

International School of Louisiana Board of Trustees

Minutes

2023 Board Retreat

Date and Time

Saturday August 12, 2023 at 9:00 AM

Location

International School of Louisiana
1400 Camp Street, New Orleans
2nd Floor Library

The mission of the International School of Louisiana is to provide a challenging education emphasizing language immersion, international awareness, the celebration of diversity and community responsibility.

Trustees Present

N. Dixon, Q. Jackson, R. Brazzini, S. Barthelemy

Trustees Absent

V. Cuiellette

Guests Present

Angele Givens, S. Chapman

I. Opening Items

A. Call the Meeting to Order

S. Barthelemy called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Saturday Aug 12, 2023 at 9:06 AM.

S. Barthelemy made a motion to amend the agenda to add two items (annual compliance questionnaire, new Board members).

N. Dixon seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Record Attendance and Guests

II. Board Training

A. Board Basics Training

Sarah Vandergriff from LAPCS provided Board 101 training.

III. Action Items

A. Nomination of Angele Givens to Board of Trustees

N. Dixon made a motion to appoint Angele Givens to the Board of Trustees.

Q. Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2023-24 Budget

Michael Dunn presented the proposed 23-24 Budget. The Board discussed current changes to income and expenses and projected changes for 24-25.

The Board discussed audit findings and how they are being addressed.

N. Dixon made a motion to made a motion to approve the budget.

Seconded by Angele Glvens.

The board **VOTED** unanimously to approve the motion.

Q. Jackson made a motion to approve the 23-24 Compliance Questionnaire.

S. Barthelemy seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Election of 2023-24 Officers

S. Barthelemy made a motion to appoint Angele Givens as Board Secretary.

N. Dixon seconded the motion.

The position of Secretary is the only officer role vacant at this time.

The board **VOTED** unanimously to approve the motion.

IV. Board Business

A. 2023-24 Meeting Schedule

The Board established a schedule of meetings for the 23-24 school year.

B. Approve May 2023 Board of Trustees Meeting Minutes

N. Dixon made a motion to approve the minutes from May 2023 Board of Trustees Meeting on 05-17-23.

Q. Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve July 23 Finance Committee Minutes

N. Dixon made a motion to approve the minutes from Finance Committee Meeting on 07-20-23.

Q. Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve May 23 Finance Committee Minutes

N. Dixon made a motion to approve the minutes from Finance Committee Meeting on 05-17-23.

Q. Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve April 23 Finance Committee Minutes

N. Dixon made a motion to approve the minutes from Finance Committee Meeting on 04-20-23.

Q. Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approve March 23 Finance Committee Minutes

N. Dixon made a motion to approve the minutes from Finance Committee Meeting on 03-15-23.

Q. Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Executive Session to Discuss Head of School's Annual Review

A. Head of School's Annual Review

The Board did not hold an executive session.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:20 PM.

Respectfully Submitted,

S. Chapman