# KIPP Memphis Public Schools

## KIPP Finance Committee Meeting

**Date and Time**

Wednesday September 3, 2025 at 5:00 PM CDT

**Location**

Non-board members and non-staff are welcomed to attend this public meeting and are asked to pre-register to r eceive the meeting location details: KMPS Board Meeting Registration

**Agenda**

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **I.** | **Opening Items** | | | **5:00 PM** |
| **A.** | Call the Meeting to Order | | | |
| **B.** | Roll Call | | Mikara Davis | 2 m |
| **C.** | Agenda Review | | Mikara Davis | 1 m |
| **D.** | Approve Minutes | Approve Minutes | Mikara Davis | 2 m |

Approve minutes for Finance Committee Meeting on May 21, 2025

| | | | | |
|---|---|---|---|---|
| **II.** | **Committee Actions** | | | **5:05 PM** |
| **A.** | Architectural Services | Discuss | Angela Carr | 5 m |

It is recommended that the KIPP Memphis Public Schools Board of Directors approve the contract to 4F Design, PC in the amount of $488,500 to provide architectural design and related services for the KIPP Memphis Public Schools new elementary school construction and renovations project in Cordova, TN. These services include Schematic Design, Concept Graphics, Design Development, Construction Documents, and Construction Administration. The anticipated term for these services is a period up to 20 months until completion of the project.

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **B.** | Program Management Services | Discuss | Angela Carr | 5 m |

It is recommended that the KIPP Memphis Public Schools Board of Directors approve the contract to Facilities Resource Center in the amount up to $250,000.00 to provide program management services for the KIPP Memphis Public Schools new elementary school project in Cordova, TN. This cost includes a base fee of $5,000 per month during the service period and a 1.5% total project costs fee upon conclusion of the project. The anticipated term for these services is a period up to 20 months until completion of the project.

| | | | | |
|---|---|---|---|---|
| **III.** | **Finance Update and Presentation** | | | **5:15 PM** |
| **A.** | 2024-2025 Financial Update | FYI | Angela Carr | 10 m |
| **B.** | 2024-2025 Audit Status | FYI | Angela Carr | 5 m |
| **C.** | 2025-2026 Enrollment | FYI | Angela Carr | 10 m |
| **IV.** | **Committee Questions** | | | **5:40 PM** |
| **A.** | Committee Questions | Discuss | Mikara Davis | 5 m |
| **V.** | **Finance Chairperson Comments** | | | **5:45 PM** |
| **A.** | Committee Chair Davis | FYI | Mikara Davis | 5 m |
| **VI.** | **Closing Items** | | | **5:50 PM** |
| **A.** | Adjourn Meeting | Vote | | |