

# International School of Louisiana Board of Trustees

## Minutes

### Finance Committee Meeting

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**Date and Time**

Thursday March 8, 2018 at 6:00 PM

**Location**

1400 Camp Street, Room 201

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**Committee Members Present**

B. Richard-Montgomery, C. Reed, E. Thomas, H. Rodgers iv, L. Muetzel, M. Tennyson

**Committee Members Absent**

F. Smith, H. Kirk, S. Chapman

**Committee Members who arrived after the meeting opened**

C. Reed, H. Rodgers iv

**Guests Present**

Michael Dunn

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

L. Muetzel called a meeting of the Finance Committee of International School of Louisiana Board of Trustees to order on Thursday Mar 8, 2018 at 6:18 PM.

**C. Approve Minutes**

The February Finance committee meeting minutes have been distributed via e-mail for review and are recommended for board approval.

**II. Finance****A.**

### **January 2018 Financials and HoS Credit Card**

Finance committee went over January financials and HoS credit card statement.

C. Reed arrived.

H. Rodgers iv arrived.

### **III. Other Business**

#### **A. Review form 990**

The committee had some questions/comments about the form 990. It will be filed online with the IRS and distributed to the board.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

L. Muetzel

L. Muetzel made a motion to adjourn the meeting.

B. Richard-Montgomery seconded the motion.

The committee **VOTED** unanimously to approve the motion.