Martin (remote), R. Crutcher (remote), R. Gibbs (remote)

#### Directors Absent

*None*

#### Guests Present

A. Burt (remote), C. McGuire (remote), C. Owens (remote), J. Ward-Gill (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Martin called a meeting of the board of directors of KIPP Memphis Public Schools to order on Tuesday Apr 5, 2022 at 4:04 PM.

#### C. Approve Minutes

R. Gibbs made a motion to approve the minutes from Facilities Committee Meeting on 02-14-22.

R. Crutcher seconded the motion.

Dr. Sweet abstained from voting

The board **VOTED** to approve the motion.

## II. Facilities Update

### A. Facilities

- Chief McGuire gave an overview of the following to the committee:
  - COVID Cumulative YTD/February
  - COVID Facility Safety Goals
  - Maintenance Staffing for all Schools

## III. Level Field Partners Project Recap and Deferred Maintenance Summary

### A. Overview of Level Field Project Recap

Level Field is conducting a comprehensive real estate and financial assessment with the following key objectives and outcomes:

- Review KIP's multi-year financial projections
- Evaluate projected financial performance
- Access all other external factors driving project scope and delivery
- Generate preliminary project schedules

### B. Deferred Maintenance

Chief McGuire gave the following Deferred Maintenance update:

- **Overview of the upcoming Deferred Maintenance for KMAM & KMCH** located at 2110 Howel Avenue for the following areas: Gymnasium, Corridors, Stairs, Student Toilet Rooms, Faculty Toilet Rooms, Kitchen, Main Office, Classrooms, and Auditorium
- **Overview of the upcoming Deferred Maintenance for KMCE & KMCM** located at 230 Henry Avenue for the following areas: Gymnasium, Corridors, Cafetorium, Stairs, Student Toilet Rooms, Faculty Toilet Rooms, and Play Gym
- **Estimated Costs by Category**
- **Overview of Facilities Planning Engagement**
  - Permitted Work and Non-Permitted Work
  - Facility Planning Next Steps

## IV. CEO Comments

### A. CEO Burt Comments

CEO Burt gave comments and an overview of the Facilities Presentation.

## V. Facilities Chairperson Comments

### A.

### **Chairperson Comments**

Chair McKinley asked if the organizing and cleaning of the storage closet has been completed throughout all the schools?

CEO Burt gave an outline of what has taken place and the process for cleaning and organizing the storage spaces at each school.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:12 PM.

Respectfully Submitted,  
J. Ward-Gill