

International School of Louisiana Board of Trustees

Minutes

2022 Board Retreat

Date and Time

Saturday August 13, 2022 at 9:00 AM

Location

1400 Camp St, New Orleans, Room 201

The mission of the International School of Louisiana is to provide a challenging education emphasizing language immersion, international awareness, the celebration of diversity and community responsibility.

Trustees Present

N. Dixon, Q. Jackson, R. Brazzini, S. Barthelemy, V. Cuiellette

Trustees Absent

G. Ligon

Guests Present

S. Chapman

I. Opening Items

A. Call the Meeting to Order

S. Barthelemy called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Saturday Aug 13, 2022 at 9:05 AM.

B. Record Attendance and Guests

S. Barthelemy made a motion to reorder the agenda to vote on nomination of Board members next.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

C.

Election of New Board Members

S. Barthelemy made a motion to nominate Quentin Davis and Nancy Dixon to the Board of Trustees.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board Training

A. Board Basics Training

Sarah Vandergriff Kelley from the Louisiana Association of Public Charter Schools provided professional development on charter school Board service: The Charter School Landscape, Charter School Accountability, and Governance Best Practices.

III. Board Business

A. May 2022 Board Meeting Minutes

S. Barthelemy made a motion to approve the minutes from May 2022 Board Meeting on 05-25-22.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2022-23 Meeting Schedule

The Board discussed dates for meetings in the 22-23 school year. Committee meeting dates will be determined by the committee members at a later date. All dates will be posted on the school website and at the Head of School's office.

IV. Action Items

A. 2022-23 Budget

V. Cuiellette made a motion to to adopt the draft 2022-23 budget.

S. Barthelemy seconded the motion.

The Board reviewed and discussed the Draft Budget that was initially presented at the May Budget Hearing.

The board **VOTED** unanimously to approve the motion.

B. 2022-23 Pupil Progression Plan

Q. Jackson made a motion to adopt the updated Pupil Progression Plan.

N. Dixon seconded the motion.

Melanie Tennyson presented the 2022-23 Pupil Progression Plan; the ISL-specific portions of the plan have not changed, but because the state-mandated portions of the plan have changed, it must be re-adopted.

The board **VOTED** unanimously to approve the motion.

C. Records Retention Policy

N. Dixon made a motion to approve the presented Records Retention Policy.

Q. Jackson seconded the motion.

Susan Chapman presented a proposed new Records Retention Policy that adheres to state and federal requirements.

The board **VOTED** unanimously to approve the motion.

D. Election of 2022-23 Officers

N. Dixon made a motion to to forward this agenda item to the next Board meeting.

Q. Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Head of School Report

A. Head of School's Report

Melanie Tennyson delivered her report to the Board.

VI. Public Comment

A. Public Comment

No public comment was offered.

VII. Executive Session to Discuss Head of School's Annual Review

A. Head of School's Annual Review

Q. Jackson made a motion to to enter executive session.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Barthelemy made a motion to to exit executive session.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Dixon made a motion to approve the annual review.

S. Barthelemy seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:24 PM.

Respectfully Submitted,
S. Chapman