

KIPP Memphis Public Schools

Minutes

Board of Director Meeting

Date and Time

Thursday September 16, 2021 at 4:00 PM

Location

KIPP Memphis Collegiate High - Library
2210 Howell Avenue

Directors Present

H. Coleman, L. Sweet, M. Davis, M. Martin, R. Crutcher (remote), R. Gibbs, S. Isabell

Directors Absent

S. Holliday

Guests Present

B. Seay, C. Owens, G. Leavy, J. Alford (remote), J. Ward-Gill, K. Curtis, M. Olaniyi

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Gibbs called a meeting of the board of directors of KIPP Memphis Public Schools to order on Thursday Sep 16, 2021 at 4:11 PM.

C. Approve Minutes

M. Martin made a motion to approve the minutes from Board of Director Meeting on 06-03-21.

S. Isabell seconded the motion.

The board **VOTED** to approve the motion.

II. Public Comments

A.

Opened up for Public Comments.

There were no public comments.

III. Interim Executive Director's Report

A. Vision | Mission | Framing Our Work

G. Leavy, Interim Executive Director gave an overview of the 2020 - 2021 focus as follows:

- Year of Alignment
- Continual Improvement as we navigate COVID-19
- Overview of The Big Five with focus on **KIPP Memphis Redesign** and **Every Seat Filled Every Day**
- Promise Development Corporation Ribbon-Cutting with the City of Memphis and KIPP Memphis Public Schools on September 8, 2021.

IV. Operations Update

A. COVID Response

B. Seay, Chief Management Officer gave an overview of the COVID Response as follows:

- In-Person Learning and COVID-19
- Staff Vaccinations
- Overview of the August and September Regional COVID-19 Case Tracker

B. Facilities Update

August 31, 2021 - Officially purchased and closed on both the Shelby County Schools (Cypress Middle School Building and Caldwell Elementary School Building).

C. 2021 - 2022 School Year Goals

An overview update of the 2021 - 2022 Enrollment and Attendance.

V. School Leadership and KIPP Forward Update

A. Staff Updates

- Dr. Tracy Brittmon has joined KIPP Memphis as our first Chief Talent & Human Resources Officer
- Mrs. Melissa Harris-McCall is the interim principal of KIPP Memphis Academy Middle
- Ms. India Murrell has re-joined our team as the College Persistence Advisor

B.

KIPP Forward Update

- Received a \$15,000 Micro-Grant from the KIPP Foundation.
- Provided assistance to 3 KIPP Memphis alums impacted by Hurricane Ida.

VI. Academic Update

A. TN Ready and iReady Assessment Results

M. Olaniyi, Chief of Academics gave an overview of the TN Ready Update and iReady Assessment Results. The board discussed the assessments.

B. 2021-2022 School Year Goals

An overview of the Student Achievement and Student Growth for 2021-2022 TN Ready / iReady Data. Next Step:

- Principals provide Mrs. Olaniyi and Ms. Leavy list of students that will be monitored through weekly assessments
- Establish Culture of Learning Cycle
- Professional Development Planning - October 1st

VII. Finance Committee Report

A. Overview of Finance Committee Meeting on September 8, 2021.

Dr. Laritha Sweet is the new Finance Chair.

- Set committee goals and responsibilities for fiscal year
- Approved fiscal policies and procedures
- Reviewed fiscal-year-end budget vs. actual results for 2020-21
- Reviewed enrollment vs budgeted enrollment for 2021-22

VIII. Governance Committee Update

A. Governance Committee Chair - M. Martin gave an overview of the following:

- Complete six hours of required board training annually and schedule board retreat.
- Create and finalize board training with support from Board On Track at the October committee meeting.
- C. Owens team will send a Doodle poll for potential board retreat dates for late October - early November.

Board Recruitment: Board Members should discuss potential prospects with M. Martin and C. Owens over the next 30 days.

Board Goal: All board members identify any potential conflicts of interest and sign their form by Friday, September 24, 2021.

Staff Next Steps: C. Owens will send the 2021-2022 Conflict of Interest Form.

IX. Chair's Report

A. Board Member

R. Gibbs, Board of Director Chair, stated that Lisa Daggs was voted to be a Board Member but due to health reasons was unable to join and said maybe early next year in January. Lisa Daggs never accepted the nomination as a Board Member.

Next Step: R. Gibbs to follow-up later in the year.

X. Other Business

A. Executive Session

The Board ended the meeting and went into Executive Session.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,
J. Ward-Gill