

International School of Louisiana Board of Trustees

Minutes

Strategic Planning Committee Meeting

Date and Time

Monday September 23, 2019 at 6:00 PM

Location

Camp Street

Committee Members Present

C. Rice, E. Thomas, F. Smith, H. Rodgers iv, M. Tennyson, S. Chapman

Committee Members Absent

G. Ligon, H. Kirk, L. Muetzel, M. Alexander, M. Correa, Y. Zaitseva McCloskey

I. Opening Items

A. Call the Meeting to Order

H. Rodgers iv called a meeting of the Strategic Planning Committee of International School of Louisiana Board of Trustees to order on Monday Sep 23, 2019 at 6:08 PM.

B. Record Attendance and Guests

II. Strategic Planning

A. Review Board Goals

went over each individual goal.

I. Facilities:

- committee is working on Project A (Enhancing Camp street)
- 5 year master plan
 - determine the westbank footprint

- schools that may fit our need for space should they meet our non- negotiables

II. Governance:

- focus on board audit of positions
- recruit individuals who fit a need and want to actively participate
- will focus on HOS/CEO and Board Succession planning procedure
- Review bylaws with regards to term limits of BOT member

III. Finance:

- Focus on having budget in place before April deadline
- Focus on assisting Facilities committee in determining optimal funding level for enhancements
- determine funding level that is needed from BOT and Development office

IV: Strategic Planning

- Setting and reviewing HOS goals for the year
- Enacting Evaluation Scorecard of HOS
- Continuation of progress on 5 year outlook for school

B. Committee check ins

Facilities committee held its meeting on Thursday evening. Discuss 5 year master plan. Focused discussion around the Camp street project and enhancements. Will attend finance meeting to help determine funding needs.

Finance meeting will be held on Thursday, September 26 evening. Finance is working with Iberia Bank to determine what financing requirements need to be met. Will assist the facilities committee in projecting a budget for the camp street project

Governance is engaged in its audit of Current BOT positions. Will review Bylaws before the December board meeting

C. School Update

Melanie gave a brief update on the state of the School. Had a successful opening to the year. Updated some courses. The school is not playing catch up and is ahead of pace from last year. Held a meeting with SpEducation regarding SPED population.

Final enrollment count is projected to be 1402 come October 1, 2019. We see there is a shortfall from last year because of early enrollment in schools who have high schools attached to their junior high.

Melanie also talked about the 403B audit.

III. Closing Items

A. Adjourn Meeting

H. Rodgers iv made a motion to adjourn the meeting.

F. Smith seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

H. Kirk	Absent
G. Ligon	Absent
M. Correa	Absent
H. Rodgers iv	Aye
M. Tennyson	Aye
M. Alexander	Absent
L. Muetzel	Absent
E. Thomas	Aye
F. Smith	Aye
Y. Zaitseva McCloskey	Absent
S. Chapman	Aye
C. Rice	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,

H. Rodgers iv