

# KIPP Memphis Public Schools

## Minutes

### Facilities Committee Meeting

---

#### Date and Time

Monday February 14, 2022 at 11:30 AM

#### Location

Virtual - Zoom

---

#### Committee Members Present

M. Martin (remote), R. Crutcher (remote), R. Gibbs (remote)

#### Committee Members Absent

None

#### Guests Present

A. Burt (remote), C. McGuire (remote), C. Owens (remote), G. Crenshaw (remote), J. Ward-Gill (remote), L. Phillips (remote), R. Tate (remote)

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Martin called a meeting of the Facilities Committee of KIPP Memphis Public Schools to order on Monday Feb 14, 2022 at 11:33 AM.

#### C. Approve Minutes

R. Gibbs made a motion to approve the minutes from Facilities Committee AM on 11-17-21.

R. Crutcher seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Facilities Update

#### A.

## **Safety Summary**

C. McGuire gave an overview of COVID Cumulative YTD / February

- COVID-19 Case Tracker Year-To-Date and as of 2/11/22 for all schools and SST
  - Student Cases | Student Exposures | Staff Cases | Staff Exposures
- COVID Facility Safety Goals
  - KIPP Memphis Public Schools partnered with Shot RX to offer vaccinations to students and adults and also families in the community.
  - Consistent and correct Mask Use
  - Contact Tracing with Quarantine (Updated Policy)
  - Cleaning, Disinfecting, and Sanitation
- Maintenance Staffing
  - Overview of employees roster for each school to ensure they are fully staffed in order to maintain the cleanliness of the schools.

## **III. Level Field Partners Project Recap and Deferred Maintenance Summary**

### **A. Focus of Level Field's Support**

Level Field is conducting a comprehensive real estate and financial assessment overview.

- Deferred Maintenance Updated by Area for KMAM & KMCH
- Deferred Maintenance Update for the KMCE & KMCM
- Estimated Costs By Category
- Facility Planning and Next Steps

## **IV. CEO Comments**

### **A. Presentation Overview.**

Dr. Burt gave an overview summary of the Facilities Presentation to the committee.

- Board of Directors Meeting Layout
- Board Retreat

## **V. Facilities Chairperson Comments**

### **A. Committee Chair Comments.**

The Committee Chair thanked everyone that participated in the presentations.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:12 PM.

Respectfully Submitted,  
J. Ward-Gill