

# International School of Louisiana Board of Trustees

## Minutes

### Annual Board Retreat

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#### **Date and Time**

Saturday June 30, 2018 at 8:30 AM

#### **Location**

1400 Camp St. HOS Conference Room

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#### **Trustees Present**

B. Richard-Montgomery, C. Reed, F. Smith, H. Kirk, H. Rodgers iv, L. Muetzel, M. Alexander

#### **Trustees Absent**

C. Rice, G. Ligon, Y. Zaitseva McCloskey

#### **Guests Present**

M. Tennyson, S. Chapman

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

C. Reed called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Saturday Jun 30, 2018 at 8:38 AM.

### **II. Board Development - Louisiana Association of Public Charter Schools Staff (2 hours)**

#### **A. LA PCS**

Louisiana Association of Public Charter School presentation by Sarah Vandergriff  
Governance 101 for Type 2 Charters  
Board oversight responsibilities of public service and Strategic planning, Bi-laws, review of Mission, Vision, Values  
OPSB Unification effective July 1, 2018  
School Choice, Autonomy, Equitable access for all students, Accountability

Budgeting and School Funding  
Leadership management  
Improving academic school performance

### III. Finance Committee Items (Mike Dunn)

#### A. Year End

Presented by Mike Dunn

- Fiscal Risk Assessment A+
- Saved surplus

April and May 2018 financial reports and Head of School credit card statement

### IV. 2017-18 Recap (HOS)

#### A. Recap & Review

Transportation

### V. Board 2018-19 Officer Elections

#### A. Elect New Officers

B. Richard-Montgomery made a motion to President, Howard Rogers Vice-President, Larissa Muetzel Treasurer, Yelena McCloskey Secretary, Freda Smith.

H. Kirk seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

F. Smith	Aye
L. Muetzel	Aye
C. Rice	Absent
H. Kirk	Aye
H. Rodgers iv	Aye
G. Ligon	Absent
B. Richard-Montgomery	Aye
C. Reed	Aye
Y. Zaitseva McCloskey	Absent
M. Alexander	Aye

### VI. Board on Track July 26th Event

#### A. July 26th Agenda

[Board Retreat at BoardMeet Event hosted by BoardOnTrack](#)

July 26, 2018, 12:00-6:00 PM  
[1111 Milan St, New Orleans, LA 70115](#)

## VII. 2018-19 Board Meeting Dates

### A. 2018-19 Calendar

2018-2019 Board of Trustees Meeting Dates

Regular Meetings

- August 29, 2018
- October 17, 2018
- December 12, 2018
- February 20, 2019
- April 10, 2019
- June 19, 2019
- Annual Retreat Saturday, June 29, 2019, 8:30 a.m.

Unless otherwise stated, Regular Meetings of the full Board begin at 6:00 p.m. Please visit the ISL web site's Board of Trustees section for locations and meetings agendas, which are typically posted 24-28 hours before the meeting begins. For questions about Board of Trustees meetings, please contact Susan Chapman, Chief of Staff, via email at [headofschool@isl-edu.org](mailto:headofschool@isl-edu.org)

## VIII. Executive Session

### A. HOS Incentive Discussion

HOS Evaluation Melanie Tennyson FY 17-18  
Prepared By Brenda Richard-Montgomery June 2018

## IX. Closing Items

### A. Adjourn Meeting

B. Richard-Montgomery made a motion to adjourn the meeting.

F. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:37 PM.

Respectfully Submitted,  
F. Smith