

APPROVED



# Rainier Valley Leadership Academy

## Minutes

### RVLA Board Meeting / Retreat

---

**Date and Time**

Saturday October 19, 2024 at 9:00 AM

**Location**

RVLA-6020 Rainier Ave S, Seattle WA 98118

---

**Rainier Valley Leadership Academy October Board Meeting**

This is a retreat and will be **in person**.

Location: 6020 Rainier Ave S, Seattle WA 98118

Time: 9am-4pm

---

**Directors Present**

E. Forde, M. Dyal, R. Bembry, T. Marsh

**Directors Absent**

V. Hsu

**Guests Present**

C. Catchings, Courtney Claxton, Jarvis Henderson, L. Reisberg, Lenny Emperado

---

## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

T. Marsh called a meeting of the board of directors of Rainier Valley Leadership Academy to order on Saturday Oct 19, 2024 at 9:29 AM.

## II. Public Testimony

### A. Call for public testimony.

No public comment.

## III. Consent Agenda

### A. Resolution Minutes September 24th, 2024

T. Marsh made a motion to Approve the minutes from RVLA Board Meeting on 09-24-24.

R. Bembry seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

V. Hsu      Absent

R. Bembry    Aye

E. Forde    Aye

M. Dyal    Aye

T. Marsh    Aye

### B. Resolution September 2024 Payroll & Claim Vouchers

T. Marsh made a motion to Approve.

R. Bembry seconded the motion.

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of October 22, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$140,901.79, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Warrant Numbers 102405 through 102414, totaling \$116,357.05

AP ACH Numbers 9000002890 through 9000002906, totaling \$24,544.74

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.

090. Those payments have been recorded on a listing which has been made available to the board.

As of October 22, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$42,991.32, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Warrant Numbers 102417 through 102427, totaling \$14,108.38

AP ACH Numbers 9000002909 through 9000002920, totaling \$28,882.94

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of October 22, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$3,439.00, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Warrant Numbers 102428 through 102428, totaling \$864.00

AP ACH Numbers 9000002921 through 9000002922, totaling \$2,575.00

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of October 22, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$4,372.82, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: WIRE-PUBLIC

Wire Transfer Payments 201900184 through 201900184, totaling \$4,372.82

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of October 22, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$433.45, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: WIRE-PUBLIC

Wire Transfer Payments 201900183 through 201900183, totaling \$433.45

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to

the board.

As of October 22, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$108,926.74, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Direct Deposit Numbers 9000002872 through 9000002889, totaling \$63,900.36

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of October 22, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$297,321.48, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Direct Deposit Numbers 9000002924 through 9000002960, totaling \$160,203.08

The board **VOTED** to approve the motion.

#### **Roll Call**

R. Bembry Aye

M. Dyal Aye

T. Marsh Aye

V. Hsu Absent

E. Forde Aye

#### **C. Resolution 24/25 Community Council Policy**

T. Marsh made a motion to Approve.

R. Bembry seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Dyal Aye

E. Forde Aye

T. Marsh Aye

V. Hsu Absent

R. Bembry Aye

### **IV. Mission Moment & Challenge**

#### **A. Board Communications & Access to Data**

For easy access data and school information we created:

-Board Drive

- Redacted data dashboard
- Board onboarding doc

## **V. Marketing & Recruitment**

### **A. Strategy for 24/25**

Lenny Emperado (Dean of Recruitment & Community Engagement) discusses current enrollment, marketing plan and strategy for increasing enrollment.

Possible partnerships through board relationships to create pipelines.

Significance of relationship building. This is our strength.

Reco Bembry (Board Member) and Lenny will meet to discuss this further.

## **VI. Decision-Making at RVLA**

### **A. Process & Procedure**

Chastity Catchings (CFOO) & Mike Dyal (Board Member) present a new approach to making decisions at RVLA. Including the Decision Matrix for who is making the decision, but adding in a process for how to make the decision, as well.

This helps level out the power differential. This ensures nobody is left out of the decision-making process.

How do we involve the scholars more in the decision process?

Activity using the Pugh Matrix to make a decision.

## **VII. SEL Circle**

### **A. RVLA Team Member's Badgework**

Two RVLA staff members, the Principal and Dean of Community Engagement, share their circle badgework with the group. The same work that RVLA scholars complete.

## **VIII. Board Advisory Groups**

### **A. Goal Review & Setting**

Board groups meet to review last years goals and make new goals for 24/25. Groups also schedule their monthly meetings, the group lead, and the annual retreat.

## **IX. Executive Session**

### **A.**

**As Needed**

Not needed

**X. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:47 PM.

Respectfully Submitted,

L. Reisberg

---

**Documents used during the meeting**

- Resolution October 2024 Retreat Minutes for Sept 2024 Meeting.docx.pdf
- Payroll Check Summary with Board Certification 9.30.pdf
- Payroll Check Summary with Board Certification 9.3.pdf
- 9.30 AP Check Summary Report with Board Certification.pdf
- 9.26 AP Check Summary Report with Board Certification.pdf
- 9.19 AP Check Summary Report with Board Certification.pdf
- 9.13 AP Check Summary Report with Board Certification.pdf
- 9.3 AP Check Summary Report with Board Certification.pdf
- Resolution Sept 24 2024 for August 2024 Vouchers & Payments (1).pdf
- Community Council Official Policy (1) - KMY 7.11.24.docx.pdf
- Board Resolution (Community Council) - .docx

---

Rainier Valley Leadership Academy Board of Directors Meeting Agenda 10/19/24