

# International School of Louisiana Board of Trustees

## Minutes

### 2022 Board Retreat

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#### Date and Time

Saturday August 13, 2022 at 9:00 AM

#### Location

1400 Camp St, New Orleans, Room 201

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*The mission of the International School of Louisiana is to provide a challenging education emphasizing language immersion, international awareness, the celebration of diversity and community responsibility.*

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#### Trustees Present

N. Dixon, Q. Jackson, R. Brazzini, S. Barthelemy, V. Cuiellette

#### Trustees Absent

G. Ligon

#### Guests Present

S. Chapman

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### I. Opening Items

#### A. Call the Meeting to Order

S. Barthelemy called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Saturday Aug 13, 2022 at 9:05 AM.

#### B. Record Attendance and Guests

S. Barthelemy made a motion to reorder the agenda to vote on nomination of Board members next.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### C.

### **Election of New Board Members**

S. Barthelemy made a motion to nominate Quentin Davis and Nancy Dixon to the Board of Trustees.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Board Training**

### **A. Board Basics Training**

Sarah Vandergriff Kelley from the Louisiana Association of Public Charter Schools provided professional development on charter school Board service: The Charter School Landscape, Charter School Accountability, and Governance Best Practices.

## **III. Board Business**

### **A. May 2022 Board Meeting Minutes**

S. Barthelemy made a motion to approve the minutes from May 2022 Board Meeting on 05-25-22.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. 2022-23 Meeting Schedule**

The Board discussed dates for meetings in the 22-23 school year. Committee meeting dates will be determined by the committee members at a later date. All dates will be posted on the school website and at the Head of School's office.

## **IV. Action Items**

### **A. 2022-23 Budget**

V. Cuiellette made a motion to to adopt the draft 2022-23 budget.

S. Barthelemy seconded the motion.

The Board reviewed and discussed the Draft Budget that was initially presented at the May Budget Hearing.

The board **VOTED** unanimously to approve the motion.

### **B. 2022-23 Pupil Progression Plan**

Q. Jackson made a motion to adopt the updated Pupil Progression Plan.

N. Dixon seconded the motion.

Melanie Tennyson presented the 2022-23 Pupil Progression Plan; the ISL-specific portions of the plan have not changed, but because the state-mandated portions of the plan have changed, it must be re-adopted.

The board **VOTED** unanimously to approve the motion.

### **C. Records Retention Policy**

N. Dixon made a motion to approve the presented Records Retention Policy.

Q. Jackson seconded the motion.

Susan Chapman presented a proposed new Records Retention Policy that adheres to state and federal requirements.

The board **VOTED** unanimously to approve the motion.

### **D. Election of 2022-23 Officers**

N. Dixon made a motion to forward this agenda item to the next Board meeting.

Q. Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Head of School Report**

### **A. Head of School's Report**

Melanie Tennyson delivered her report to the Board.

## **VI. Public Comment**

### **A. Public Comment**

No public comment was offered.

## **VII. Executive Session to Discuss Head of School's Annual Review**

### **A. Head of School's Annual Review**

Q. Jackson made a motion to enter executive session.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Barthelemy made a motion to exit executive session.

V. Cuiellette seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Dixon made a motion to approve the annual review.

S. Barthelemy seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:24 PM.

Respectfully Submitted,  
S. Chapman