

APPROVED



# Rainier Valley Leadership Academy

## Minutes

### RVLA Board Meeting

---

#### Date and Time

Tuesday May 28, 2024 at 4:30 PM

#### Location

This meeting is virtual, but does have an in person option @ 6020 Rainier Ave S, Seattle WA 98118

#### Meeting ID

<https://us06web.zoom.us/j/6058564072?pwd=bC9keWRJVkQ4RitPb1pXWk9ab0pRQT09>

---

Rainier Valley Leadership Academy Board meetings are open to the public. This meeting will be virtual with an in person option.

RVLA Board Meeting

4:30 – 5:30pm

[Meeting Link](#)

In person option @ 6020 Rainier Ave S, Seattle WA 98118

---

#### Directors Present

E. Forde (remote), J. Thiel (remote), M. Dyal (remote), M. Sahoo (remote), R. Bembry (remote), T. Marsh (remote)

### **Directors Absent**

V. Hsu

### **Guests Present**

Angela Thomas (remote), B. Coleman (remote), C. Catchings (remote), Courtney Claxton (remote), L. Reisberg (remote), Lenny Emperado (remote), Lynell Townsend Owens (remote), Rahman Branch (remote), Victoria Sprague (remote)

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

T. Marsh called a meeting of the board of directors of Rainier Valley Leadership Academy to order on Tuesday May 28, 2024 at 4:36 PM.

## **II. Public Testimony**

### **A. Call for public testimony.**

None

## **III. Consent Agenda**

### **A. Resolution Special Board Meeting May 15th 2024**

T. Marsh made a motion to approve the minutes from Special Board Meeting on 05-15-24.

Consent Agenda vote

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Sahoo Aye

R. Bembry Aye

M. Dyal Aye

V. Hsu Absent

E. Forde Aye

J. Thiel Aye

T. Marsh Aye

### **B. Resolution April 2024 Payroll & Claim Vouchers**

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of April 30, 2024, the Board, by a \_\_\_\_\_unanimous\_\_\_\_\_ vote, approves payments, totaling \$26,035.56, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: ACH/Warrants - Public Warrant Numbers 102270 through 102273, totaling \$8,779.31 AP ACH Numbers 9000002563 through 9000002577, totaling \$17,256.25

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of April 30, 2024, the Board, by a \_\_\_\_\_unanimous\_\_\_\_\_ vote, approves payments, totaling \$133,555.51, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: ACH/Warrants - Public Warrant Numbers 102276 through 102288, totaling \$76,712.67 AP ACH Numbers 9000002578 through 9000002587, totaling \$56,842.84

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of April 30, 2024, the Board, by a \_\_\_\_\_unanimous\_\_\_\_\_ vote, approves payments, totaling \$296,806.81, and/or voids (cancellations) , totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: ACH/Warrants - Public Direct Deposit Numbers 9000002588 through 9000002623, totaling \$163,483.57

### C. RVLA Wellness Policy

Motion to Pass.

The board **VOTED** to approve the motion.

#### Roll Call

J. Thiel     Aye  
R. Bembry   Aye  
E. Forde    Aye  
M. Dyal     Aye  
M. Sahoo    Aye  
V. Hsu      Absent  
T. Marsh    Aye

### D. Resolution April 30th, 2024 Board

Motion to approve the minutes from RVLA Board Meeting on 04-30-24.

The board **VOTED** to approve the motion.

#### **Roll Call**

V. Hsu      Absent  
E. Forde    Aye  
M. Dyal     Aye  
M. Sahoo    Aye  
T. Marsh    Aye  
J. Thiel     Aye  
R. Bembry   Aye

### **IV. Mission Aligned**

#### **A. Mission Moment**

Lenny Emperado (Dean of Community Engagement) showed slide show and talked about the Tie One on Luncheon. 25 scholars attended event and met many leaders in the community and learned how to tie their ties.

#### **B. Mission Challenge**

-Development Director Update will be mailed out due to HR Coordinator not being able to attend the Board Meeting.

#### **C. Budget/Enrollment Update**

Chastity Catchings (CFOO) reviews updated budget information and enrollment numbers. Next month there will be two budgets of the Goal Budget with reaching enrollment and fundraising targets. Second budget is based on actual enrollment numbers.

Decision to be made "How much is the Board willing to risk that we will meet our fundraising and enrollment goals?"

### **V. Executive Session**

#### **A. As Needed**

Per RCW 42.30.110 Executive Session to discuss:

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140\(4\)](#), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

Executive Session starts at 5:05pm  
For 24 minutes

Returning at 5:29pm

## VI. Closing Items

### A. Adjourn Meeting

M. Sahoo made a motion to Adjourn.

R. Bembry seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Sahoo Aye

J. Thiel Aye

E. Forde Aye

M. Dyal Aye

R. Bembry Aye

T. Marsh Aye

V. Hsu Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,

L. Reisberg

---

## Documents used during the meeting

- May 2024 Resolution-May 15th Special Board 2024 Minutes.docx.pdf
- AP Check Summary Report with Board Certification 4.15.pdf
- AP Check Summary Report with Board Certification 4.30.pdf
- Payroll Check Summary with Board Certification 4.30.pdf
- Resolution May 28th 2024 for April 2024 Vouchers & Payments.pdf
- RVLA - Board Resolution (Wellness Policy) .docx.pdf
- May 2024 Resolution-April 30th Board 2024 Minutes.docx.pdf

---

Rainier Valley Leadership Academy Board of Directors Meeting Agenda 5/28/24