

# International School of Louisiana Board of Trustees

## Minutes

### Finance Committee Meeting

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#### Date and Time

Thursday February 1, 2018 at 6:00 PM

#### Location

1400 Camp Street, Room 201

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#### Committee Members Present

B. Richard-Montgomery, E. Thomas, H. Rodgers iv, L. Muetzel, M. Tennyson, Y. Zaitseva McCloskey

#### Committee Members Absent

C. Reed, D. Bordson-Bozzo, F. Smith, H. Kirk, S. Chapman

#### Guests Present

Mike Dunn

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

L. Muetzel called a meeting of the Finance Committee of International School of Louisiana Board of Trustees to order on Thursday Feb 1, 2018 at 6:03 PM.

#### C. Approve Minutes

Y. Zaitseva McCloskey made a motion to approve minutes from the Finance Committee Meeting on 12-07-17 Finance Committee Meeting on 12-07-17.

B. Richard-Montgomery seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Finance

#### A.

### **November/December 2017 Financials and HoS Credit Card**

The committee went over November/December financials and HoS credit card transactions. LDE has incorrectly calculated MFP and will reimburse the school before year end.

### **III. Other Business**

#### **A. RFP for new financial institution**

Finance committee recommends to authorize school representative to move forward with the RFP for the new financial institution.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 PM.

Respectfully Submitted,  
L. Muetzel