

APPROVED



Rainier Valley Leadership Academy

Minutes

RVLA Board Mid Year Retreat/Meeting

Date and Time

Saturday March 30, 2024 at 9:00 AM

Location

This meeting is in person @ 6020 Rainier Ave S, Seattle WA 98118

Rainier Valley Leadership Academy Board meetings are open to the public. This meeting will be in person @ 6020 Rainier Ave S, Seattle WA 98118

Directors Present

E. Forde (remote), J. Thiel (remote), M. Dyal, R. Bembry, T. Marsh

Directors Absent

M. Sahoo, V. Hsu

Guests Present

Angela Thomas, B. Coleman, C. Catchings, D. Watson

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

T. Marsh called a meeting of the board of directors of Rainier Valley Leadership Academy to order on Saturday Mar 30, 2024 at 9:35 AM.

II. Public Testimony

A. Call for public testimony.

No one for public testimony.

III. Consent Agenda

A. Resolution February 27th, 2024 Board Meeting Minutes

M. Dyal made a motion to approve the minutes from RVLA Board Meeting on 02-27-24.

R. Bembry seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

V. Hsu Absent

E. Forde Abstain

M. Sahoo Absent

J. Thiel Aye

R. Bembry Aye

M. Dyal Aye

T. Marsh Aye

B. Resolution February 2024 Payroll & Claim Vouchers

M. Dyal made a motion to Approve.

R. Bembry seconded the motion.

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of March 26, 2024, the Board, by a unanimous vote, approves payments, totaling \$1,593.88, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: ACH/Warrants - Public AP ACH Numbers 9000002428 through 9000002428, totaling \$1,593.88

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of March 26, 2024, the Board, by a unanimous vote, approves payments, totaling \$105,137.05, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: ACH/Warrants - Public Warrant Numbers 102212 through 102229, totaling \$43,047.81 AP ACH Numbers 9000002429 through 9000002446, totaling \$62,089.24

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of March 26, 2024, the Board, by a unanimous_ vote, approves payments, totaling \$572.05, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: WIRE-PUBLIC Wire Transfer Payments 201900138 through 201900138, totaling \$572.05

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of March 26, 2024, the Board, by a unanimous vote, approves payments, totaling \$317,418.61, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: ACH/Warrants - Public Direct Deposit Numbers 9000002447 through 9000002484, totaling \$174,808.98

The board **VOTED** to approve the motion.

Roll Call

E. Forde Aye
J. Thiel Aye
R. Bembry Aye
T. Marsh Aye
M. Dyal Aye
M. Sahoo Absent
V. Hsu Absent

IV. Updates

A. Academics, Enrollment, & Human Capital

Chastity and Dace presenting:

Revenue: This is around the time we begin to look at the grants and ensure reimbursements are being requested and tagged as appropriate.

We want to be thinking about other avenues of revenue.

Expenses: Spending has been slowed down tremendously. We recognize there is no way to make more programmatic changes. We are being cognisant of the RID.

We need to ensure we are retaining scholars.

V. Break

A. Bathroom & Beverages

Done at 11a instead of 10a

VI. Board Protocols

A. Board Onboarding and Exits

Mike and Tyson presenting:

Going over the current onboarding and exit planning.

The plan is to update the bylaws based on the recommendations, have a legal review, and create a resolution.

Tyson and Mike will work on the draft of updated bylaws to submit for review

VII. Development Update

A. 2023/24 Progress

Baionne and Reco presenting:

The board will hold more of the development support.

The Talent Profile and job description have updated for the development position.

VIII. Executive Session

A. Annual CEO Evaluation

Entered Executive Session pursuant to RCW 42.30.110 from 12:30-1:00 pm to discuss personnel & the Annual CEO Evaluation. No votes or decision was made at this time.

Reco leading on CEO evaluation:

Extended by 5 mins: Returned to full group at 1:05p

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:07 PM.

Respectfully Submitted,
B. Coleman

Rainier Valley Leadership Academy Board of Directors Meeting Agenda 3/30/24