

APPROVED

# International School of Louisiana Board of Trustees

## Minutes

### Finance Committee Meeting

---

#### Date and Time

Thursday May 10, 2018 at 6:00 PM

#### Location

1400 Camp Street, Room 201

---

#### Committee Members Present

C. Reed, E. Thomas, H. Rodgers iv, L. Muetzel, Y. Zaitseva McCloskey

#### Committee Members Absent

B. Richard-Montgomery, F. Smith, G. Ligon, H. Kirk, I. Staff, M. Tennyson, S. Chapman

#### Committee Members who arrived after the meeting opened

C. Reed

#### Guests Present

Michael Dunn

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

L. Muetzel called a meeting of the Finance Committee of International School of Louisiana Board of Trustees to order on Thursday May 10, 2018 at 6:15 PM.

#### C. Approve Minutes

Y. Zaitseva McCloskey made a motion to approve minutes Finance Committee Meeting on 04-12-18.

L. Muetzel seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Finance

### A. March 2018 Financials and HoS Credit Card

Finance Committee went over March financials and HoS credit card statement.

### B. Review Draft 2018-2019 SY Budget

The committee went over the draft budget for 2018-2019.

## III. Other Business

### A. Report from Emily Thomas

Transportation update:

Proposal requested from 8 companies, 3 companies submitted proposals. The staff presented an evaluation and selection variables of all 3 companies. After the discussion, the Finance Committee makes a recommendation to hire Turner Bus Services based on price and prior relationship.

Bank update:

RFPs were received from 5 banks, 3 were asked to present in person. The presentations are scheduled for Wednesday, May 16th at 9am.

Uptown Campus Capital Project update:

4 companies are bidding on the project. CS and Associates are recommended by the architect/consultant based on the price.

C. Reed arrived.

Board Financial disclosure statements are due May 15th.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,

L. Muetzel

L. Muetzel made a motion to adjourn the meeting.

Y. Zaitseva McCloskey seconded the motion.

The committee **VOTED** unanimously to approve the motion.