

# International School of Louisiana Board of Trustees

## Minutes

### Strategic Planning Meeting

---

**Date and Time**

Monday December 9, 2019 at 6:00 PM

**Location**

1400 Camp Street

---

**Committee Members Present**

E. Thomas, G. Ligon, H. Rodgers iv, L. Muetzel, M. Alexander, M. Correa, M. Tennyson, S. Chapman

**Committee Members Absent**

C. Rice, F. Smith, H. Kirk, Y. Zaitseva McCloskey

**Guests Present**

Carol McCarthy

---

**I. Opening Items****A. Call the Meeting to Order**

H. Rodgers iv called a meeting of the Strategic Planning Committee of International School of Louisiana Board of Trustees to order on Monday Dec 9, 2019 at 6:06 PM.

**B. Record Attendance and Guests****II. Strategic Planning****A. Committee check ins**

Committee Check ins:

Governance - Marcus Alexander discussed updates of the following sections of the bylaws: Article II, Section 1A, 1D, and 1F. Marcus also discussed the succession plan for the next two years focusing on a more diverse group of board members to meet the

needs and requirements of the board. Marcus has 4 potential candidates that will be shared with the committee and board members for review.

Finance - Emily discussed that the finance committee will bring to the board for vote to dissolve the account left at Capital One. There will not be a committee meeting in the month of December due to the holidays. The review of both November and December statements will be done in the January's finance meeting. Audit is going well and expected to be successful.

Facilities - Max discussed that he did a review of preliminary finances and review of bank requirements as well as a needing a preliminary needs statement.

## **B. School Update**

Annual Charter Review Checklist - we scored well except in special education (6%).

Two campuses finished benchmark testing and Camp street is currently testing.

The school had a couple of teacher resignations.

The Revised Student Fee Policy needed to be more specific in order to cover the waiver process for fees.

## **III. Closing Items**

### **A. Adjourn Meeting**

M. Alexander made a motion to adjourn the meeting.

H. Rodgers iv seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,

M. Alexander