

International School of Louisiana Board of Trustees

Minutes

Finance Committee Meeting

Date and Time

Thursday February 1, 2018 at 6:00 PM

Location

1400 Camp Street, Room 201

Committee Members Present

B. Richard-Montgomery, E. Thomas, H. Rodgers iv, L. Muetzel, M. Tennyson, Y. Zaitseva McCloskey

Committee Members Absent

C. Reed, D. Bordson-Bozzo, F. Smith, H. Kirk, S. Chapman

Guests Present

Mike Dunn

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Muetzel called a meeting of the Finance Committee of International School of Louisiana Board of Trustees to order on Thursday Feb 1, 2018 at 6:03 PM.

C. Approve Minutes

Y. Zaitseva McCloskey made a motion to approve minutes from the Finance Committee Meeting on 12-07-17 Finance Committee Meeting on 12-07-17.

B. Richard-Montgomery seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance

A.

November/December 2017 Financials and HoS Credit Card

The committee went over November/December financials and HoS credit card transactions. LDE has incorrectly calculated MFP and will reimburse the school before year end.

III. Other Business

A. RFP for new financial institution

Finance committee recommends to authorize school representative to move forward with the RFP for the new financial institution.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 PM.

Respectfully Submitted,
L. Muetzel