

# International School of Louisiana Board of Trustees

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday October 28, 2015 at 6:00 PM

#### **Location**

CAMP ST

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#### **Trustees Present**

B. Griffin, C. Reed, D. Drucker, D. Wilson, M. Lappa, M. Pedalino

#### **Trustees Absent**

B. Richard-Montgomery, D. Bordson-Bozzo, H. Rodgers iv, J. Wettermark, V. Diaz

#### **Guests Present**

Amy Fischer, Andrew Roland, Aviva Le, Emily Thomas, Jairo Maldonado, Larissa Muetzel, Laura Adelman Cannon, Melissa Boudreaux, Rosa Alvarado, Sigi Camey

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

D. Wilson called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Wednesday Oct 28, 2015 at 6:06 PM.

#### **C. Board President's Comments**

Mrs. Wilson recommended that we make a motion to amend the agenda concerning the Nominating Committee motion to recommend Larissa Muetzel to the Board of Trustees.

M. Lappa made a motion to amend the agenda in order to vote on extending a Board member's tenure on the Board of Trustees.

B. Griffin seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mrs. Wilson had no comments.

**D. Approve Minutes**

C. Reed made a motion to approve minutes from the Board Meeting on 09-23-15 Board Meeting on 09-23-15.

M. Pedalino seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Finance Committee Minutes**

B. Griffin made a motion to approve minutes from the Finance Committee Meeting on 10-20-15 Finance Committee Meeting on 10-20-15.

D. Drucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Other Business**

**A. Open Public Comment**

There were no public comments.

**B. Q & A With Head of School - HOS Report**

Mrs. Tennyson said that the PARCC scores for all three ISL schools were very good, ranking among the top 10 schools in the metropolitan area and fifth for Orleans Parish for students scoring at Mastery or above. Oct. enrollment is at 1385. ISL will be featured in Biz New Orleans magazine as an industry leader in education. ISL Gala profits increased by \$6,356. with the total profit approximately \$47,000. Olivier St. playground has a new softer surface. Mr. Sam Smith sent a rough draft of the lease for the John Dibert building. A meeting with OPSB is to follow. Finance Dir., Tracy Shields resigned this week. ISL has already started working with Financial Solutions and Mike Dunn is temporarily filling in. Food services received a \$1,000 grant to increase breakfast participation. All three schools had a very strong turnout at Open House events. Mrs. Tennyson organized a Head of School's Council of Teachers. Ms. Emily Thomas is the new Chief of Operations.

**C. PARCC Assessment - Big News**

On Nov. 19th there will be a presentation for the Camp St. parents regarding the PARCC scores. Bunche School presentation will be on Nov. 9th. Olivier School presentation will be on Nov. 5th.

**D. Finance - Policy Revisions and Updates**

Finance Committee head, Duane Drucker, said that one of the annual goals for the Finance Committee is to review the Board's Finance Policies. Currently under review is the Financial Institution Selection Policy, and the Audit Process.

**E. Policy - Sexual Harassment**

The Sexual Harassment Policy will not be discussed or voted on at this time.

**F. Facilities - Update**

Because the FEMA money for the school renovation must be spent shortly, Ms. Le believes the renovation of the Camp St. facility will begin in January, if not, February.

**G. Development - Refrigerator Art Auction/Gala Report**

Mrs. Wilson commends Carla Cochran and her Development team for the excellent results of the Refrigerator Art/Auction Gala.

**H. Open Public Comment**

There was no public comment.

**I. The nomination of Larissa Muetzel for member of the Board of Trustees.**

B. Griffin made a motion to vote approval of an additional three year commitment of Chantell Reed to the Board of Trustees.

M. Lappa seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Lappa made a motion to Nominate Larissa Muetzel for a three year commitment to the Board of Trustees.

B. Griffin seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Closing Items**

**A. Adjourn Meeting**

M. Lappa made a motion to Adjourn the meeting of the Board of Trustees.

M. Pedalino seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,  
B. Griffin