

# International School of Louisiana Board of Trustees

## August 2021 Board of Trustees Meeting

---

### Date and Time

Wednesday August 25, 2021 at 6:00 PM CDT

### Location

The International School of Louisiana's Board of Trustees will hold a meeting via electronic means due to a declared state of emergency or disaster within our geographic area.

---

*The mission of the International School of Louisiana is to provide a challenging education emphasizing language immersion, international awareness, the celebration of diversity and community responsibility.*

---

### Agenda

#### I. Opening Items

Opening Items

- A. Call the Meeting to Order
- B. Record Attendance and Guests

#### II. Approve Minutes

- A. August Finance Committee Meetings
- B. Approve August 9 Special Board Meeting Minutes

#### III. Presentation by Chantell Reed

Chantell Reed, Deputy Director of Health for the City of New Orleans and former ISL Board Member, will make a presentation to the Board regarding local health conditions and public schools.

#### **IV. Head of School Report**

- A.** HOS Report

#### **V. Action Items**

- A.** Employee Vaccine Mandate

The Board will vote on a proposed vaccine mandate for ISL employees.

- B.** 2021-22 COVID Procedures

The Board will vote whether to formally adopt the proposed 2021-22 COVID Procedures. This document is substantially similar to the prior year's document and aligns with Federal, State, and Local guidelines.

- C.** A. P. Tureaud Agreement to Purchase and Sell

The Board will vote whether to approve the signing of the Agreement to Purchase and Sell the A.P. Tureaud facility located at 2021 Pauger Street, New Orleans.

#### **VI. Executive Session**

The Board will enter Executive Session to discuss an extension to the CEO/Head of School's contract.

#### **VII. Closing Items**

- A.** Adjourn Meeting

# Coversheet

## August Finance Committee Meetings

**Section:** II. Approve Minutes  
**Item:** A. August Finance Committee Meetings  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Finance Committee meeting on August 19, 2021

**APPROVED**

# International School of Louisiana Board of Trustees

## Minutes

### Finance Committee meeting

---

#### **Date and Time**

Thursday August 19, 2021 at 6:00 PM

#### **Location**

This meeting will be held virtually due to a declared state of emergency in our geographic area.

---

#### **Committee Members Present**

E. Thomas (remote), G. Ligon (remote), L. Muetzel (remote), M. Tennyson (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

Carol McCarthy (remote), Mike Dunn (remote), V. Cuiellette (remote)

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

L. Muetzel called a meeting of the Finance Committee of International School of Louisiana Board of Trustees to order on Thursday Aug 19, 2021 at 6:03 PM.

### **II. Finance**

#### **A. May and June 2021 Financials and Head of School Credit Card**

Michael Dunn went over June 2021 Financials. There has been no activity on Head of School credit card.

#### **B. Additional Information**

ISL submitted a PPP Loan Forgiveness Application on 8/6/21. It is currently in the

review process.

- Audit of FY 2020-2021 financial statements and FY2020 403b retirement plan is in progress
- Westbank campus renovation project projections

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,  
L. Muetzel

# Coversheet

## Approve August 9 Special Board Meeting Minutes

**Section:** II. Approve Minutes  
**Item:** B. Approve August 9 Special Board Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Special Board of Trustees Meeting on August 9, 2021

APPROVED

# International School of Louisiana Board of Trustees

## Minutes

### Special Board of Trustees Meeting

To approve material amendment regarding temporary emergency facility use

---

#### Date and Time

Monday August 9, 2021 at 6:00 PM

#### Location

The International School of Louisiana's Board of Trustees will hold a meeting via electronic means due to a declared state of emergency or disaster within our geographic area. The meeting will be held at the date and time shown below. The Board President or Committee Chair certifies that all agenda items meet the criteria set forth in Act No. 302 of the 2020 Regular Session of the Louisiana State Legislature.

---

***The mission of the International School of Louisiana is to provide a challenging education emphasizing language immersion, international awareness, the celebration of diversity and community responsibility.***

---

#### Trustees Present

G. Ligon (remote), J. Brown-Russell (remote), L. Muetzel (remote), M. Correa (remote), S. Barthelemy (remote), V. Cuiellette (remote)

#### Trustees Absent

C. Rice, S. Stickney Murphy

---

### I. Opening Items

#### A. Call the Meeting to Order

G. Ligon called a meeting of the board of trustees of International School of Louisiana Board of Trustees to order on Monday Aug 9, 2021 at 6:02 PM.

#### B. Record Attendance of Board Members

### II. Action Item

**A. Proposed Material Amendment to ISL Charter**

J. Brown-Russell made a motion to Approve the motion.

S. Barthelemy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:07 PM.

Respectfully Submitted,

G. Ligon