

International School of Louisiana Board of Trustees

Minutes

Board Retreat

Date and Time

Saturday June 29, 2019 at 8:30 AM

Location

502 Olivier Street, New Orleans, LA 70114

Trustees Present

C. Rice, F. Smith, G. Ligon, H. Rodgers iv, L. Muetzel, M. Alexander, M. Correa

Trustees Absent

H. Kirk, Y. Zaitseva McCloskey

Guests Present

E. Thomas, M. Tennyson, S. Chapman

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

H. Rodgers iv called a meeting to order on Saturday Jun 29, 2019 at 8:37 AM.

C. Approve Minutes

C. Rice made a motion to approve minutes from the April Board Meeting on 04-10-19
April Board Meeting on 04-10-19.

L. Muetzel seconded the motion.

The team **VOTED** unanimously to approve the motion.

D. Approve Minutes of March 18 Strategic Planning Committee Meeting

C. Rice made a motion to approve minutes from the Strategic Planning Committee
Meeting on 03-18-19 Strategic Planning Committee Meeting on 03-18-19.

L. Muetzel seconded the motion.

The team **VOTED** unanimously to approve the motion.

E. Approve Minutes of April 4 Finance Committee Meeting

C. Rice made a motion to approve minutes from the Finance Committee Meeting on 04-04-19 Finance Committee Meeting on 04-04-19.

L. Muetzel seconded the motion.

The team **VOTED** unanimously to approve the motion.

F. Approve Minutes of April 8 Strategic Planning Committee Meeting

C. Rice made a motion to approve minutes from the Strategic Planning Committee Meeting on 04-08-19 Strategic Planning Committee Meeting on 04-08-19.

L. Muetzel seconded the motion.

The team **VOTED** unanimously to approve the motion.

G. Approve Minutes of April 25 Finance Committee Meeting

C. Rice made a motion to approve minutes from the Finance Committee Meeting on 04-25-19 Finance Committee Meeting on 04-25-19.

L. Muetzel seconded the motion.

The team **VOTED** unanimously to approve the motion.

H. Approve Minutes of May 13 Strategic Planning Committee Meeting

C. Rice made a motion to approve minutes from the Strategic Planning Committee Meeting on 05-13-19 Strategic Planning Committee Meeting on 05-13-19.

L. Muetzel seconded the motion.

The team **VOTED** unanimously to approve the motion.

I. Approve Minutes of May 29 Finance Committee Meeting

C. Rice made a motion to approve minutes from the Finance Committee Meeting on 05-29-19 Finance Committee Meeting on 05-29-19.

L. Muetzel seconded the motion.

The team **VOTED** unanimously to approve the motion.

J. Purpose

Board engagement and meetings

K. 2019-20 Budget

L. Muetzel made a motion to Approve 2019-20 Budget.

G. Ligon seconded the motion.

The team **VOTED** unanimously to approve the motion.

L. BOT Member Nomination

Nominations made:

President- Howard

Vice President- Larissa, Jade, Chad

Secretary- Yelena

M. BOT Elections

President- Howard Rogers

Vice President- Chad

Secretary- Grant

Treasure- Yelena

N. BOT Goals 2019-20

2018 Goals

1. 4 star board
 1. Board participation
 2. Transparency
2. Have CEO Evaluation done prior to June 30th
3. Proposed Budget done before the end of year
4. Facilities
 1. Secure location for administration
 2. Start outline for master plan
5. Review By Laws
6. Improve Governance Committee

2019 Goals

1. Facilities (Max, Freda, Grant, Melanie, Emily, Andrew)
 1. Master Plan Project A from concept to paper proposal with a 5 year master plan
 2. Finance to support with budget proposal for the project
 1. Gymnasium
 2. Secure location for administration
 3. Need budget projections- self finance, fundraising, financing
 4. Align facilities
2. Governance (Marcus, Chad, Jade)
 1. Engage board with Board on Track with professional development
 2. Board Succession planning
 3. Bi-Laws
 4. Review/Revise Mission Vision of ISL
3. Finance (Lena, Larrisa, Grant)
 1. Draft Budget April 2020-June 2020 for board approval
 2. Determine capital fundraising & expected contribution from the board of trustees

4. Strategic(All member to report on sub-committee goals)
 1. HOS Evaluation to include SpEd inclusion
 2. Student Mastery on LEAP to increase by 2025 to increase SPS and regain our A-Rated stays with the state of Louisiana
5. Academic Goal to regain "A- Rated" SPS

1. Functioning sub-committee groups
 1. Strategic reports to the board
 2. Finance (Lena, Howard, Marcus each member 2 meetings per year)
 3. Facilities (Max, Jade, Freda)
 4. Governance & Bi Laws (Chad, Jade, Marcus)

O. Meeting Schedule

Board of Trustees Meeting Dates and Strategic Planning Dates Set:

August 28

October 30

December 11

February 12

April 22

Annual Retreat July 27

P. End of Year Wrap-up and Next Steps for New Year

Q. Executive Session

Review HOS Evaluation and bonus consensus

II. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:50 PM.

Respectfully Submitted,

F. Smith

F. Smith made a motion to adjourn the meeting.

L. Muetzel seconded the motion.

The team **VOTED** unanimously to approve the motion.