

KIPP Memphis Public Schools

Minutes

Facilities Committee Meeting

Date and Time

Monday February 14, 2022 at 11:30 AM

Location

Virtual - Zoom

Committee Members Present

M. Martin (remote), R. Crutcher (remote), R. Gibbs (remote)

Committee Members Absent

None

Guests Present

A. Burt (remote), C. McGuire (remote), C. Owens (remote), G. Crenshaw (remote), J. Ward-Gill (remote), L. Phillips (remote), R. Tate (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Martin called a meeting of the Operations/Facilities Committee of KIPP Memphis Public Schools to order on Monday Feb 14, 2022 at 11:33 AM.

C. Approve Minutes

R. Gibbs made a motion to approve the minutes from Facilities Committee AM on 11-17-21.

R. Crutcher seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Facilities Update

A.

Safety Summary

C. McGuire gave an overview of COVID Cumulative YTD / February

- COVID-19 Case Tracker Year-To-Date and as of 2/11/22 for all schools and SST
 - Student Cases | Student Exposures | Staff Cases | Staff Exposures
- COVID Facility Safety Goals
 - KIPP Memphis Public Schools partnered with Shot RX to offer vaccinations to students and adults and also families in the community.
 - Consistent and correct Mask Use
 - Contact Tracing with Quarantine (Updated Policy)
 - Cleaning, Disinfecting, and Sanitation
- Maintenance Staffing
 - Overview of employees roster for each school to ensure they are fully staffed in order to maintain the cleanliness of the schools.

III. Level Field Partners Project Recap and Deferred Maintenance Summary

A. Focus of Level Field's Support

Level Field is conducting a comprehensive real estate and financial assessment overview.

- Deferred Maintenance Updated by Area for KMAM & KMCH
- Deferred Maintenance Update for the KMCE & KMCM
- Estimated Costs By Category
- Facility Planning and Next Steps

IV. CEO Comments

A. Presentation Overview.

Dr. Burt gave an overview summary of the Facilities Presentation to the committee.

- Board of Directors Meeting Layout
- Board Retreat

V. Facilities Chairperson Comments

A. Committee Chair Comments.

The Committee Chair thanked everyone that participated in the presentations.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:12 PM.

Respectfully Submitted,
J. Ward-Gill